

# BENZIE COUNTY BOARD OF COMMISSIONERS

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448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671  
[www.benzieco.gov](http://www.benzieco.gov)

## MEETING AGENDA

**June 11, 2024**

**Frank F. Walterhouse Board Room, Governmental Center, Beulah, Michigan**

[Join Meeting](#)

Please click the link below to join the webinar:  
[www.youtube.com/@BenzieCounty](http://www.youtube.com/@BenzieCounty)

### **PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE**

9:00 a.m.     CALL TO ORDER  
                 ROLL CALL  
                 INVOCATION AND PLEDGE OF ALLEGIANCE  
                 APPROVAL OF AGENDA  
                 APPROVAL and/or CORRECTION OF MINUTES – 5/28/24  
                 PUBLIC COMMENT

**9:00 a.m.**     **TRUTH IN TAXATION PUBLIC HEARING** – Resolution 2024-015  
                 ELECTED OFFICIALS & DEPT HEAD UPDATES  
                 FINANCE – Approval of Bills  
                 OLD BUSINESS  
                    A) Consider making the Infant in the Workplace Policy a permanent program.  
                 NEW BUSINESS  
                    A) Consider extending the agreement with Venture North for CDBG loan management.  
                    B) Consider approving an interlocal agreement for Material Management planning.  
                    C) Consider approving Nationwide plan document amendment adding Income America.  
                    D) Consider approving budget amendment to recognize revenues and expenditures related to an MDNR Trust Grant for the Crystal Lake Outlet project.

                 COMMITTEE APPOINTMENTS –  
                 COMMISSIONER REPORTS –  
                 COUNTY ADMINISTRATOR'S REPORT – Katie Zeits  
9:30            **CLOSED SESSION:** Regarding collective bargaining, MCL 15.268(c).  
                 PRESENTATION OF CORRESPONDENCE  
                 PUBLIC COMMENT  
                 ADJOURNMENT

**Times Subject to Change**

## PUBLIC COMMENT

**Purpose:** The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of "Benzie County Board Rules (section 7.3)" which provides for public comment during their meetings. It continually strives to receive comment from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

**Speaking Time:** Agenda items may be added or removed by the board but initially at least two times are devoted to Public Comment. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame. The Board will not be accepting public comment via zoom/online.

Group Presentations – 15 minutes  
Individual Presentations – 3 minutes

**Board Response:** Generally, as this is an "Comment" option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a lengthier understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Comment is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county, and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

**Commissioner Contacts:**

District	I – Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District	II - Art Jeannot (Almira Twp West of N. Reynolds Road, Platte Twp, Lake Twp East of Sutter Rd, and Inland Twp section 1-6, section 7 lying west of Maple City Hwy, north of US-31) .....	231-920-5028
District	III – Karen Cunningham (Crystal Lake, Frankfort and Lake Twp, at Sutter Road going West) .....	231-822-4067
District	IV – Rhonda Nye (Benzonia Twp, except for sections 31, 36 and 35 East of Case Road).....	231-510-8804
District	V – Tim Markey (Homestead and Benzonia Twp sections 31, 36 and 35 West of Case Road).....	231-822-4066
District	VI - Evan Warsecke (Colfax, Inland except sections 1-6, section 7 lying west of Maple City Hwy and North of US-31).....	231-822-4065
District	VII - Gary Sauer (Blaine, Gilmore, Joyfield, Weldon) .....	231-651-0647

**THE BENZIE COUNTY BOARD OF COMMISSIONERS**  
**May 28, 2024**

The Benzie County Board of Commissioners met in a regular session on Tuesday, May 28, 2024, in the Frank Walterhouse Board of Commissioners Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Bob Roelofs.

Present were: Commissioners Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke

The invocation was given by Commissioner Roelofs and the Pledge of Allegiance was recited.

**Agenda:**

Motion by Warsecke, seconded by Cunningham, to approve the agenda as amended, removing the 9:40 a.m. Presentation from Networks Northwest. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

**Minutes:**

Motion by Cunningham, seconded by Nye, to approve the regular session minutes of May 14, 2024, as presented. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Motion by Nye, seconded by Markey, to approve the closed session minutes of May 14, 2024, as presented. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

9:03 a.m. Public Comment – None

**ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS**

Sheriff Rosa stated that it was a busy Memorial Day weekend. K-9 Omar and Deputy Dumond, his handler, had a successful tracking this weekend. An individual took off through the woods after a traffic stop, and they were first on the scene. 24-hour road patrol is going well.

Doug Durand, Benzie Senior Resources Director, provided a written report and was available to answer any questions.

**FINANCE**

Bills: Motion by Sauer, seconded by Cunningham, to approve payment of the bills from May 10, 2024, through May 23, 2024, in the amount of \$308,365.76, as presented. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Kelly Long, County Treasurer reported that she will be holding a meeting/training with the local townships, city and village Treasurers, this Thursday from 10:00 a.m. to noon. All but one Treasurer has confirmed that they will be here.

## **COMMISSIONERS**

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**May 28, 2024**

### **NEW BUSINESS:**

Consider authorizing easement with Zetterberg Trust for existing property access pointes near Point Betsie: Motion by Sauer, seconded by Markey, to authorize an access easement with the Zetterberg Family Trust for access to their property off from Point Betsie Road and that the Chair be authorized to sign such easement documents, with the Zetterberg family to be responsible for recording of such documents with the Register of Deeds. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Consider approving MOU with MDOC for Probation/Parole.: Motion by Warsecke, seconded by Nye, to authorize a five-year Memorandum of Understanding between the Michigan Department of Corrections and Benzie County for a printer/copy/scan/fax machine in Parole and Probation and authorizes the Chair to sign. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Consider authorizing a letter of intent regarding the Material Management Planning process with Grand Traverse County and Leelanau County: Motion by Cunningham, seconded by Markey, to authorize the submission of a notice of intent to regionalize with Grand Traverse and Leelanau County for the redrafting of the Materials Management Plan and direct Administration to submit such notice through the Michigan Department of Environment, Great Lakes, and Energy, Materials Management Division, and further accepts the County Approval Agency Responsibilities for the rewrite process. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

### **PRESENTATIONS:**

9:26 a.m. Benzie Bus Resolution for Millage Proposal presentation: Jessica Carland, Chad Hollenbeck, and Sophia Hogarth were present to provide information regarding Benzie Transportation Authority Millage Proposal on the August 6, 2024, ballot, and answer any questions.

9:40 a.m. Presentation from Venture North on Benzie County impact: Laura Galbraith and Betsy Evans were present to provide an updated as to what Venture North is providing to Benzie County in the way of affordable lending options, free coaching and counseling for viable businesses, the status of the CDBG Loan Program and how they are doing, and was available to answer any questions.

10:02 a.m. Presentation from Broadband Digital Equity Taskforce: Pierrette Renee Dagg, Ph. D, Tom Centlivre, Jackie Borozan, and Jon Willow were present to provide an update regarding the Broadband Digital Equity Taskforce and answer any questions.

10:43 a.m. Break

10:50 a.m. Reconvene

Consider approving the repaving proposal of the Sheriff's Office public parking lot, and the approach to the pole barn: Motion by Warsecke, seconded by Markey, to accept the proposal from Team Elmers in the total amount of \$119,220.00, with funds available from the ARPA Capital Fund. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

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Consider approving an agreement with World Triathlon Corporation for the Ironman Event:

Motion by Jeannot, seconded by Warsecke, to approve the agreement to provide EMS services, Emergency Manager oversight services, extra Road Patrol services and additional Central Dispatch services during the Ironman 70.3 Michigan Race, as prepared by County legal counsel and authorize the Chair to sign. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Consider approving reclassification for Administration Executive Assistant: Jackie Palfey was present to answer any questions. Motion by Markey, seconded by Cunningham, to approve the wage increase for the above-listed position with the County Administrator to complete the Budget Adjustment of \$249.48 from contingency to the corresponding wage line with the wage increase to take effect on June 9, 2024, with no step increases to occur until the 24/25 fiscal year on the employee's anniversary. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Sauer and Warsecke Nays: None Abstain: Roelofs Motion carried.

Purchase of additional EMD Licenses: Motion by Markey, seconded by Nye, to approve a budget amendment in the amount of \$7,000, recognizing revenues and expenditures related to Emergency Medical Dispatching, and authorize the purchase of additional licenses by approving the quote from Priority Dispatch in the amount of \$5,084, with funds available in the Central Dispatch Fund. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Consider budget amendment for Central Dispatch: Motion by Nye, seconded by Cunningham, to authorize a budget amendment in the total amount of \$5,529.74, from the Dispatch Training Fund to the Central Dispatch Fund, and further that an adjustment be approved to move funding into the Central Dispatch Wage line to reimburse wage costs associated with training. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Consider approving Marine Safety Grant Agreement: Motion by Jeannot, seconded by Sauer, to accept the Marine Grant award in the amount of \$10,100, authorize the Chair to sign the 2024 Marine Safety Program (FEDERAL Funding) Grant Agreement with the Michigan Department of Natural Resources and approve the necessary budget amendments for payment and reimbursement related to grant award. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

**COMMITTEE APPOINTMENTS:** Betsie Valley Trail Management Council:

Rose Roelofs was present to answer any questions. Motion by Sauer, seconded by Nye, to accept Avace Wildie's resignation and appoint Jim Gribble to fill the remainder of the term, on the Betsie Valley Trailway Management Council, as recommended by the Friends of Betsie Valley Trail with his term expiring December 31, 2025. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

**COMMISSIONER REPORTS:**

Chair Roelofs attended two Building & Grounds meetings, two Agenda Review meetings, Veterans Affairs meeting, and the Board of Commissioners meeting on May 14, 2024. The Village of Lake

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Ann has contracted with him to sweep the village streets. Involved with the Veterans Memorial Day celebration yesterday.

Comm Jeannot has no report.

Comm Cunningham provided a written report.

Comm Nye attended the Village of Beulah meeting, Water Smart Land Use Committee meeting, Building & Grounds meeting, the Veterans Memorial Day Ceremony, and provided a written report.

Comm Markey attended the Friends of the Point Betsie Lighthouse Board meeting, Dispatch Advisory Board meeting, Building & Grounds meeting, and Agenda Review meeting.

Comm Warsecke attended the Accounts Payable Review, Benzie Bus meeting, and the Veterans Memorial Day Ceremony.

Comm Sauer attended the Gilmore Township meeting, Weldon Township meeting, Village of Elberta meeting, Parks and Recreation meeting, Benzie Leelanau Health Department meeting, Road Commission meeting, Maples meeting, the Veterans Memorial Day Ceremony, and provided a written report.

## **COUNTY ADMINISTRATOR'S REPORT – Katie Zeits**

Have been meeting with the departments regarding the 2024/25 budget. Evaluating shifts in office responsibilities between certain offices. Working on the educational handout for the August 6, 2024, election. Working on grant management and reporting. Benzie County is scheduled to receive another \$100,000 in Opioid funding over the next few months. Their office will be creating a page on the Benzie County website showing how the money was spent. There will be a roundtable discussion with the Attorney General Office on July 5, 2024, at 10:00 a.m., in the Board of Commissioners room regarding the Opioid funds and how they are being spent. Attended the County Administrative Office Conference last week and it was very informative. We are advertising for additional sites attendances for recycling sites. We will be having an employee BBQ potluck on June 7, 2024. The International City County Management Association (ICMA) has reached out to her, they want to feature her and Benzie County in their national news light.

## **PRESENTATION OF CORRESPONDENCE**

- Building & Grounds May 8, 2024, meeting minutes
- Benzie Leelanau Health Department April 24, 2024, meeting minutes.
- Benzie Leelanau Health Department May 22, 2024, agenda.
- Parks & Recreation Committee April 22, 2024, meeting minutes.
- Branch County Resolution 2024-10 opposition to Governor's recommend budget for the reduction of operational funding to the Michigan Conservation Districts.

11:45 a.m. Public Comment

Bob Roelofs stated that at the Veterans Memorial Day Ceremony yesterday it was talked about a 38-year-old Marine who lived in Lake Ann and lost his life to brain cancer. Last year Lake Ann had the first LA5K with the funds raised going to his wife and children. With his passing, this year

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any funds raised are going to be donated to Benzie County Veterans Affairs. These funds will be placed in a separate fund designated only for support for Veterans in need. The Veteran's Affairs Board, with the help of legal counsel, will be developing the conditions and restrictions on this special fund.

11:49 a.m. Public Comment Closed

Motion by Jeannot, seconded by Warsecke, to adjourn at 11:50 a.m. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

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Bob Roelofs, Chair

Tammy Bowers, Benzie County Clerk

## **INDEX**

1. Approve the agenda as amended, removing the 9:40 a.m. Presentation from Networks Northwest.
2. Approve the regular session minutes of May 14, 2024, as presented.
3. Approve the closed session minutes of May 14, 2024, as presented.
4. Approve payment of the bills from May 10, 2024, through May 23, 2024, in the amount of \$308,365.76, as presented.
5. Authorize an access easement with the Zetterberg Family Trust for access to their property off from Point Betsie Road and that the Chair be authorized to sign such easement documents, with the Zetterberg family to be responsible for recording of such documents with the Register of Deeds.
6. Authorize a five-year Memorandum of Understanding between the Michigan Department of Corrections and Benzie County for a printer/copy/scan/fax machine in Parole and Probation and authorizes the Chair to sign.
7. Authorize the submission of a notice of intent to regionalize with Grand Traverse and Leelanau County for the redrafting of the Materials Management Plan and direct Administration to submit such notice through the Michigan Department of Environment, Great Lakes, and Energy, Materials Management Division, and further accepts the County Approval Agency Responsibilities for the rewrite process.
8. Accept the proposal from Team Elmers in the total amount of \$119,220.00, with funds available from the ARPA Capital Fund.
9. Approve the agreement to provide EMS services, Emergency Manager oversight services, extra Road Patrol services and additional Central Dispatch services during the Ironman 70.3 Michigan Race, as prepared by County legal counsel and authorize the Chair to sign.
10. Approve the wage increase for the above-listed position with the County Administrator to complete the Budget Adjustment of \$249.48 from contingency to the corresponding wage line with the wage increase to take effect on June 9, 2024, with no step increases to occur until the 24/25 fiscal year on the employee's anniversary.
11. Approve a budget amendment in the amount of \$7,000, recognizing revenues and expenditures related to Emergency Medical Dispatching, and authorize the purchase of

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additional licenses by approving the quote from Priority Dispatch in the amount of \$5,084, with funds available in the Central Dispatch Fund.

12. Authorize a budget amendment in the total amount of \$5,529.74, from the Dispatch Training Fund to the Central Dispatch Fund, and further that an adjustment be approved to move funding into the Central Dispatch Wage line to reimburse wage costs associated with training.
13. Accept the Marine Grant award in the amount of \$10,100, authorize the Chair to sign the 2024 Marine Safety Program (FEDERAL Funding) Grant Agreement with the Michigan Department of Natural Resources and approve the necessary budget amendments for payment and reimbursement related to grant award.
14. Accept Avace Wildie's resignation and appoint Jim Gribble to fill the remainder of the term, on the Betsie Valley Trailway Management Council, as recommended by the Friends of Betsie Valley Trail with his term expiring December 31, 2025.



**28 May 2024 BoC**

**Commissioner Cunningham, District 3**

[kcunningham@benzieco.net](mailto:kcunningham@benzieco.net)

**231.822.4067**

**Attended/Presented**

17 May EDC, Merit presentation, Pierette Renee, topic, the Digital Pilot, Benzie County one of three counties in Michigan, it is community driven, Grow Benzie serving on the committee. Focus is creating a template (s) to target identified services/an example might be health care. There will be focus on navigation education for the public. Cherry Capitol Communications update, Levi, CLkTwp has all permits, and on 3 June they will start north of 115 from Lobb to Graves. Almira is in the process of submitting permits. CCC website is still in beta test for the public to access when their address will be operational. June EDC topic, grant writer position. Conversation shared with the chair, FYI the posted EDC Action Plan is from 2014. The three top concerns remain consistent with 2024: 1. Critical Infrastructure- serving the community to accommodate long-term growth and prosperity. 2. Encourage skilled trades. 3. Develop new opportunities related to value-added agriculture and agri-tourism, especially for small farms and entrepreneurs. 2014 phases identified: 1. Identify goals. 2. Tactics to develop. 3. Implement strategies.

21 May City, passed the BoC Interlocal Agreement for Equipment Maintenance, Chris Spence/city clerk said on 29 May at 1700, in City Hall, there will be a presentation on, "Truth in Taxation", for questions contact Chris, [cspence@cofrankfort.net](mailto:cspence@cofrankfort.net). Chris Spence, said, "soon" Frankfort residents will be able to access taxes, and all billings through the city, online, by entering resident street address. FEAS millage passed with 29% voter turn out.

Public Comment: a resident very concerned about the new recycle location being adjacent to a wetland. Frankfort recycle is heavily used, traffic, lose recycle and runoff is not conducive to a natural wetland.

21 May CLkTwp, will seek legal advice on the townships role at the airport and on ordinance reinforcement concerning severely 'unkept' property within township limits. Public Comment, in reference to NMC millage, "has the county thought of a grant or funds that citizens could contribute to to support NMC students, instead of a millage?"

22 May Benzie Human Services Collaborative, Presentation from DHHS; topic how to navigate the department to access benefits. Benzie County, Single MOMM, Karin, [karin@singlomm.org](mailto:karin@singlomm.org), organization is seeking locations to have their Airstream temporarily parked for outreach. They will need access to power and water. Single MOMM also has a CNA program through The Maples, please contact Karin.

**Community**

16 May Business Accelerator, seeking a letter of intent and property option.

Variety of meetings with constituents concerning water in Beulah/Benzonia, people running for office, why Lake Twp/ District 3 does not broadcast meetings, requests for one BoC to be held in the evening and upcoming millages & Headlee. Several emails concerning sewer in Beulah, forwarded to Commissioner Nye.

Rhonda Nye  
District IV – Benzonia Township  
Commissioner Report  
May 28, 2024

May 14 – Village of Beulah

- Notified by Jack Bergman's Office that Beulah made the short list for communities considered for an infrastructure appropriation.
- Event Policy reviewed and approved.
- Garbage bag rate increase approved.
- Barb Skurdall approved to offer free tennis clinics again this summer.

May 16 – Water Smart Land Use Committee

- Attended the Benzie Watershed Coalition Spring Meeting.
- Health of area lakes discussed.
- Rotary funded systems mapping to address 'what are the factors that prevent us from (and enable us in) prioritizing water in all decisions', will be reviewed on June 4<sup>th</sup> at 10:00 am, location TBA

May 21 – Building & Grounds Committee

- Bids reviewed and recommendation made for resurfacing at Sheriff's Office.
- Discussion regarding IT issues and decision making protocol.

May 27 – Attended Veteran's Memorial Day Ceremony.

## Tammy Bowers

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**From:** Gary Sauer <garysauer53@yahoo.com>  
**Sent:** Saturday, May 25, 2024 12:54 PM  
**To:** Tammy Bowers  
**Subject:** May report

Sent from my iPad  
5-14 Gilmore Township  
Concerns about folks living in campers and how to address this problem.

### 5-14 Weldon Township

Carrie Aldrich was appointed as interim supervisor to finish Ron Heitsman's term. She plans to run for the position in the upcoming election. Discussed Crystal Commons project, airport concerns have been addressed, and flight path is clear. PUD and tax abatement needs to be discussed.

5-16 Village of Elberta  
Normal business

### 5-20 Parks and Recreation

Pulled permit from EGLE because of their refusal to work with this project. Will resubmit after all avenues have been researched. Pt Betsie Lighthouse is open for business this weekend.

### 5-22 Health Department

Moving forward with hiring of health officer position. Increased number of employees, higher fund balance, increased revenue from reimbursements and increased permit income. Environmental Health remodel has been paid for by Public Health Infrastructure Grant no local money. The health board is not asking for any local appropriations increase this year, 3 years in a row, good news

### 5-23 Road Commission

Brining of gravel roads underway should be completed before this weekend. Lake Township has requested a speed study believe Deadstream road was the target. MTF funding has increased by around 5% in the last few years. Advertising for finance director, starting process. Looking into other equipment because of trucks not being delivered till next year, would increase fund balance but will be used in the future for when trucks do arrive.

### 5-23 Maples (DHHS)

Census 77, 12 new residents all Benzie County residents. June 25 the last contract employee will be done, this was the goal set by the board, for management good job. Hearst Mechanical's issues have been addressed, board gave permission to contract with West Shore. Issues with molding on windows, got a bid for 212 thousand dollars needs to be repaired, also will seek more bids.

Submitted by Gary Sauer,  
Commissioner District 7

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# Memorandum

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To: Board of Commission  
From: Katie Zeits, County Administrator *Katie Zeits*  
Date: June 6, 2024  
Subject: **Truth in Taxation**

Attached you will find a Resolution adopting the millage rate for 2024/2025, truth in taxation. This resolution is adopted each year by the Board of Commissioners. As indicated in this resolution, the levied general operating millage will be 3.2961. Before adopting the resolution, the Board must hold a public hearing to give the public an opportunity to respond to the expected millage rate.

Recommended Motion:

That the Board of Commissioners adopts Resolution 24-015, Truth in Taxation to adopt the general operating millage rate for Benzie County.

**2024-015**  
**TRUTH IN TAXATION**  
**RESOLUTION TO ADOPT MILLAGE RATE**

A meeting of the Benzie County Board of Commissioners was held in the Commissioners Room, Government Center, in said Benzie County on the 11<sup>th</sup> day of June 2024, at 9:00 a.m.

The meeting was called to order by Chairman Bob Roelofs.

Present: Commissioners Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke

Absent:

The following preamble and resolution were offered by Commissioner Nye, supported by Commissioner Jeannot.

**WHEREAS**, The Benzie County Board of Commissioners, by resolution of June 11, 2024, propose a total authored levy of 3.2960 mills within Benzie County for operating purposes for fiscal year 2024, which included an additional rate of 0.2509 mills; and

**WHEREAS**, the Benzie County Board of Commissioners has carefully examined the financial circumstances of Benzie County for the 2024 fiscal year, including estimated expenditures, estimated revenues, and state equalized valuation of property located within the County, and determined that the levy of an additional millage rate will be necessary for the sound management and operation of Benzie County; and

**WHEREAS**, the Benzie County Board of Commissioners has complete authority to establish that a maximum of 3.2960 mills be levied for operating purposes in fiscal year 2024 from within its authorized millage rate; and

**WHEREAS**, a public hearing has been held, and, under said Act 5, the Benzie County Board of Commissioners may now authorize a maximum total levy of 3.2960 mills for operating purposes for fiscal year 2024, within its present authorized millage rate.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. For Fiscal Year 2024 the total millage rate of 3.2960 mills, which includes an additional rate of 0.2509 mills, shall be levied upon property located within Benzie County.
2. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Roll Call.

Ayes: Commissioners Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke

Nays: None

Dated: June 11, 2024

Bob Roelofs  
Bob Roelofs, Chairman

I, Tammy Bowers, Clerk to the Benzie County Board of Commissioners, hereby do certify that the above resolution was adopted by the Benzie County Board of Commissioners on the 11<sup>th</sup> day of June 2024.

Tammy Bowers  
Tammy Bowers, Benzie County Clerk

**BENZIE COUNTY**  
**TRUTH-IN-TAXATION CERTIFICATE OF COMPLIANCE**

Form must be returned to the County Equalization Department signed and completed with L-4029 in order to allow a levy above the base tax rate but not more than the maximum allowable operating millage.

Our Tax Authority has completed one of the following as required by MCL 211.24e:  
(Select one)

(1) A separate Truth-in-Taxation hearing is NOT necessary. Our Tax Authority complies with Sec. 16 of the Uniform Budgeting and Accounting Act (MCL 141.436). Notice, advertising, and print size must conform to stated requirements (MCL 141.412).

Enter date hearing notice was published \_\_\_\_\_.

Enter date public hearing to adopt your budget was held \_\_\_\_\_.

**OR**

(2) Our Board, Commission, Council or Authority has met and adopted a resolution proposing an additional millage rate above the base tax rate and proposing a hearing date [MCL 211.24e(7)]

Enter date resolution passed June 11, 2024.

and Our Board, Commission, Council or Authority has published a hearing notice. This notice contained the proposed additional millage rate above the base tax rate, the percentage increase in operating revenue and the percentage increase over the preceding year if not approved, and the Notice was published at least 6 days before the hearing date [MCL 211.24e(6) & (9)]

Enter date notice published May 29, 2024.

and Our Board, Commission, Council or Authority held a public hearing pursuant to the hearing notice [MCL 211.24e(6)]

Enter date of hearing June 11, 2024.

and not more than 10 days after the public hearing, our Board, Commission, Council or Authority approved an operating millage which does not exceed that which appeared in the hearing notice referenced above [MCL 211.24e(8)].

**OR**

(3) Our Tax Authority is exempt from MCL 211.24e because we levied a total of 1 mill or less in the concluding fiscal year for all operating purposes including extra voted for fire, EMS, library, road, etc. [MCL 211.24e(12)].

**OR**

(4) A hearing was not necessary because we will not be levying a total millage exceeding the base tax rate of:

Certification

Benzie County

Taxing Jurisdiction (city, township, authority, etc.)

Bob Roelofs

Signature Bob Roelofs, on June 11, 2024 Boards Chair

Title Board of Commissioners Chair

**2024 Tax Rate Request** (This form must be completed and submitted on or before September 30, 2024)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

Carefully read the instructions on page 2.

County(ies) Where the Local Government Unit Levies Taxes <b>Benzie</b>	2024 Taxable Value of ALL Properties in the Unit as of 5-28-2024 <b>1,790,693,038</b>
Local Government Unit Requesting Millage Levy <b>Benzie County</b>	For LOCAL School Districts: 2024 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2024 tax roll.

Prepared by <b>Brianne Lindsay</b>	Telephone Number <b>(231) 882-0015</b>	Title of Preparer <b>Equalization Director</b>	Date <b>06/11/2024</b>
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**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

**Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2024 for instructions on completing this section.**

<input checked="" type="checkbox"/> Clerk	Signature <u>Tammy Bowers</u>	Print Name <b>Tammy Bowers</b>	Date <b>06/11/2024</b>
<input type="checkbox"/> Secretary			
<input checked="" type="checkbox"/> Chairperson	Signature <u>Bob Roelofs</u>	Print Name <b>Bob Roelofs</b>	Date <b>06/11/2024</b>
<input type="checkbox"/> President			

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**\*\* IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

**Instructions For Completing  
Form 614 (L-4029) 2024 Tax Rate Request,  
Millage Request Report To County Board Of Commissioners**

These instructions are provided under MCL Sections 211.24e (truth in taxation), 211.34 (truth in county equalization and truth in assessing), 211.34d (Headlee), and 211.36 and 211.37 (apportionment).

**Column 1: Source.** Enter the source of each millage. For example, allocated millage, separate millage limitations voted, charter, approved extra-voted millage, public act number, etc. Do not include taxes levied on the Industrial Facilities Tax Roll.

**Column 2:** Purpose of millage. Examples are: operating, debt service, special assessments, school enhancement millage, sinking fund millage, etc. A local school district must separately list operating millages by whether they are levied against ALL PROPERTIES in the school district or against the NON-HOME group of properties. (See State Tax Commission Bulletin 2 of 2024 for more explanation.) A local school district may use the following abbreviations when completing Column 2: "Operating ALL" and "Operating NON-HOME". "Operating ALL" is short for "Operating millage to be levied on ALL PROPERTIES in the local school district" such as Supplemental (Hold Harmless) Millages and Building and Site Sinking Fund Millages. "Operating NON-HOME" is short for "Operating millage to be levied on ALL PROPERTIES EXCLUDING PRINCIPAL RESIDENCE, QUALIFIED AGRICULTURAL, QUALIFIED FOREST AND INDUSTRIAL PERSONAL PROPERTIES in the local school district" such as the 18 mills in a district which does not levy a Supplemental (Hold Harmless) Millage.

**Column 3: Date of Election.** Enter the month and year of the election for each millage authorized by direct voter approval.

**Column 4: Millage Authorized.** List the allocated rate, charter aggregate rate, extra-voted authorized before 1979, each separate rate authorized by voters after 1978, debt service rate, etc. (This rate is the rate before any reductions.)

**Column 5: 2023 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback.** Starting with taxes levied in 1994, the "Headlee" rollback permanently reduces the maximum rate or rates authorized by law or charter. The 2023 permanently reduced rate can be found in column 7 of the 2023 Form L-4029. For operating millage approved by the voters after April 30, 2023, enter the millage approved by the voters. For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

**Column 6: Current Year Millage Reduction Fraction.** List the millage reduction fraction certified by the county treasurer for the current year as calculated on Form 2166 (L-4034), *2024 Millage Reduction Fraction Calculations Worksheet*. The millage reduction fraction shall be rounded to four (4) decimal places. The current year millage reduction fraction shall not exceed 1.0000 for 2024 and future years. This prevents any increase or "roll up" of millage rates. Use

1.0000 for new millage approved by the voters after April 30, 2024. For debt service or special assessments not subject to a millage reduction fraction, enter 1.0000.

**Column 7: 2024 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback.** The number in column 7 is found by multiplying column 5 by column 6 on this 2024 Form L-4029. This rate must be rounded DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

**Column 8: Section 211.34 Millage Rollback Fraction (Truth in Assessing or Truth in Equalization).** List the millage rollback fraction for 2024 for each millage which is an operating rate. Round this millage rollback fraction to 4 decimal places. Use 1.0000 for school districts, for special assessments and for bonded debt retirement levies. For counties, villages and authorities, enter the Truth in Equalization Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON CEV FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. Use 1.0000 for an authority located in more than one county. For further information, see State Tax Commission Bulletin 2 of 2024. For townships and cities, enter the Truth in Assessing Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON ASSESSED VALUE FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. The Section 211.34 Millage Rollback Fraction shall not exceed 1.0000.

**Column 9: Maximum Allowable Millage Levy.** Multiply column 7 (2024 Millage Rate Permanently Reduced by MCL 211.34d) by column 8 (Section 211.34 millage rollback fraction). Round the rate DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter millage from Column 4.

**Column 10/Column 11: Millage Requested to be Levied.** Enter the tax rate approved by the unit of local government provided that the rate does not exceed the maximum allowable millage levy (column 9). A millage rate that exceeds the base tax rate (Truth in Taxation) cannot be requested unless the requirements of MCL 211.24e have been met. For further information, see State Tax Commission Bulletin 2 of 2024. A LOCAL School District which levies a Supplemental (Hold Harmless) Millage shall not levy a Supplemental Millage in excess of that allowed by MCL 380.1211(3). Please see the memo to assessors dated October 26, 2004, regarding the change in the collection date of certain county taxes.

**Column 12: Expiration Date of Millage.** Enter the month and year on which the millage will expire.

Elected Officials

And

Department

Heads

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GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

RACHAEL EUBANKS  
STATE TREASURER

May 28, 2024

We hereby certify that the valuations of the several counties in the State of Michigan as equalized by the State Tax Commission at the regular session in the year 2024, as provided by Act 44 of the Public Acts of 1911, as amended by Act 143 of the Public Acts of 1986, are as presented by the attached report.

STATE TAX COMMISSION

A handwritten signature in black ink, appearing to read "Peggy L. Nolde".  
\_\_\_\_\_  
Peggy L. Nolde, Chairperson

A handwritten signature in black ink, appearing to read "W. Howard Morris".  
\_\_\_\_\_  
W. Howard Morris, Commissioner

	Agricultural	Commercial	Industrial	Residential	Timber Cutover	Developmental	Total Real Property	Total Personal	Total Real & Personal
Alcona	45,442,600	39,900,200	15,148,800	1,191,305,700	N/C	N/C	1,291,797,300	39,191,300	1,330,988,600
Alger	14,143,250	70,345,500	12,940,800	600,252,392	N/C	N/C	697,681,942	28,623,802	726,305,744
Allegan	1,063,619,985	795,371,308	415,161,529	7,999,807,488	N/C	3,555,800	10,277,516,110	466,625,230	10,744,141,340
Alpena	113,900,700	154,770,900	48,836,900	1,258,176,100	N/C	N/C	1,575,684,600	82,834,124	1,658,518,724
Antrim	127,660,633	152,366,600	11,384,600	4,069,318,400	N/C	N/C	4,360,730,233	98,439,600	4,459,169,833
Arenac	143,103,400	57,374,400	12,191,600	822,636,800	N/C	N/C	1,035,306,200	58,365,700	1,093,671,900
Baraga	14,442,772	22,666,621	25,192,016	358,852,522	17,134,421	N/C	438,288,352	69,260,227	507,548,579
Barry	513,248,977	190,191,000	68,813,600	3,862,344,600	N/C	N/C	4,634,598,177	127,960,000	4,762,558,177
Bay	575,400,718	604,354,600	176,678,500	3,232,477,298	N/C	N/C	4,588,911,116	294,049,737	4,882,960,853
Benzie	37,712,400	144,083,900	13,575,000	2,795,264,374	N/C	N/C	2,990,635,674	59,582,000	3,050,217,674
Berrien	662,899,400	1,090,938,408	1,491,329,000	10,716,860,718	N/C	N/C	13,962,027,526	656,442,100	14,618,469,626
Branch	771,082,047	260,394,422	56,558,570	1,838,020,493	N/C	N/C	2,926,055,532	227,000,214	3,153,055,746
Calhoun	586,769,850	753,286,193	291,860,809	4,214,139,073	N/C	N/C	5,846,055,925	771,062,292	6,617,118,217
Cass	593,305,800	130,671,500	66,161,300	3,514,678,510	N/C	N/C	4,304,817,110	316,270,945	4,621,088,055
Charlevoix	87,974,950	292,235,000	74,868,700	4,371,315,819	N/C	6,846,700	4,833,241,169	101,777,500	4,935,018,669
Cheboygan	44,473,400	215,332,400	11,058,700	2,626,605,261	N/C	N/C	2,897,469,761	98,012,541	2,995,482,302
Chippewa	60,743,300	231,833,613	32,014,000	1,514,133,917	N/C	N/C	1,838,724,830	90,661,070	1,929,385,900
Clare	132,988,570	121,420,926	23,056,597	1,620,394,242	N/C	N/C	1,897,860,335	213,682,055	2,111,542,390
Clinton	912,551,676	563,451,300	79,145,350	3,606,505,326	N/C	N/C	5,161,653,652	210,290,967	5,371,944,619
Crawford	N/C	73,571,400	114,257,000	920,403,900	N/C	N/C	1,108,232,300	63,324,500	1,171,556,800
Delta	58,533,200	182,492,400	29,649,800	1,528,019,580	N/C	N/C	1,798,694,980	190,043,717	1,988,738,697
Dickinson	23,886,600	178,992,308	68,529,100	1,045,912,380	22,042,600	N/C	1,339,362,988	107,908,099	1,447,271,087
Eaton	604,609,712	948,876,275	317,537,741	4,132,588,870	N/C	9,801,100	6,013,413,698	338,176,805	6,351,590,503
Emmet	72,614,100	555,676,500	16,471,600	5,771,050,138	N/C	N/C	6,415,812,338	181,835,932	6,597,648,270
Genesee	289,509,480	2,805,349,325	394,676,900	13,444,606,640	N/C	N/C	16,934,142,345	914,827,497	17,848,969,842
Gladwin	140,074,000	73,296,200	13,718,500	1,531,755,339	N/C	N/C	1,758,844,039	96,158,450	1,855,002,489
Gogebic	1,783,296	69,269,766	15,501,873	743,942,673	23,577,225	N/C	854,074,833	116,474,226	970,549,059
Grand	173,891,800	1,927,444,800	136,219,000	9,118,918,080	N/C	N/C	11,356,473,680	348,755,811	11,705,229,491
Gratiot	1,084,779,508	153,975,600	55,374,800	1,016,250,784	N/C	N/C	2,310,380,692	744,523,228	3,054,903,920
Hillsdale	735,324,690	140,051,640	54,939,420	1,841,097,370	N/C	N/C	2,771,413,120	196,435,683	2,967,848,803
Houghton	18,291,559	244,008,745	25,682,348	1,434,925,040	16,679,249	1,963,876	1,741,550,817	82,059,415	1,823,610,232
Huron	2,070,731,715	163,992,400	68,473,900	1,821,438,996	N/C	N/C	4,124,637,011	707,697,900	4,832,334,911
Ingham	555,856,876	3,118,443,968	296,030,286	8,820,949,547	N/C	N/C	12,791,280,677	788,415,003	13,579,695,680
Ionia	826,779,100	181,282,192	54,242,800	2,290,904,100	N/C	N/C	3,353,208,192	143,688,800	3,496,896,992
Iosco	67,865,789	158,306,250	47,122,850	1,697,996,550	N/C	N/C	1,971,291,439	102,350,300	2,073,641,739
Iron	23,573,706	58,798,079	57,024,658	753,462,185	27,767,266	N/C	920,625,894	96,563,751	1,017,189,645
Isabella	572,499,533	599,279,900	47,727,525	1,848,837,005	N/C	N/C	3,068,343,963	436,870,635	3,505,214,598
Jackson	525,500,586	860,694,854	213,028,370	6,247,855,975	N/C	N/C	7,847,079,785	662,356,888	8,509,436,673
Kalamazoo	363,290,700	2,692,451,750	625,496,550	11,017,868,872	N/C	N/C	14,699,107,872	727,508,817	15,426,616,689
Kalkaska	42,538,400	87,923,500	12,291,200	1,411,228,554	N/C	N/C	1,553,981,654	143,178,352	1,697,160,006
Kent	581,689,400	9,366,224,516	2,448,193,300	33,344,334,095	N/C	9,651,200	45,750,092,511	1,805,005,917	47,555,098,428
Keweenaw	N/C	15,786,697	356,414	291,615,994	3,425,559	N/C	311,184,664	8,398,996	319,583,660
Lake	39,706,500	59,324,600	1,782,100	1,101,923,535	N/C	N/C	1,202,736,735	44,986,350	1,247,723,085
Lapeer	630,520,725	377,934,358	118,170,400	4,711,622,436	N/C	3,583,600	5,841,831,519	268,836,388	6,110,667,907
Leelanau	242,568,310	291,632,272	14,382,620	6,160,790,680	155,680	N/C	6,709,529,562	79,917,798	6,789,447,360

	Agricultural	Commercial	Industrial	Residential	Timber Cutover	Developmental	Total Real Property	Total Personal	Total Real & Personal
Lenawee	1,133,418,280	530,380,000	128,638,900	4,215,576,158	N/C	N/C	6,008,013,338	375,282,854	6,383,296,192
Livingston	344,420,208	1,724,390,073	494,911,364	14,077,886,308	N/C	4,069,300	16,645,677,253	672,874,870	17,318,552,123
Luce	6,902,800	23,463,400	3,377,700	286,564,900	1,226,400	N/C	321,535,200	9,431,595	330,966,795
Mackinac	16,797,673	305,989,084	27,739,535	1,257,956,022	864,400	N/C	1,609,346,714	184,559,662	1,793,906,376
Macomb	244,702,693	6,699,196,538	3,222,037,771	40,458,580,358	N/C	N/C	50,624,517,360	1,990,377,936	52,614,895,296
Manistee	47,653,500	131,904,500	34,978,500	1,950,692,497	N/C	N/C	2,165,228,997	128,803,653	2,294,032,650
Marquette	12,924,600	673,178,800	295,222,200	3,380,346,403	19,853,950	N/C	4,381,525,953	364,099,421	4,745,625,374
Mason	128,776,100	193,608,600	565,927,400	2,165,859,740	N/C	N/C	3,054,171,840	317,326,900	3,371,498,740
Mecosta	283,152,200	212,530,400	77,171,400	2,037,102,783	N/C	N/C	2,609,956,783	112,809,700	2,722,766,483
Menominee	148,056,000	93,539,631	62,558,500	1,071,058,650	N/C	N/C	1,375,212,781	83,341,910	1,458,554,691
Midland	231,245,871	674,027,565	337,531,200	3,540,579,726	N/C	N/C	4,783,384,362	565,809,600	5,349,193,962
Missaukee	204,757,000	71,813,800	16,029,900	920,024,500	N/C	N/C	1,212,625,200	93,451,050	1,306,076,250
Monroe	687,925,862	973,801,126	409,825,770	6,608,758,098	N/C	N/C	8,680,310,856	1,143,581,134	9,823,891,990
Montcalm	601,278,400	231,472,400	65,950,700	2,760,310,000	N/C	N/C	3,659,011,500	258,647,400	3,917,658,900
Montmorency	27,620,000	41,722,400	9,991,800	844,137,200	N/C	N/C	923,471,400	36,564,500	960,035,900
Muskegon	177,485,200	893,348,600	256,945,500	7,414,542,025	N/C	N/C	8,742,321,325	417,690,500	9,160,011,825
Newaygo	288,037,361	163,045,500	73,680,000	2,589,214,394	N/C	N/C	3,113,977,255	147,958,900	3,261,936,155
Oakland	105,333,400	16,719,249,900	3,552,722,000	82,339,613,068	N/C	N/C	102,716,918,368	3,933,067,246	106,649,985,614
Oceana	248,838,200	136,431,200	45,437,700	2,078,797,659	N/C	N/C	2,509,504,759	79,437,373	2,588,942,132
Ogemaw	114,035,600	131,644,300	13,930,800	1,285,697,307	N/C	N/C	1,545,308,007	86,246,915	1,631,554,922
Ontonagon	13,976,493	21,998,749	40,194,580	368,359,136	24,152,820	N/C	468,681,778	29,744,145	498,425,923
Osceola	179,953,000	59,120,000	46,332,600	1,092,021,264	N/C	N/C	1,377,426,864	118,262,835	1,495,689,699
Oscoda	17,243,500	28,961,928	15,209,000	610,553,500	N/C	N/C	671,967,928	67,365,000	739,332,928
Otsego	62,464,700	301,205,700	35,212,200	1,690,002,838	N/C	N/C	2,088,885,438	299,983,397	2,388,868,835
Ottawa	954,528,300	2,791,724,050	1,315,001,900	17,998,784,695	N/C	N/C	23,060,038,945	864,020,100	23,924,059,045
Presque Isle	99,966,700	40,579,900	27,725,100	1,045,993,431	N/C	N/C	1,214,265,131	56,440,850	1,270,705,981
Roscommon	6,903,700	141,131,300	2,830,800	2,575,500,600	N/C	N/C	2,726,366,400	70,805,200	2,797,171,600
Saginaw	971,949,997	1,401,126,050	244,088,400	5,473,431,602	N/C	N/C	8,090,596,049	633,166,455	8,723,762,504
Saint Clair	635,742,155	884,209,500	602,883,500	7,679,422,046	N/C	N/C	9,802,257,201	1,227,475,006	11,029,732,207
Saint Joseph	842,833,575	263,811,000	195,502,100	2,638,304,405	N/C	N/C	3,940,451,080	312,529,283	4,252,980,363
Sanilac	1,479,094,560	147,334,679	40,431,144	1,798,057,057	N/C	N/C	3,464,917,440	208,423,129	3,673,340,569
Schoolcraft	8,594,600	36,587,300	13,848,300	525,590,750	N/C	N/C	584,620,950	58,243,106	642,864,056
Shiawassee	680,833,800	272,649,230	59,130,590	2,324,395,566	N/C	N/C	3,337,009,186	314,029,454	3,651,038,640
Tuscola	1,197,349,400	119,400,866	49,809,200	1,895,095,999	N/C	N/C	3,261,655,465	477,459,807	3,739,115,272
Van Buren	536,524,265	305,578,271	141,994,700	4,630,615,441	N/C	N/C	5,614,712,677	635,656,230	6,250,368,907
Washtenaw	639,754,104	6,291,149,232	647,192,034	21,747,497,694	N/C	10,132,000	29,335,725,064	1,281,501,225	30,617,226,289
Wayne	30,905,900	14,656,368,825	4,680,146,200	56,013,386,894	N/C	752,600	75,381,560,419	4,867,926,531	80,249,486,950
Wexford	64,011,700	215,257,100	73,126,200	1,575,219,100	N/C	N/C	1,927,614,100	105,448,200	2,033,062,300
<b>TOTALS</b>	<b>29,723,875,110</b>	<b>89,879,000,583</b>	<b>26,098,124,614</b>	<b>497,228,918,165</b>	<b>156,879,570</b>	<b>50,356,176</b>	<b>643,137,154,218</b>	<b>36,036,273,734</b>	<b>679,173,427,952</b>

COUNTY	2023 SEV-AG	2024 SEV-AG	% I or D
Alcona	\$44,063,500	\$45,442,600	3.13
Alger	\$12,810,192	\$14,143,250	10.41
Allegan	\$979,162,664	\$1,063,619,985	8.63
Alpena	\$107,531,800	\$113,900,700	5.92
Antrim	\$111,072,400	\$127,660,633	14.93
Arenac	\$127,275,300	\$143,103,400	12.44
Baraga	\$12,855,246	\$14,442,772	12.35
Barry	\$488,995,860	\$513,248,977	4.96
Bay	\$539,928,131	\$575,400,718	6.57
Benzie	\$34,327,600	\$37,712,400	9.86
Berrien	\$568,136,500	\$662,899,400	16.68
Branch	\$692,884,559	\$771,082,047	11.29
Calhoun	\$572,399,056	\$586,769,850	2.51
Cass	\$569,592,700	\$593,305,800	4.16
Charlevoix	\$72,980,807	\$87,974,950	20.55
Cheboygan	\$41,257,300	\$44,473,400	7.80
Chippewa	\$55,074,000	\$60,743,300	10.29
Clare	\$124,380,413	\$132,988,570	6.92
Clinton	\$876,574,950	\$912,551,676	4.10
Crawford	\$0	\$0	NaN
Delta	\$57,083,200	\$58,533,200	2.54
Dickinson	\$22,187,200	\$23,886,600	7.66
Eaton	\$559,608,463	\$604,609,712	8.04
Emmet	\$60,868,000	\$72,614,100	19.30
Genesee	\$247,922,000	\$289,509,480	16.77
Gladwin	\$120,356,000	\$140,074,000	16.38
Gogebic	\$1,670,219	\$1,783,296	6.77
Grand Traverse	\$155,322,200	\$173,891,800	11.96
Gratiot	\$945,984,177	\$1,084,779,508	14.67
Hillsdale	\$660,960,393	\$735,324,690	11.25
Houghton	\$15,884,292	\$18,291,559	15.16
Huron	\$1,876,342,400	\$2,070,731,715	10.36
Ingham	\$516,463,770	\$555,856,876	7.63
Ionia	\$775,040,600	\$826,779,100	6.68
Iosco	\$59,387,000	\$67,865,789	14.28
Iron	\$20,923,194	\$23,573,706	12.67
Isabella	\$511,818,109	\$572,499,533	11.86
Jackson	\$506,253,264	\$525,500,586	3.80
Kalamazoo	\$345,435,450	\$363,290,700	5.17
Kalkaska	\$36,063,800	\$42,538,400	17.95
Kent	\$519,705,500	\$581,689,400	11.93
Keweenaw	\$0	\$0	NaN
Lake	\$33,253,500	\$39,706,500	19.41
Lapeer	\$534,760,390	\$630,520,725	17.91
Leelanau	\$210,714,710	\$242,568,310	15.12
Lenawee	\$1,114,032,880	\$1,133,418,280	1.74
Livingston	\$314,357,779	\$344,420,208	9.56

COUNTY	2023 SEV-AG	2024 SEV-AG	% I or D
Luce	\$6,206,600	\$6,902,800	11.22
Mackinac	\$15,752,073	\$16,797,673	6.64
Macomb	\$232,554,200	\$244,702,693	5.22
Manistee	\$41,404,400	\$47,653,500	15.09
Marquette	\$12,491,650	\$12,924,600	3.47
Mason	\$116,023,500	\$128,776,100	10.99
Mecosta	\$242,740,200	\$283,152,200	16.65
Menominee	\$142,950,108	\$148,056,000	3.57
Midland	\$198,934,000	\$231,245,871	16.24
Missaukee	\$194,658,400	\$204,757,000	5.19
Monroe	\$655,389,387	\$687,925,862	4.96
Montcalm	\$545,521,300	\$601,278,400	10.22
Montmorency	\$21,591,100	\$27,620,000	27.92
Muskegon	\$164,088,200	\$177,485,200	8.16
Newaygo	\$259,941,500	\$288,037,361	10.81
Oakland	\$94,883,920	\$105,333,400	11.01
Oceana	\$232,325,600	\$248,838,200	7.11
Ogemaw	\$98,728,885	\$114,035,600	15.50
Ontonagon	\$11,357,310	\$13,976,493	23.06
Osceola	\$157,038,346	\$179,953,000	14.59
Oscoda	\$16,378,100	\$17,243,500	5.28
Otsego	\$55,273,400	\$62,464,700	13.01
Ottawa	\$865,945,850	\$954,528,300	10.23
Presque Isle	\$93,924,000	\$99,966,700	6.43
Roscommon	\$6,767,400	\$6,903,700	2.01
Saginaw	\$879,857,900	\$971,949,997	10.47
Saint Clair	\$527,324,536	\$635,742,155	20.56
Saint Joseph	\$773,627,800	\$842,833,575	8.95
Sanilac	\$1,337,317,267	\$1,479,094,560	10.60
Schoolcraft	\$7,812,116	\$8,594,600	10.02
Shiawassee	\$620,224,060	\$680,833,800	9.77
Tuscola	\$1,106,775,630	\$1,197,349,400	8.18
Van Buren	\$475,707,500	\$536,524,265	12.78
Washtenaw	\$591,196,920	\$639,754,104	8.21
Wayne	\$28,261,000	\$30,905,900	9.36
Wexford	\$54,417,200	\$64,011,700	17.63
<b>TOTALS:</b>	<b>\$27,139,092,826</b>	<b>\$29,723,875,110</b>	<b>9.52</b>

COUNTY	2023 SEV-COMM	2024 SEV-COMM	% I or D
Alcona	\$33,453,100	\$39,900,200	19.27
Alger	\$57,848,000	\$70,345,500	21.60
Allegan	\$700,736,632	\$795,371,308	13.51
Alpena	\$142,739,400	\$154,770,900	8.43
Antrim	\$129,714,428	\$152,366,600	17.46
Arenac	\$51,783,402	\$57,374,400	10.80
Baraga	\$19,653,403	\$22,666,621	15.33
Barry	\$180,293,675	\$190,191,000	5.49
Bay	\$613,489,284	\$604,354,600	-1.49
Benzie	\$133,509,000	\$144,083,900	7.92
Berrien	\$996,290,368	\$1,090,938,408	9.50
Branch	\$211,807,425	\$260,394,422	22.94
Calhoun	\$702,211,390	\$753,286,193	7.27
Cass	\$117,503,200	\$130,671,500	11.21
Charlevoix	\$236,989,711	\$292,235,000	23.31
Cheboygan	\$191,183,400	\$215,332,400	12.63
Chippewa	\$210,374,100	\$231,833,613	10.20
Clare	\$112,833,299	\$121,420,926	7.61
Clinton	\$563,773,150	\$563,451,300	-0.06
Crawford	\$59,094,900	\$73,571,400	24.50
Delta	\$167,402,000	\$182,492,400	9.01
Dickinson	\$154,596,100	\$178,992,308	15.78
Eaton	\$895,328,107	\$948,876,275	5.98
Emmet	\$478,921,300	\$555,676,500	16.03
Genesee	\$2,690,820,580	\$2,805,349,325	4.26
Gladwin	\$68,902,500	\$73,296,200	6.38
Gogebic	\$63,175,395	\$69,269,766	9.65
Grand Traverse	\$1,670,278,850	\$1,927,444,800	15.40
Gratiot	\$153,579,700	\$153,975,600	0.26
Hillsdale	\$119,109,740	\$140,051,640	17.58
Houghton	\$217,655,483	\$244,008,745	12.11
Huron	\$150,169,631	\$163,992,400	9.20
Ingham	\$3,019,624,888	\$3,118,443,968	3.27
Ionia	\$168,792,200	\$181,282,192	7.40
Iosco	\$133,989,500	\$158,306,250	18.15
Iron	\$48,602,976	\$58,798,079	20.98
Isabella	\$604,985,450	\$599,279,900	-0.94
Jackson	\$794,193,952	\$860,694,854	8.37
Kalamazoo	\$2,509,827,700	\$2,692,451,750	7.28
Kalkaska	\$76,749,700	\$87,923,500	14.56
Kent	\$8,529,422,100	\$9,366,224,516	9.81
Keweenaw	\$14,012,504	\$15,786,697	12.66
Lake	\$63,313,900	\$59,324,600	-6.30
Lapeer	\$333,172,700	\$377,934,358	13.43
Leelanau	\$249,903,570	\$291,632,272	16.70
Lenawee	\$515,336,100	\$530,380,000	2.92
Livingston	\$1,503,788,876	\$1,724,390,073	14.67
Luce	\$19,520,100	\$23,463,400	20.20

COUNTY	2023 SEV-COMM	2024 SEV-COMM	% I or D
Mackinac	\$283,182,343	\$305,989,084	8.05
Macomb	\$6,138,755,468	\$6,699,196,538	9.13
Manistee	\$125,094,800	\$131,904,500	5.44
Marquette	\$605,328,531	\$673,178,800	11.21
Mason	\$169,323,100	\$193,608,600	14.34
Mecosta	\$204,197,700	\$212,530,400	4.08
Menominee	\$94,112,900	\$93,539,631	-0.61
Midland	\$592,053,800	\$674,027,565	13.85
Missaukee	\$60,188,500	\$71,813,800	19.31
Monroe	\$917,770,609	\$973,801,126	6.11
Montcalm	\$216,189,100	\$231,472,400	7.07
Montmorency	\$34,002,000	\$41,722,400	22.71
Muskegon	\$830,186,200	\$893,348,600	7.61
Newaygo	\$149,241,914	\$163,045,500	9.25
Oakland	\$15,866,369,075	\$16,719,249,900	5.38
Oceana	\$121,667,000	\$136,431,200	12.13
Ogemaw	\$118,613,333	\$131,644,300	10.99
Ontonagon	\$20,228,300	\$21,998,749	8.75
Osceola	\$53,287,400	\$59,120,000	10.95
Oscoda	\$25,509,000	\$28,961,928	13.54
Otsego	\$262,280,175	\$301,205,700	14.84
Ottawa	\$2,400,604,300	\$2,791,724,050	16.29
Presque Isle	\$35,420,300	\$40,579,900	14.57
Roscommon	\$125,560,000	\$141,131,300	12.40
Saginaw	\$1,318,563,800	\$1,401,126,050	6.26
Saint Clair	\$866,291,900	\$884,209,500	2.07
Saint Joseph	\$240,739,300	\$263,811,000	9.58
Sanilac	\$143,299,194	\$147,334,679	2.82
Schoolcraft	\$35,999,900	\$36,587,300	1.63
Shiawassee	\$252,811,860	\$272,649,230	7.85
Tuscola	\$113,536,200	\$119,400,866	5.17
Van Buren	\$284,026,467	\$305,578,271	7.59
Washtenaw	\$5,951,293,426	\$6,291,149,232	5.71
Wayne	\$13,872,335,532	\$14,656,368,825	5.65
Wexford	\$187,661,400	\$215,257,100	14.71
<b>TOTALS:</b>	<b>\$83,596,181,696</b>	<b>\$89,879,000,583</b>	<b>7.52</b>

COUNTY	2023 SEV-IND	2024 SEV-IND	% I or D
Alcona	\$13,646,000	\$15,148,800	11.01
Alger	\$12,532,100	\$12,940,800	3.26
Allegan	\$369,465,700	\$415,161,529	12.37
Alpena	\$50,749,485	\$48,836,900	-3.77
Antrim	\$9,467,500	\$11,384,600	20.25
Arenac	\$11,766,600	\$12,191,600	3.61
Baraga	\$24,360,769	\$25,192,016	3.41
Barry	\$66,312,260	\$68,813,600	3.77
Bay	\$166,212,100	\$176,678,500	6.30
Benzie	\$11,429,200	\$13,575,000	18.77
Berrien	\$1,414,774,800	\$1,491,329,000	5.41
Branch	\$50,966,723	\$56,558,570	10.97
Calhoun	\$250,487,442	\$291,860,809	16.52
Cass	\$63,990,500	\$66,161,300	3.39
Charlevoix	\$65,637,600	\$74,868,700	14.06
Cheboygan	\$11,228,100	\$11,058,700	-1.51
Chippewa	\$30,124,400	\$32,014,000	6.27
Clare	\$20,841,441	\$23,056,597	10.63
Clinton	\$78,373,250	\$79,145,350	0.99
Crawford	\$106,208,200	\$114,257,000	7.58
Delta	\$21,153,700	\$29,649,800	40.16
Dickinson	\$61,664,700	\$68,529,100	11.13
Eaton	\$295,360,926	\$317,537,741	7.51
Emmet	\$14,768,700	\$16,471,600	11.53
Genesee	\$358,189,800	\$394,676,900	10.19
Gladwin	\$11,964,900	\$13,718,500	14.66
Gogebic	\$14,803,137	\$15,501,873	4.72
Grand Traverse	\$121,532,600	\$136,219,000	12.08
Gratiot	\$54,156,500	\$55,374,800	2.25
Hillsdale	\$49,783,020	\$54,939,420	10.36
Houghton	\$23,604,374	\$25,682,348	8.80
Huron	\$60,410,300	\$68,473,900	13.35
Ingham	\$269,286,872	\$296,030,286	9.93
Ionia	\$48,306,900	\$54,242,800	12.29
Iosco	\$40,352,600	\$47,122,850	16.78
Iron	\$48,596,431	\$57,024,658	17.34
Isabella	\$39,673,100	\$47,727,525	20.30
Jackson	\$188,175,171	\$213,028,370	13.21
Kalamazoo	\$556,244,300	\$625,496,550	12.45
Kalkaska	\$11,795,800	\$12,291,200	4.20
Kent	\$2,185,543,000	\$2,448,193,300	12.02
Keweenaw	\$213,630	\$356,414	66.84
Lake	\$1,535,200	\$1,782,100	16.08
Lapeer	\$104,965,200	\$118,170,400	12.58
Leelanau	\$13,697,560	\$14,382,620	5.00
Lenawee	\$133,329,700	\$128,638,900	-3.52
Livingston	\$450,385,115	\$494,911,364	9.89
Luce	\$2,781,500	\$3,377,700	21.43

COUNTY	2023 SEV-IND	2024 SEV-IND	% I or D
Mackinac	\$25,104,027	\$27,739,535	10.50
Macomb	\$2,914,158,830	\$3,222,037,771	10.56
Manistee	\$31,220,700	\$34,978,500	12.04
Marquette	\$289,351,100	\$295,222,200	2.03
Mason	\$541,661,500	\$565,927,400	4.48
Mecosta	\$64,954,600	\$77,171,400	18.81
Menominee	\$49,089,875	\$62,558,500	27.44
Midland	\$322,159,800	\$337,531,200	4.77
Missaukee	\$12,770,100	\$16,029,900	25.53
Monroe	\$367,731,693	\$409,825,770	11.45
Montcalm	\$58,518,400	\$65,950,700	12.70
Montmorency	\$8,674,600	\$9,991,800	15.18
Muskegon	\$233,931,900	\$256,945,500	9.84
Newaygo	\$59,545,500	\$73,680,000	23.74
Oakland	\$3,256,793,360	\$3,552,722,000	9.09
Oceana	\$41,745,400	\$45,437,700	8.84
Ogemaw	\$12,009,200	\$13,930,800	16.00
Ontonagon	\$34,750,590	\$40,194,580	15.67
Osceola	\$42,526,700	\$46,332,600	8.95
Oscoda	\$10,749,700	\$15,209,000	41.48
Otsego	\$32,511,800	\$35,212,200	8.31
Ottawa	\$1,127,907,600	\$1,315,001,900	16.59
Presque Isle	\$26,122,700	\$27,725,100	6.13
Roscommon	\$2,628,200	\$2,830,800	7.71
Saginaw	\$241,662,400	\$244,088,400	1.00
Saint Clair	\$601,236,300	\$602,883,500	0.27
Saint Joseph	\$176,834,000	\$195,502,100	10.56
Sanilac	\$33,845,276	\$40,431,144	19.46
Schoolcraft	\$16,003,900	\$13,848,300	-13.47
Shiawassee	\$55,390,510	\$59,130,590	6.75
Tuscola	\$46,851,900	\$49,809,200	6.31
Van Buren	\$134,793,724	\$141,994,700	5.34
Washtenaw	\$648,252,350	\$647,192,034	-0.16
Wayne	\$4,369,156,800	\$4,680,146,200	7.12
Wexford	\$56,621,200	\$73,126,200	29.15
<b>TOTALS:</b>	<b>\$23,958,115,141</b>	<b>\$26,098,124,614</b>	<b>8.93</b>

COUNTY	2023 SEV-RES	2024 SEV-RES	% I or D
Alcona	\$979,580,400	\$1,191,305,700	21.61
Alger	\$518,986,118	\$600,252,392	15.66
Allegan	\$6,927,004,077	\$7,999,807,488	15.49
Alpena	\$1,065,892,600	\$1,258,176,100	18.04
Antrim	\$3,289,504,650	\$4,069,318,400	23.71
Arenac	\$712,710,998	\$822,636,800	15.42
Baraga	\$299,194,095	\$358,852,522	19.94
Barry	\$3,372,899,291	\$3,862,344,600	14.51
Bay	\$2,833,220,272	\$3,232,477,298	14.09
Benzie	\$2,310,179,898	\$2,795,264,374	21.00
Berrien	\$8,983,958,106	\$10,716,860,718	19.29
Branch	\$1,577,772,116	\$1,838,020,493	16.49
Calhoun	\$3,686,641,150	\$4,214,139,073	14.31
Cass	\$3,000,510,300	\$3,514,678,510	17.14
Charlevoix	\$3,602,356,761	\$4,371,315,819	21.35
Cheboygan	\$2,199,919,964	\$2,626,605,261	19.40
Chippewa	\$1,314,421,535	\$1,514,133,917	15.19
Clare	\$1,386,545,786	\$1,620,394,242	16.87
Clinton	\$3,227,857,178	\$3,606,505,326	11.73
Crawford	\$785,121,800	\$920,403,900	17.23
Delta	\$1,291,445,428	\$1,528,019,580	18.32
Dickinson	\$848,288,818	\$1,045,912,380	23.30
Eaton	\$3,690,980,843	\$4,132,588,870	11.96
Emmet	\$4,721,004,700	\$5,771,050,138	22.24
Genesee	\$11,932,827,686	\$13,444,606,640	12.67
Gladwin	\$1,287,340,637	\$1,531,755,339	18.99
Gogebic	\$659,922,968	\$743,942,673	12.73
Grand Traverse	\$7,558,743,167	\$9,118,918,080	20.64
Gratiot	\$881,713,788	\$1,016,250,784	15.26
Hillsdale	\$1,607,018,777	\$1,841,097,370	14.57
Houghton	\$1,226,315,784	\$1,434,925,040	17.01
Huron	\$1,568,764,375	\$1,821,438,996	16.11
Ingham	\$7,886,777,998	\$8,820,949,547	11.84
Ionia	\$2,004,779,700	\$2,290,904,100	14.27
Iosco	\$1,427,628,850	\$1,697,996,550	18.94
Iron	\$619,298,291	\$753,462,185	21.66
Isabella	\$1,640,994,136	\$1,848,837,005	12.67
Jackson	\$5,562,457,989	\$6,247,855,975	12.32
Kalamazoo	\$9,631,174,964	\$11,017,868,872	14.40
Kalkaska	\$1,170,306,907	\$1,411,228,554	20.59
Kent	\$29,028,785,077	\$33,344,334,095	14.87
Keweenaw	\$254,491,448	\$291,615,994	14.59
Lake	\$934,369,600	\$1,101,923,535	17.93
Lapeer	\$4,183,830,305	\$4,711,622,436	12.62
Leelanau	\$4,947,662,310	\$6,160,790,680	24.52
Lenawee	\$3,708,705,543	\$4,215,576,158	13.67
Livingston	\$12,550,785,048	\$14,077,886,308	12.17
Luce	\$240,682,670	\$286,564,900	19.06

COUNTY	2023 SEV-RES	2024 SEV-RES	% I or D
Mackinac	\$1,122,212,574	\$1,257,956,022	12.10
Macomb	\$35,954,831,904	\$40,458,580,358	12.53
Manistee	\$1,634,172,000	\$1,950,692,497	19.37
Marquette	\$2,864,739,873	\$3,380,346,403	18.00
Mason	\$1,788,174,268	\$2,165,859,740	21.12
Mecosta	\$1,714,445,795	\$2,037,102,783	18.82
Menominee	\$940,865,370	\$1,071,058,650	13.84
Midland	\$3,061,675,891	\$3,540,579,726	15.64
Missaukee	\$780,498,750	\$920,024,500	17.88
Monroe	\$5,931,606,752	\$6,608,758,098	11.42
Montcalm	\$2,403,289,000	\$2,760,310,000	14.86
Montmorency	\$697,172,336	\$844,137,200	21.08
Muskegon	\$6,249,703,900	\$7,414,542,025	18.64
Newaygo	\$2,197,817,681	\$2,589,214,394	17.81
Oakland	\$74,578,099,178	\$82,339,613,068	10.41
Oceana	\$1,768,605,100	\$2,078,797,659	17.54
Ogemaw	\$1,102,408,306	\$1,285,697,307	16.63
Ontonagon	\$305,489,199	\$368,359,136	20.58
Osceola	\$922,925,025	\$1,092,021,264	18.32
Oscoda	\$506,037,767	\$610,553,500	20.65
Otsego	\$1,411,907,140	\$1,690,002,838	19.70
Ottawa	\$15,666,866,750	\$17,998,784,695	14.88
Presque Isle	\$884,206,530	\$1,045,993,431	18.30
Roscommon	\$2,166,124,900	\$2,575,500,600	18.90
Saginaw	\$4,820,507,398	\$5,473,431,602	13.54
Saint Clair	\$6,842,038,349	\$7,679,422,046	12.24
Saint Joseph	\$2,255,994,440	\$2,638,304,405	16.95
Sanilac	\$1,398,857,778	\$1,798,057,057	28.54
Schoolcraft	\$441,649,200	\$525,590,750	19.01
Shiawassee	\$2,096,654,652	\$2,324,395,566	10.86
Tuscola	\$1,661,639,961	\$1,895,095,999	14.05
Van Buren	\$3,993,424,041	\$4,630,615,441	15.96
Washtenaw	\$19,549,716,144	\$21,747,497,694	11.24
Wayne	\$49,362,439,469	\$56,013,386,894	13.47
Wexford	\$1,319,430,750	\$1,575,219,100	19.39
<b>TOTALS:</b>	<b>\$435,537,603,073</b>	<b>\$497,228,918,165</b>	<b>14.16</b>

COUNTY	2023 SEV-TC	2024 SEV-TC	% I or D
Alcona	\$0	\$0	NaN
Alger	\$0	\$0	NaN
Allegan	\$0	\$0	NaN
Alpena	\$0	\$0	NaN
Antrim	\$0	\$0	NaN
Arenac	\$0	\$0	NaN
Baraga	\$22,981,872	\$17,134,421	-25.44
Barry	\$0	\$0	NaN
Bay	\$0	\$0	NaN
Benzie	\$55,800	\$0	-100.00
Berrien	\$0	\$0	NaN
Branch	\$0	\$0	NaN
Calhoun	\$0	\$0	NaN
Cass	\$0	\$0	NaN
Charlevoix	\$0	\$0	NaN
Cheboygan	\$0	\$0	NaN
Chippewa	\$0	\$0	NaN
Clare	\$0	\$0	NaN
Clinton	\$0	\$0	NaN
Crawford	\$0	\$0	NaN
Delta	\$0	\$0	NaN
Dickinson	\$23,837,100	\$22,042,600	-7.53
Eaton	\$0	\$0	NaN
Emmet	\$0	\$0	NaN
Genesee	\$0	\$0	NaN
Gladwin	\$0	\$0	NaN
Gogebic	\$25,456,019	\$23,577,225	-7.38
Grand Traverse	\$0	\$0	NaN
Gratiot	\$0	\$0	NaN
Hillsdale	\$0	\$0	NaN
Houghton	\$15,727,686	\$16,679,249	6.05
Huron	\$0	\$0	NaN
Ingham	\$0	\$0	NaN
Ionia	\$0	\$0	NaN
Iosco	\$0	\$0	NaN
Iron	\$35,090,449	\$27,767,266	-20.87
Isabella	\$0	\$0	NaN
Jackson	\$0	\$0	NaN
Kalamazoo	\$0	\$0	NaN
Kalkaska	\$0	\$0	NaN
Kent	\$0	\$0	NaN
Keweenaw	\$3,172,171	\$3,425,559	7.99
Lake	\$0	\$0	NaN
Lapeer	\$0	\$0	NaN
Leelanau	\$0	\$155,680	∞
Lenawee	\$0	\$0	NaN
Livingston	\$0	\$0	NaN
Luce	\$1,097,300	\$1,226,400	11.77

COUNTY	2023 SEV-TC	2024 SEV-TC	% I or D
Mackinac	\$3,297,000	\$864,400	-73.78
Macomb	\$0	\$0	NaN
Manistee	\$0	\$0	NaN
Marquette	\$45,474,450	\$19,853,950	-56.34
Mason	\$0	\$0	NaN
Mecosta	\$0	\$0	NaN
Menominee	\$56,400	\$0	-100.00
Midland	\$0	\$0	NaN
Missaukee	\$0	\$0	NaN
Monroe	\$0	\$0	NaN
Montcalm	\$0	\$0	NaN
Montmorency	\$0	\$0	NaN
Muskegon	\$0	\$0	NaN
Newaygo	\$0	\$0	NaN
Oakland	\$0	\$0	NaN
Oceana	\$0	\$0	NaN
Ogemaw	\$0	\$0	NaN
Ontonagon	\$21,644,180	\$24,152,820	11.59
Osceola	\$0	\$0	NaN
Oscoda	\$0	\$0	NaN
Otsego	\$0	\$0	NaN
Ottawa	\$0	\$0	NaN
Presque Isle	\$0	\$0	NaN
Roscommon	\$0	\$0	NaN
Saginaw	\$0	\$0	NaN
Saint Clair	\$0	\$0	NaN
Saint Joseph	\$0	\$0	NaN
Sanilac	\$0	\$0	NaN
Schoolcraft	\$0	\$0	NaN
Shiawassee	\$0	\$0	NaN
Tuscola	\$0	\$0	NaN
Van Buren	\$0	\$0	NaN
Washtenaw	\$0	\$0	NaN
Wayne	\$0	\$0	NaN
Wexford	\$0	\$0	NaN
<b>TOTALS:</b>	<b>\$197,890,427</b>	<b>\$156,879,570</b>	<b>-20.72</b>

COUNTY	2023 SEV-DEV	2024 SEV-DEV	% I or D
Alcona	\$0	\$0	NaN
Alger	\$0	\$0	NaN
Allegan	\$3,706,700	\$3,555,800	-4.07
Alpena	\$0	\$0	NaN
Antrim	\$0	\$0	NaN
Arenac	\$0	\$0	NaN
Baraga	\$0	\$0	NaN
Barry	\$0	\$0	NaN
Bay	\$0	\$0	NaN
Benzie	\$0	\$0	NaN
Berrien	\$0	\$0	NaN
Branch	\$0	\$0	NaN
Calhoun	\$0	\$0	NaN
Cass	\$0	\$0	NaN
Charlevoix	\$5,303,200	\$6,846,700	29.11
Cheboygan	\$0	\$0	NaN
Chippewa	\$0	\$0	NaN
Clare	\$0	\$0	NaN
Clinton	\$0	\$0	NaN
Crawford	\$0	\$0	NaN
Delta	\$0	\$0	NaN
Dickinson	\$0	\$0	NaN
Eaton	\$9,798,200	\$9,801,100	0.03
Emmet	\$0	\$0	NaN
Genesee	\$0	\$0	NaN
Gladwin	\$0	\$0	NaN
Gogebic	\$0	\$0	NaN
Grand Traverse	\$0	\$0	NaN
Gratiot	\$0	\$0	NaN
Hillsdale	\$0	\$0	NaN
Houghton	\$1,232,337	\$1,963,876	59.36
Huron	\$0	\$0	NaN
Ingham	\$0	\$0	NaN
Ionia	\$0	\$0	NaN
Iosco	\$0	\$0	NaN
Iron	\$0	\$0	NaN
Isabella	\$0	\$0	NaN
Jackson	\$0	\$0	NaN
Kalamazoo	\$0	\$0	NaN
Kalkaska	\$0	\$0	NaN
Kent	\$8,270,800	\$9,651,200	16.69
Keweenaw	\$0	\$0	NaN
Lake	\$0	\$0	NaN
Lapeer	\$3,600,300	\$3,583,600	-0.46
Leelanau	\$0	\$0	NaN
Lenawee	\$0	\$0	NaN
Livingston	\$9,828,400	\$4,069,300	-58.60
Luce	\$0	\$0	NaN

COUNTY	2023 SEV-DEV	2024 SEV-DEV	% I or D
Mackinac	\$0	\$0	NaN
Macomb	\$0	\$0	NaN
Manistee	\$0	\$0	NaN
Marquette	\$0	\$0	NaN
Mason	\$0	\$0	NaN
Mecosta	\$0	\$0	NaN
Menominee	\$0	\$0	NaN
Midland	\$0	\$0	NaN
Missaukee	\$0	\$0	NaN
Monroe	\$0	\$0	NaN
Montcalm	\$0	\$0	NaN
Montmorency	\$0	\$0	NaN
Muskegon	\$0	\$0	NaN
Newaygo	\$0	\$0	NaN
Oakland	\$0	\$0	NaN
Oceana	\$0	\$0	NaN
Ogemaw	\$0	\$0	NaN
Ontonagon	\$0	\$0	NaN
Osceola	\$0	\$0	NaN
Oscoda	\$0	\$0	NaN
Otsego	\$0	\$0	NaN
Ottawa	\$0	\$0	NaN
Presque Isle	\$0	\$0	NaN
Roscommon	\$0	\$0	NaN
Saginaw	\$0	\$0	NaN
Saint Clair	\$0	\$0	NaN
Saint Joseph	\$0	\$0	NaN
Sanilac	\$0	\$0	NaN
Schoolcraft	\$0	\$0	NaN
Shiawassee	\$0	\$0	NaN
Tuscola	\$0	\$0	NaN
Van Buren	\$0	\$0	NaN
Washtenaw	\$30,248,900	\$10,132,000	-66.50
Wayne	\$752,300	\$752,600	0.04
Wexford	\$0	\$0	NaN
<b>TOTALS:</b>	<b>\$72,741,137</b>	<b>\$50,356,176</b>	<b>-30.77</b>

COUNTY	2023 SEV-TOT REAL	2024 SEV-TOT REAL	% I or D
Alcona	\$1,070,743,000	\$1,291,797,300	20.64
Alger	\$602,176,410	\$697,681,942	15.86
Allegan	\$8,980,075,773	\$10,277,516,110	14.45
Alpena	\$1,366,913,285	\$1,575,684,600	15.27
Antrim	\$3,539,758,978	\$4,360,730,233	23.19
Arenac	\$903,536,300	\$1,035,306,200	14.58
Baraga	\$379,045,385	\$438,288,352	15.63
Barry	\$4,108,501,086	\$4,634,598,177	12.81
Bay	\$4,152,849,787	\$4,588,911,116	10.50
Benzie	\$2,489,501,498	\$2,990,635,674	20.13
Berrien	\$11,963,159,774	\$13,962,027,526	16.71
Branch	\$2,533,430,823	\$2,926,055,532	15.50
Calhoun	\$5,211,739,038	\$5,846,055,925	12.17
Cass	\$3,751,596,700	\$4,304,817,110	14.75
Charlevoix	\$3,983,268,079	\$4,833,241,169	21.34
Cheboygan	\$2,443,588,764	\$2,897,469,761	18.57
Chippewa	\$1,609,994,035	\$1,838,724,830	14.21
Clare	\$1,644,600,939	\$1,897,860,335	15.40
Clinton	\$4,746,578,528	\$5,161,653,652	8.74
Crawford	\$950,424,900	\$1,108,232,300	16.60
Delta	\$1,537,084,328	\$1,798,694,980	17.02
Dickinson	\$1,110,573,918	\$1,339,362,988	20.60
Eaton	\$5,451,076,539	\$6,013,413,698	10.32
Emmet	\$5,275,562,700	\$6,415,812,338	21.61
Genesee	\$15,229,760,066	\$16,934,142,345	11.19
Gladwin	\$1,488,564,037	\$1,758,844,039	18.16
Gogebic	\$765,027,738	\$854,074,833	11.64
Grand Traverse	\$9,505,876,817	\$11,356,473,680	19.47
Gratiot	\$2,035,434,165	\$2,310,380,692	13.51
Hillsdale	\$2,436,871,930	\$2,771,413,120	13.73
Houghton	\$1,500,419,956	\$1,741,550,817	16.07
Huron	\$3,655,686,706	\$4,124,637,011	12.83
Ingham	\$11,692,153,528	\$12,791,280,677	9.40
Ionia	\$2,996,919,400	\$3,353,208,192	11.89
Iosco	\$1,661,357,950	\$1,971,291,439	18.66
Iron	\$772,511,341	\$920,625,894	19.17
Isabella	\$2,797,470,795	\$3,068,343,963	9.68
Jackson	\$7,051,080,376	\$7,847,079,785	11.29
Kalamazoo	\$13,042,682,414	\$14,699,107,872	12.70
Kalkaska	\$1,294,916,207	\$1,553,981,654	20.01
Kent	\$40,271,726,477	\$45,750,092,511	13.60
Keweenaw	\$271,889,753	\$311,184,664	14.45
Lake	\$1,032,472,200	\$1,202,736,735	16.49
Lapeer	\$5,160,328,895	\$5,841,831,519	13.21
Leelanau	\$5,421,978,150	\$6,709,529,562	23.75
Lenawee	\$5,471,404,223	\$6,008,013,338	9.81
Livingston	\$14,829,145,218	\$16,645,677,253	12.25
Luce	\$270,288,170	\$321,535,200	18.96

COUNTY	2023 SEV-TOT REAL	2024 SEV-TOT REAL	% I or D
Mackinac	\$1,449,548,017	\$1,609,346,714	11.02
Macomb	\$45,240,300,402	\$50,624,517,360	11.90
Manistee	\$1,831,891,900	\$2,165,228,997	18.20
Marquette	\$3,817,385,604	\$4,381,525,953	14.78
Mason	\$2,615,182,368	\$3,054,171,840	16.79
Mecosta	\$2,226,338,295	\$2,609,956,783	17.23
Menominee	\$1,227,074,653	\$1,375,212,781	12.07
Midland	\$4,174,823,491	\$4,783,384,362	14.58
Missaukee	\$1,048,115,750	\$1,212,625,200	15.70
Monroe	\$7,872,498,441	\$8,680,310,856	10.26
Montcalm	\$3,223,517,800	\$3,659,011,500	13.51
Montmorency	\$761,440,036	\$923,471,400	21.28
Muskegon	\$7,477,910,200	\$8,742,321,325	16.91
Newaygo	\$2,666,546,595	\$3,113,977,255	16.78
Oakland	\$93,796,145,533	\$102,716,918,368	9.51
Oceana	\$2,164,343,100	\$2,509,504,759	15.95
Ogemaw	\$1,331,759,724	\$1,545,308,007	16.04
Ontonagon	\$393,469,579	\$468,681,778	19.12
Osceola	\$1,175,777,471	\$1,377,426,864	17.15
Oscoda	\$558,674,567	\$671,967,928	20.28
Otsego	\$1,761,972,515	\$2,088,885,438	18.55
Ottawa	\$20,061,324,500	\$23,060,038,945	14.95
Presque Isle	\$1,039,673,530	\$1,214,265,131	16.79
Roscommon	\$2,301,080,500	\$2,726,366,400	18.48
Saginaw	\$7,260,591,498	\$8,090,596,049	11.43
Saint Clair	\$8,836,891,085	\$9,802,257,201	10.92
Saint Joseph	\$3,447,195,540	\$3,940,451,080	14.31
Sanilac	\$2,913,319,515	\$3,464,917,440	18.93
Schoolcraft	\$501,465,116	\$584,620,950	16.58
Shiawassee	\$3,025,081,082	\$3,337,009,186	10.31
Tuscola	\$2,928,803,691	\$3,261,655,465	11.36
Van Buren	\$4,887,951,732	\$5,614,712,677	14.87
Washtenaw	\$26,770,707,740	\$29,335,725,064	9.58
Wayne	\$67,632,945,101	\$75,381,560,419	11.46
Wexford	\$1,618,130,550	\$1,927,614,100	19.13
<b>TOTALS:</b>	<b>\$570,501,624,300</b>	<b>\$643,137,154,218</b>	<b>12.73</b>

COUNTY	2023 SEV-TOT PERS	2024 SEV-TOT PERS	% I or D
Alcona	\$45,700,100	\$39,191,300	-14.24
Alger	\$26,894,789	\$28,623,802	6.43
Allegan	\$425,868,220	\$466,625,230	9.57
Alpena	\$77,443,061	\$82,834,124	6.96
Antrim	\$97,858,268	\$98,439,600	0.59
Arenac	\$53,056,200	\$58,365,700	10.01
Baraga	\$62,027,208	\$69,260,227	11.66
Barry	\$121,254,270	\$127,960,000	5.53
Bay	\$284,867,000	\$294,049,737	3.22
Benzie	\$55,580,650	\$59,582,000	7.20
Berrien	\$638,479,400	\$656,442,100	2.81
Branch	\$161,211,350	\$227,000,214	40.81
Calhoun	\$511,407,407	\$771,062,292	50.77
Cass	\$310,016,021	\$316,270,945	2.02
Charlevoix	\$95,232,607	\$101,777,500	6.87
Cheboygan	\$76,129,750	\$98,012,541	28.74
Chippewa	\$75,876,000	\$90,661,070	19.49
Clare	\$162,280,504	\$213,682,055	31.67
Clinton	\$191,722,826	\$210,290,967	9.68
Crawford	\$153,108,364	\$63,324,500	-58.64
Delta	\$182,593,300	\$190,043,717	4.08
Dickinson	\$96,723,584	\$107,908,099	11.56
Eaton	\$317,976,166	\$338,176,805	6.35
Emmet	\$159,928,350	\$181,835,932	13.70
Genesee	\$859,781,800	\$914,827,497	6.40
Gladwin	\$74,459,350	\$96,158,450	29.14
Gogebic	\$97,612,765	\$116,474,226	19.32
Grand Traverse	\$321,112,600	\$348,755,811	8.61
Gratiot	\$564,371,700	\$744,523,228	31.92
Hillsdale	\$200,724,775	\$196,435,683	-2.14
Houghton	\$75,496,076	\$82,059,415	8.69
Huron	\$687,838,800	\$707,697,900	2.89
Ingham	\$700,786,373	\$788,415,003	12.50
Ionia	\$136,150,688	\$143,688,800	5.54
Iosco	\$98,403,300	\$102,350,300	4.01
Iron	\$82,069,253	\$96,563,751	17.66
Isabella	\$450,958,807	\$436,870,635	-3.12
Jackson	\$599,653,505	\$662,356,888	10.46
Kalamazoo	\$672,394,914	\$727,508,817	8.20
Kalkaska	\$116,977,900	\$143,178,352	22.40
Kent	\$1,707,196,700	\$1,805,005,917	5.73
Keweenaw	\$7,582,660	\$8,398,996	10.77
Lake	\$43,189,550	\$44,986,350	4.16
Lapeer	\$247,332,886	\$268,836,388	8.69
Leelanau	\$72,568,710	\$79,917,798	10.13
Lenawee	\$347,699,610	\$375,282,854	7.93
Livingston	\$607,388,932	\$672,874,870	10.78
Luce	\$9,237,260	\$9,431,595	2.10

COUNTY	2023 SEV-TOT PERS	2024 SEV-TOT PERS	% I or D
Mackinac	\$176,921,037	\$184,559,662	4.32
Macomb	\$1,920,423,853	\$1,990,377,936	3.64
Manistee	\$116,292,000	\$128,803,653	10.76
Marquette	\$350,610,370	\$364,099,421	3.85
Mason	\$301,962,200	\$317,326,900	5.09
Mecosta	\$120,203,882	\$112,809,700	-6.15
Menominee	\$79,350,708	\$83,341,910	5.03
Midland	\$482,890,718	\$565,809,600	17.17
Missaukee	\$79,147,300	\$93,451,050	18.07
Monroe	\$1,164,030,828	\$1,143,581,134	-1.76
Montcalm	\$261,594,000	\$258,647,400	-1.13
Montmorency	\$34,444,500	\$36,564,500	6.15
Muskegon	\$392,370,800	\$417,690,500	6.45
Newaygo	\$139,474,800	\$147,958,900	6.08
Oakland	\$3,893,136,303	\$3,933,067,246	1.03
Oceana	\$72,595,400	\$79,437,373	9.42
Ogemaw	\$78,031,199	\$86,246,915	10.53
Ontonagon	\$27,659,125	\$29,744,145	7.54
Osceola	\$98,354,100	\$118,262,835	20.24
Oscoda	\$54,399,400	\$67,365,000	23.83
Otsego	\$259,249,500	\$299,983,397	15.71
Ottawa	\$852,989,908	\$864,020,100	1.29
Presque Isle	\$47,198,500	\$56,440,850	19.58
Roscommon	\$63,412,400	\$70,805,200	11.66
Saginaw	\$592,364,800	\$633,166,455	6.89
Saint Clair	\$1,272,740,200	\$1,227,475,006	-3.56
Saint Joseph	\$301,155,110	\$312,529,283	3.78
Sanilac	\$199,937,142	\$208,423,129	4.24
Schoolcraft	\$55,278,916	\$58,243,106	5.36
Shiawassee	\$269,218,500	\$314,029,454	16.64
Tuscola	\$504,945,046	\$477,459,807	-5.44
Van Buren	\$579,364,250	\$635,656,230	9.72
Washtenaw	\$1,234,386,164	\$1,281,501,225	3.82
Wayne	\$4,508,197,247	\$4,867,926,531	7.98
Wexford	\$96,487,600	\$105,448,200	9.29
<b>TOTALS:</b>	<b>\$33,845,042,115</b>	<b>\$36,036,273,734</b>	<b>6.47</b>

COUNTY	2023 SEV-TOT R&P	2024 SEV-TOT R&P	% I or D
Alcona	\$1,116,443,100	\$1,330,988,600	19.22
Alger	\$629,071,199	\$726,305,744	15.46
Allegan	\$9,405,943,993	\$10,744,141,340	14.23
Alpena	\$1,444,356,346	\$1,658,518,724	14.83
Antrim	\$3,637,617,246	\$4,459,169,833	22.58
Arenac	\$956,592,500	\$1,093,671,900	14.33
Baraga	\$441,072,593	\$507,548,579	15.07
Barry	\$4,229,755,356	\$4,762,558,177	12.60
Bay	\$4,437,716,787	\$4,882,960,853	10.03
Benzie	\$2,545,082,148	\$3,050,217,674	19.85
Berrien	\$12,601,639,174	\$14,618,469,626	16.00
Branch	\$2,694,642,173	\$3,153,055,746	17.01
Calhoun	\$5,723,146,445	\$6,617,118,217	15.62
Cass	\$4,061,612,721	\$4,621,088,055	13.77
Charlevoix	\$4,078,500,686	\$4,935,018,669	21.00
Cheboygan	\$2,519,718,514	\$2,995,482,302	18.88
Chippewa	\$1,685,870,035	\$1,929,385,900	14.44
Clare	\$1,806,881,443	\$2,111,542,390	16.86
Clinton	\$4,938,301,354	\$5,371,944,619	8.78
Crawford	\$1,103,533,264	\$1,171,556,800	6.16
Delta	\$1,719,677,628	\$1,988,738,697	15.65
Dickinson	\$1,207,297,502	\$1,447,271,087	19.88
Eaton	\$5,769,052,705	\$6,351,590,503	10.10
Emmet	\$5,435,491,050	\$6,597,648,270	21.38
Genesee	\$16,089,541,866	\$17,848,969,842	10.94
Gladwin	\$1,563,023,387	\$1,855,002,489	18.68
Gogebic	\$862,640,503	\$970,549,059	12.51
Grand Traverse	\$9,826,989,417	\$11,705,229,491	19.11
Gratiot	\$2,599,805,865	\$3,054,903,920	17.51
Hillsdale	\$2,637,596,705	\$2,967,848,803	12.52
Houghton	\$1,575,916,032	\$1,823,610,232	15.72
Huron	\$4,343,525,506	\$4,832,334,911	11.25
Ingham	\$12,392,939,901	\$13,579,695,680	9.58
Ionia	\$3,133,070,088	\$3,496,896,992	11.61
Iosco	\$1,759,761,250	\$2,073,641,739	17.84
Iron	\$854,580,594	\$1,017,189,645	19.03
Isabella	\$3,248,429,602	\$3,505,214,598	7.90
Jackson	\$7,650,733,881	\$8,509,436,673	11.22
Kalamazoo	\$13,715,077,328	\$15,426,616,689	12.48
Kalkaska	\$1,411,894,107	\$1,697,160,006	20.20
Kent	\$41,978,923,177	\$47,555,098,428	13.28
Keweenaw	\$279,472,413	\$319,583,660	14.35
Lake	\$1,075,661,750	\$1,247,723,085	16.00
Lapeer	\$5,407,661,781	\$6,110,667,907	13.00
Leelanau	\$5,494,546,860	\$6,789,447,360	23.57
Lenawee	\$5,819,103,833	\$6,383,296,192	9.70
Livingston	\$15,436,534,150	\$17,318,552,123	12.19
Luce	\$279,525,430	\$330,966,795	18.40

COUNTY	2023 SEV-TOT R&P	2024 SEV-TOT R&P	% I or D
Mackinac	\$1,626,469,054	\$1,793,906,376	10.29
Macomb	\$47,160,724,255	\$52,614,895,296	11.57
Manistee	\$1,948,183,900	\$2,294,032,650	17.75
Marquette	\$4,167,995,974	\$4,745,625,374	13.86
Mason	\$2,917,144,568	\$3,371,498,740	15.58
Mecosta	\$2,346,542,177	\$2,722,766,483	16.03
Menominee	\$1,306,425,361	\$1,458,554,691	11.64
Midland	\$4,657,714,209	\$5,349,193,962	14.85
Missaukee	\$1,127,263,050	\$1,306,076,250	15.86
Monroe	\$9,036,529,269	\$9,823,891,990	8.71
Montcalm	\$3,485,111,800	\$3,917,658,900	12.41
Montmorency	\$795,884,536	\$960,035,900	20.63
Muskegon	\$7,870,281,000	\$9,160,011,825	16.39
Newaygo	\$2,806,021,395	\$3,261,936,155	16.25
Oakland	\$97,689,281,836	\$106,649,985,614	9.17
Oceana	\$2,236,938,500	\$2,588,942,132	15.74
Ogemaw	\$1,409,790,923	\$1,631,554,922	15.73
Ontonagon	\$421,128,704	\$498,425,923	18.35
Osceola	\$1,274,131,571	\$1,495,689,699	17.39
Oscoda	\$613,073,967	\$739,332,928	20.59
Otsego	\$2,021,222,015	\$2,388,868,835	18.19
Ottawa	\$20,914,314,408	\$23,924,059,045	14.39
Presque Isle	\$1,086,872,030	\$1,270,705,981	16.91
Roscommon	\$2,364,492,900	\$2,797,171,600	18.30
Saginaw	\$7,852,956,298	\$8,723,762,504	11.09
Saint Clair	\$10,109,631,285	\$11,029,732,207	9.10
Saint Joseph	\$3,748,350,650	\$4,252,980,363	13.46
Sanilac	\$3,113,256,657	\$3,673,340,569	17.99
Schoolcraft	\$556,744,032	\$642,864,056	15.47
Shiawassee	\$3,294,299,582	\$3,651,038,640	10.83
Tuscola	\$3,433,748,737	\$3,739,115,272	8.89
Van Buren	\$5,467,315,982	\$6,250,368,907	14.32
Washtenaw	\$28,005,093,904	\$30,617,226,289	9.33
Wayne	\$72,141,142,348	\$80,249,486,950	11.24
Wexford	\$1,714,618,150	\$2,033,062,300	18.57
<b>TOTALS:</b>	<b>\$604,346,666,415</b>	<b>\$679,173,427,952</b>	<b>12.38</b>

# Finance Report

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**BILLS TO BE APPROVED****June 11, 2024****Motion to approve Vouchers in the amount of:**

\$ 110,769.87 General Fund (101)

\$ 16,706.92 Ambulance Fund & ALS (210)

\$ 31,484.86 Jail (213)

\$ 21,921.16 Fund 105-238

\$ 1,580.31 Building (249)

\$ 3,451.60 ACO Fund (251)

\$ 5,232.55 Dispatch 911 Fund (261)

\$ 164,720.34 Fund 239-292

\$ 29,624.79 Fund 293-690

\$ 30,041.80 Fund 701

\$ - Fund 702-771

**\$ 415,534.20**

**Payable May 24 to June 06**

Date	Fund 101 General	Fund 210 EMS	Fund 213 Jail	Fund 105-238	Fund 249 Building	Fund 251 ACO	Fund 261 Dispatch	Fund 239-292	Fund 293-690	Fund 701 Trust/Agency	Fund 702-771	Totals
5/30/2024	\$ 30,354.00	\$ 6,989.97	\$ 4,304.25	\$ 17,326.12	\$ -	\$ 81.15	\$ 2,273.68	\$ 112,971.54	\$ -	\$ 75.00	\$ -	\$ 174,375.71
6/6/2024	\$ 80,415.87	\$ 9,716.95	\$ 27,180.61	\$ 4,595.04	\$ 1,580.31	\$ 3,370.45	\$ 3,215.05	\$ 51,748.80	\$ 29,624.79	\$ 29,966.80	\$ -	\$ 241,414.67
voided #92182						\$ (256.18)						\$ (256.18)
												\$ -
												\$ -
												\$ -
												\$ -
												\$ -
												\$ -
												\$ -
Totals	\$ 110,769.87	\$ 16,706.92	\$ 31,484.86	\$ 21,921.16	\$ 1,580.31	\$ 3,451.60	\$ 5,232.55	\$ 164,720.34	\$ 29,624.79	\$ 30,041.80	\$ -	\$ 415,534.20

206-K-9 Fund	230-BVTMC	269-Law Library	310-Gov't Ctr Addition-Debt
207-Sheriff Reserve's	232-Planning/Zoning	270-Platte River Bridge	315-Benzie Leelanau Health
208-Dive Team	235-CBDG	271-Housing Grant	321-Jail Bond
209-Resourse Officer	238-EDC	276-Council on Aging	371-Jail Bldg Debt Millage
210-Benzie Kids	245-Remonumentation	285-Pt. Betsie Lighthouse	425-Equipment Replace
211-D.A.R.E. Fund	256-Reg of Deeds	292-Child Care Fund	
215-FOC	262-911-Training	293-Soldiers Relief Fund	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 101 BOARD OF COMMISSIONERS					
101-101-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923	SUB#1001 EYE INSURANCE F	57.16	94054
101-101-860.00	TRAVEL	NYE, RHONDA	TRAVEL VOUCHER FOR MAY 2024	25.46	94014
101-101-860.00	TRAVEL	WARSECKE, EVAN	APRIL & MAY 2024 TRAVEL	75.71	94024
101-101-860.00	TRAVEL	GARY SAUER	TRAVEL VOUCHER FOR MAY 2024	394.63	94057
101-101-860.00	TRAVEL	KAREN CUNNINGHAM	TRAVEL VOUCHER FOR MAY 2024	261.03	94069
Total For Dept 101 BOARD OF COMMISSIONERS					813.99
Dept 172 ADMINISTRATOR					
101-172-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923	SUB#1001 EYE INSURANCE F	35.44	94054
101-172-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES, 1	LOCK BAGS FOR GRANT	636.60	93984
101-172-800.00	CONTRACTED SERVICES	GROW BENZIE	HSC MEMBERSHIP DUES 2024	3,000.00	94062
101-172-853.00	CELLULAR PHONES	ZEITS, KATIE	MONTHLY STIPEND PHONE	30.00	94027
Total For Dept 172 ADMINISTRATOR					3,702.04
Dept 215 COUNTY CLERK					
101-215-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923	SUB#1001 EYE INSURANCE F	33.96	94054
101-215-727.00	OFFICE SUPPLIES	STAPLES	OFFICE SUPPLIES	179.51	94099
101-215-807.00	JURY BOARD FEES	DREWYOUR, RICK	SUMMER TERM OF COURT-REVIEW ANNUAL QUES	68.14	93995
101-215-807.00	JURY BOARD FEES	OLNEY, DAWN	SUMMER TERM OF COURT-REVIEW ANNUAL QUES	40.67	94015
101-215-807.00	JURY BOARD FEES	SHRAKE, ELIZABETH	SUMMER TERM OF COURT-REVIEW ANNUAL QUES	44.69	94020
101-215-955.00	DUES & REGISTRATIONS	MICHIGAN ASSOCIATION OF CC 2024 MACC SUMMER CONFERENCE T.	BOWERS	350.00	94009
101-215-963.00	COMPUTER SUPPORT	CHERRY LAN SYSTEMS, INC	QUARTERLY AMOUNT OF MAINTENANCE	600.00	94046
Total For Dept 215 COUNTY CLERK					1,316.97
Dept 222 INSURANCE AND BONDS					
101-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK M	BLDG & LIABILITY-RETENTION FUND- 3RD IN	3,574.68	94083
101-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK M	BLDG & LIABILITY-GENERAL FUND LIABILITY	37,542.42	94083
Total For Dept 222 INSURANCE AND BONDS					41,117.10
Dept 228 TECHNOLOGY					
101-228-963.00	COMPUTER SUPPORT	KARHU CYBER	MONTHLY SERVICE CHARGE & I.T. SERVICES	7,708.00	94070
101-228-963.10	WEBSITE SUPPORT	REVIZE LLC	WEBSITE & ANNUAL TECH SUPPORT FOR 06/15	4,300.00	94095
101-228-970.00	EQUIPMENT	AMAZON CAPITAL SERVICES, 1	TV FOR NEW I.T. OFFICE FOR TRAINING PUF	219.99	93984
101-228-970.00	EQUIPMENT	AMAZON CAPITAL SERVICES, 1	DOCKING STATIONS (5) FOR NEW LAPTOPS	984.75	94032
101-228-970.00	EQUIPMENT	STAPLES	MONITOR & CHAIR FOR I.T. OFFICE	399.24	94099
101-228-970.00	EQUIPMENT	STAPLES	MONITOR MOUNT & TV WALL MOUNT FOR I.T.	127.79	94099
Total For Dept 228 TECHNOLOGY					13,739.77
Dept 233 CENTRAL SERVICES					
101-233-727.10	COUNTY OFFICE SUPPLIES	JACKPINE BUSINESS CENTERS	COPY PAPER & 11X17 PAPER	1,049.40	94067
101-233-874.00	MEDICAL INSURANCE - RETIREES	KOSIBOSKI, JEFFREY	RETIREE HEALTH SUPPLEMENT BENEFIT PER C	175.00	94007
101-233-874.00	MEDICAL INSURANCE - RETIREES	TUCKER, DAVID	RETIREE, HEALTH SUPPLEMENT BENEFIT	175.00	94022
101-233-874.00	MEDICAL INSURANCE - RETIREES	FIDELITY SECURITY LIFE INS GROUP #1044145	SUB#1001 RETIREE EYE INS	64.96	94053
101-233-940.20	EQUIPMENT LEASE	WELLS FARGO VENDOR FIN SEF SHARP COPIER BP-50C45-MAY 2024	155.51	94025	
101-233-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP, INC.CUSTOMER #40029846-1	CONTRACT #4002984	189.93	94108
Total For Dept 233 CENTRAL SERVICES					1,809.80
Dept 253 COUNTY TREASURER					
101-253-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923	SUB#1001 EYE INSURANCE F	40.08	94054
101-253-775.00	DOG LICENSES	NATIONAL BAND & TAG COMPANY	KENNEL DOG TAGS	86.55	94011
101-253-860.00	TRAVEL	LONG, KELLY	K LONG MILEAGE FOR THE MONTH OF MAY 20	494.03	94073
101-253-955.00	DUES & REGISTRATIONS	BENZIE COUNTY RECORD PATR	ANNUAL PAPER SUBSCRIPTION	65.00	94039
Total For Dept 253 COUNTY TREASURER					685.66

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Fund 101 GENERAL FUND					
Dept 257 EQUALIZATION DEPARTMENT					
101-257-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923 SUB#1001	EYE INSURANCE F	23.20	94054
101-257-961.00	TRAINING & SCHOOLS	MI ASSOC. OF EQUALIZATION REGISTRATION FOR MAED CONFERENCE		275.00	94080
		Total For Dept 257 EQUALIZATION DEPARTMENT		298.20	
Dept 262 ELECTIONS					
101-262-727.00	OFFICE SUPPLIES - BALLOTS	ELECTION SOURCE	ELECTION DATABASE	34.63	93996
		Total For Dept 262 ELECTIONS		34.63	
Dept 265 BUILDING & GROUNDS					
101-265-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923 SUB#1001	EYE INSURANCE F	4.64	94054
101-265-748.00	GAS, OIL & GREASE-BUILDING & GRO	BENZIE COUNTY ROAD COMMISS	FUEL FOR MAY 2024-BUILDING & GROUNDS	90.27	94040
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	WALL ANCHORS/BATTERIES	42.97	94013
101-265-750.00	MAINTENANCE SUPPLIES	KSS	CLEANING SUPPLIES	506.28	94072
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	PICTURE HANGERS & 2 SIDED TAPE	13.17	94089
101-265-800.00	CONTRACTED SERVICES	KATHY HELINE CLEANING	CAMPUS CLEANING FOR MONTH OF MAY 2024	6,100.00	94005
		Total For Dept 265 BUILDING & GROUNDS		6,757.33	
Dept 283 CIRCUIT COURT					
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT BARE & WESTFALL, P.C.	PETITION NO. 1834 MICAH DALZELL		202.50	94035
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT NORTH POINTE LEGAL, PLLC	EMMA LITCHY V HECTOR PAZ (19-11148-DS		105.00	94087
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT NORTH POINTE LEGAL, PLLC	JACOBSON, STEINHOUER MINORS (21-3159-NF		22.50	94087
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT NORTH POINTE LEGAL, PLLC	CHELSEA MERRY TAYLOR MITCHELL (24-00327		97.50	94087
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT NORTH POINTE LEGAL, PLLC	DUFORD MINORS (24-003288-NA)		135.00	94087
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT SMITH & JOHNSON ATTORNEYS, FILE #15125-00008	STEINHAUER		150.00	94098
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT SMITH & JOHNSON ATTORNEYS, FILE #15125-00007	SASHA SHADE		412.50	94098
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT SMITH & JOHNSON ATTORNEYS, FILE #15125-00004	REBEKA GENTIAN		1,687.50	94098
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT SMITH & JOHNSON ATTORNEYS, FILE #15125-00005	ANTHONY COZART		82.50	94098
101-283-860.00	TRAVEL	SHELBY MCCOLL	MILEAGE & MEALS FOR 04/23-05/16 FOR COU	333.36	94096
101-283-967.00	PROJECT EXPENSES - DRUG COURT GR KENNETH HILLIARD	CONTRACTED SERVICES FOR DRUG COURT COOF		1,600.55	94006
101-283-967.00	PROJECT EXPENSES - DRUG COURT GR REDWOOD TOXICOLOGY LABORATORY	TOXICOLOGY		235.25	94016
101-283-967.00	PROJECT EXPENSES - DRUG COURT GR REDWOOD TOXICOLOGY LABORATORY	TOXICOLOGY		870.00	94016
101-283-967.00	PROJECT EXPENSES - DRUG COURT GR REDWOOD TOXICOLOGY LABORATORY	TOXICOLOGY		25.00	94016
101-283-967.00	PROJECT EXPENSES - DRUG COURT GR BENZIE COUNTY SHERIFF OFF DRUG TEST			50.00	94041
101-283-967.00	PROJECT EXPENSES - DRUG COURT GR BENZIE COUNTY SHERIFF OFF DRUG TEST			20.00	94041
101-283-967.00	PROJECT EXPENSES - DRUG COURT GR BENZIE COUNTY SHERIFF OFF DRUG TEST			95.00	94041
101-283-967.00	PROJECT EXPENSES - DRUG COURT GR BENZIE COUNTY SHERIFF OFF DRUG TEST			50.00	94041
101-283-967.00	PROJECT EXPENSES - DRUG COURT GR BENZIE COUNTY SHERIFF OFF DRUG TEST			50.00	94041
		Total For Dept 283 CIRCUIT COURT		6,224.16	
Dept 286 DISTRICT COURT					
101-286-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923 SUB#1001	EYE INSURANCE F	74.04	94054
101-286-727.00	OFFICE SUPPLIES	MCCARDEL WATER CONDITIONIN	WATER RENTAL	12.00	94079
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	BAUER FLORIP & WOJDA PLC	FILE REVIEW & COMMUNICATION, DEFERRAL C	310.50	94037
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	NICHOLAS BROWN LAW, PLLC	COURT APPOINTED ATTY FOR VARIOUS NA CAS	137.50	94086
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	NICHOLAS BROWN LAW, PLLC	COURT APPOINTED ATTY FOR VARIOUS NA CAS	100.00	94086
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	NICHOLAS BROWN LAW, PLLC	COURT APPOINTED ATTY FOR VARIOUS NA CAS	212.50	94086
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	NICHOLAS BROWN LAW, PLLC	COURT APPOINTED ATTY FOR VARIOUS NA CAS	100.00	94086
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	SMITH & JOHNSON ATTORNEYS, FILE #06567-00067- ELEY		30.00	94098
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	SMITH & JOHNSON ATTORNEYS, FILE #06567-00066-JOHNSON		40.00	94098
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	SMITH & JOHNSON ATTORNEYS, FILE #06567-00065-DUNLOP		10.00	94098
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	SMITH & JOHNSON ATTORNEYS, FILE #06567-00023-CYPHERS		230.00	94098
101-286-806.00	SCREENING FEES	OPEN DOOR ASSESSMENTS, LLC	COURT SCREENING	75.00	94090
101-286-900.00	PRINTING & PUBLISHING	JACKPINE BUSINESS CENTERS OFFICE SUPPLIES-PRINTING & PUBLISHING		470.00	94067

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
<b>Fund 101 GENERAL FUND</b>					
Dept 286 DISTRICT COURT					
101-286-900.00	PRINTING & PUBLISHING	THE PIONEER GROUP	JOB POSTING	85.00	94109
101-286-955.00	DUES & REGISTRATIONS	STATE OF MICHIGA CERTIFIC& COURT RECORDER RENEWAL 2024-2025 (CER)	(CER)	30.00	94101
101-286-955.00	DUES & REGISTRATIONS	STATE OF MICHIGA CERTIFIC& COURT RECORDER RENEWAL 2024-2025 (CER)	(CER)	30.00	94102
101-286-955.00	DUES & REGISTRATIONS	STATE OF MICHIGA CERTIFIC& COURT RECORDER RENEWAL 2024-2025 (CER)	(CER)	30.00	94103
		Total For Dept 286 DISTRICT COURT		1,976.54	
<b>Dept 289 FRIEND OF THE COURT</b>					
101-289-964.10	REIMBURSEMENT TO MANISTEE	MANISTEE COUNTY FOC	FOC REIMBURSEMENT	8,469.91	94008
		Total For Dept 289 FRIEND OF THE COURT		8,469.91	
<b>Dept 296 PROSECUTING ATTORNEY</b>					
101-296-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923 SUB#1001 EYE INSURANCE F	69.40	94054	
101-296-901.00	RESOURCE MATERIALS	RELX INC. DBA LEXISNEXIS 3095151150 5-31-24	189.00	94094	
		Total For Dept 296 PROSECUTING ATTORNEY		258.40	
<b>Dept 301 SHERIFF</b>					
101-301-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923 SUB#1001 EYE INSURANCE F	164.96	94054	
101-301-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISSION APRIL FUEL - SHERIFF/JAIL	5,209.26	93987	
101-301-748.00	GAS, OIL & GREASE	EXPRESS LUBE & TIRE SERVICE 21-2 OIL CHANGE	55.51	93997	
101-301-748.00	GAS, OIL & GREASE	EXPRESS LUBE & TIRE SERVICE 23-3 OIL CHANGE 13369 MILES	65.88	93997	
101-301-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISSION FUEL MAY 2024	5,473.53	94040	
101-301-748.00	GAS, OIL & GREASE	WATSON BENZIE LLC OIL CHANGE & TIRE ROTATION CONTRACT X 3	455.00	94116	
101-301-749.00	VEHICLE REPAIRS	WATSON BENZIE LLC NEW SPARE KEY FOR SHERIFF'S OFFICE KEY	315.70	94116	
101-301-853.00	CELLULAR PHONES-ROAD PATROL	AT & T MOBILITY CELL PHONE 4-25 TO 5-24-2024	605.98	94034	
		Total For Dept 301 SHERIFF		12,345.82	
<b>Dept 333 SECONDARY ROAD PATROL</b>					
101-333-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923 SUB#1001 EYE INSURANCE F	15.40	94054	
101-333-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISSION APRIL FUEL - SHERIFF/JAIL	283.48	93987	
101-333-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISSION FUEL MAY 2024	475.15	94040	
		Total For Dept 333 SECONDARY ROAD PATROL		774.03	
<b>Dept 426 EMERGENCY MANAGEMENT</b>					
101-426-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923 SUB#1001 EYE INSURANCE F	9.28	94054	
101-426-748.00	GAS, OIL & GREASE-EMERGENCY MANAGEMENT	BENZIE COUNTY ROAD COMMISSION FUEL FOR MAY 2024-EMERGENCY MANAGEMENT	62.97	94040	
101-426-850.00	TELEPHONE	AT & T MOBILITY OEM, EMS, DISPATCH, & ACO PHONES	44.91	93985	
		Total For Dept 426 EMERGENCY MANAGEMENT		117.16	
<b>Dept 442 DRAIN COMMISSION</b>					
101-442-819.00	CONTRACT SERVICE - LAKE LEVELS	DIXON, CRAIG	MONTHLY CONTRACTED SERVICES FOR DAM WAIT	333.33	93994
		Total For Dept 442 DRAIN COMMISSION		333.33	
<b>Dept 648 MEDICAL EXAMINER</b>					
101-648-835.00	LAB FEES	NMS LABS	LAB FEES	2,730.00	94012
101-648-835.00	LAB FEES	RGS REMOVALS	MICROSCOPIC SLIDES FOR HISTOLOGY SERVICE	307.00	94017
101-648-835.60	FORENSIC AUTOPSIES	GOSLINOSKI, LOIS R. DO	AUTOPSY FEE	4,800.00	94059
		Total For Dept 648 MEDICAL EXAMINER		7,837.00	
<b>Dept 670 DHHS BOARD</b>					
101-670-721.00	PER DIEM - DHHS BOARD	HARRISON, SCOTT	DHHS MEETING	40.00	94002
101-670-721.00	PER DIEM - DHHS BOARD	HARRISON, SCOTT	DHHS BOARD MEETING	40.00	94002
101-670-721.00	PER DIEM - DHHS BOARD	JOWETT, GAYLORD	DHHS BOARD MEETING	40.00	94004
101-670-721.00	PER DIEM - DHHS BOARD	JOWETT, GAYLORD	DHHS MEETING	40.00	94004

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Fund 101 GENERAL FUND					
Dept 670 DHHS BOARD					
101-670-721.00	PER DIEM - DHHS BOARD	SCHAFFER, DONALD E.	DHHS MEETING	40.00	94019
101-670-860.00	TRAVEL - DHHS BOARD	SCHAFFER, DONALD E.	DHHS MEETING	6.03	94019
			Total For Dept 670 DHHS BOARD	206.03	
Dept 711 REGISTER OF DEEDS					
101-711-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923 SUB#1001 EYE INSURANCE F		29.32	94054
101-711-727.00	OFFICE SUPPLIES	STAPLES	OFFICE SUPPLIES	265.71	94099
101-711-800.00	CONTRACTED SERVICES - LAREDO	FIDLAR TECHNOLOGIES INC	LAREDO LICENSE FEE APRIL 2024	1,656.97	93998
			Total For Dept 711 REGISTER OF DEEDS	1,952.00	
			Total For Fund 101 GENERAL FUND	110,769.87	
Fund 210 AMBULANCE FUND					
Dept 222 INSURANCE AND BONDS					
210-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK M BLDG & LIABILITY-RETENTION FUND- 3RD IN		240.69	94083
210-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK M BLDG & LIABILITY-GENERAL FUND LIABILITY		2,527.80	94083
			Total For Dept 222 INSURANCE AND BONDS	2,768.49	
Dept 265 BUILDING & GROUNDS					
210-265-853.00	PHONES/TABLETS	AT & T MOBILITY	OEM, EMS, DISPATCH, & ACO PHONES	298.59	93985
210-265-922.00	WATER & SEWER	MCCARDEL WATER CONDITIONIN ST3 WATER		61.50	94079
			Total For Dept 265 BUILDING & GROUNDS	360.09	
Dept 651 EMERGENCY MEDICAL TECHNICIANS					
210-651-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923 SUB#1001 EYE INSURANCE F		4.64	94054
			Total For Dept 651 EMERGENCY MEDICAL TECHNICIANS	4.64	
Dept 655 ADVANCED LIFE SUPPORT (ALS)					
210-655-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923 SUB#1001 EYE INSURANCE F		172.76	94054
210-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC	MED SUPPLIES	986.24	93990
210-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	OXYGEN	157.62	94030
210-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	OXYGEN	402.16	94030
210-655-748.00	GAS, OIL & GREASE	WEX BANK	FUEL	750.94	94026
210-655-748.00	GAS, OIL & GREASE-EMS	BENZIE COUNTY ROAD COMMISS FUEL FOR MAY 2024		3,532.85	94040
210-655-749.00	VEHICLE REPAIRS	EXPRESS LUBE & TIRE SERVICE A32 OIL CHANGE		102.75	94052
210-655-749.00	VEHICLE REPAIRS	QUALITY CAR & TRUCK REPAIR A31 GEN MAINTENANCE, LIGHTS, STABILIZE		432.85	94093
210-655-749.00	VEHICLE REPAIRS	QUALITY CAR & TRUCK REPAIR A23 OIL, TIRE, AC, BELTS, WINDOW CHIP,		1,425.33	94093
210-655-800.01	CONTRACTED SERVICES - BILLING	FIRE RECOVERY EMS	APRIL INVOICE FOR BILLING	4,954.20	93999
210-655-963.00	COMPUTER SUPPORT	KARHU CYBER	MONTHLY SERVICE CHARGE & I.T. SERVICES	656.00	94070
			Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)	13,573.70	
			Total For Fund 210 AMBULANCE FUND	16,706.92	
Fund 213 JAIL OPERATIONS FUND					
Dept 222 INSURANCE AND BONDS					
213-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK M BLDG & LIABILITY-RETENTION FUND- 3RD IN		393.28	94083
213-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK M BLDG & LIABILITY-GENERAL FUND LIABILITY		4,130.35	94083
			Total For Dept 222 INSURANCE AND BONDS	4,523.63	
Dept 265 BUILDING & GROUNDS					
213-265-782.00	MAINTENANCE SUPPLIES	AMAZON CAPITAL SERVICES, I	HEDGE TRIMMER	449.95	93984
213-265-782.00	MAINTENANCE SUPPLIES	AMAZON CAPITAL SERVICES, I	GLOVES AND HEADLIGHT	60.00	93984
213-265-782.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	MAY INVOICING - JAIL	5.97	94013
213-265-783.00	EQUIP. SERVICES & SUPPLIES	NUGENT ACE HARDWARE	MAY INVOICING - JAIL	24.97	94013

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<b>Fund 213 JAIL OPERATIONS FUND</b>					
Dept 265 BUILDING & GROUNDS					
213-265-783.00	EQUIP. SERVICES & SUPPLIES	AMAZON CAPITAL SERVICES, 1	JAIL-HEAVY DUTY SPONGES	12.99	94032
213-265-783.00	EQUIP. SERVICES & SUPPLIES	KSS	SHAMPOO HAND HAIR AND BODY - JAIL	307.80	94072
213-265-853.00	CELLULAR PHONES	AT & T MOBILITY	CELL PHONE 4-25 TO 5-24-2024	115.00	94034
213-265-935.00	JAIL REPAIRS	NUGENT ACE HARDWARE	MAY INVOICING - JAIL	63.89	94013
			<b>Total For Dept 265 BUILDING &amp; GROUNDS</b>	<b>1,040.57</b>	
<b>Dept 351 JAIL - CORRECTIONS</b>					
213-351-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923 SUB#1001	EYE INSURANCE F	205.04	94054
213-351-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES, 1	TONER - JAIL	39.98	93984
213-351-727.00	OFFICE SUPPLIES	ID NETWORKS, INC.	MUG CAMERA JAIL	910.00	94064
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPPLIES 05.19 TO 05.25.24	2,691.26	93991
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	DISTLD WATER AND OVEN MITTS	201.96	93991
213-351-740.00	FOOD SUPPLIES	AMAZON CAPITAL SERVICES, 1	FOOD SUPPLIES - JAIL - JUICE PY	26.72	94032
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	JAIL FOOD SERVICE 5-26-24 TO 6-1-24	2,731.52	94044
213-351-742.00	KITCHEN SUPPLIES	CANTEEN SERVICES	DISTLD WATER AND OVEN MITTS	378.99	93991
213-351-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISS	APRIL FUEL - SHERIFF/JAIL	38.78	93987
213-351-748.00		BENZIE COUNTY ROAD COMMISS	FUEL MAY 2024	186.42	94040
213-351-749.00	VEHICLE REPAIRS	AMAZON CAPITAL SERVICES, 1	GLOVES AND HEADLIGHT	41.50	93984
213-351-834.00	PRISONER MEDICAL	ALL ACCESS CARE PLLC	BENZIE CO INMATES MAY 2024	15,702.48	94031
213-351-834.00	PRISONER MEDICAL	ALL ACCESS CARE PLLC	GRAND TRAVERSE COUNTY INMATES MAY 2024	928.80	94031
213-351-834.00	PRISONER MEDICAL	CORRECTIONAL RECOVERY	CLAIMS BALANCE CR FEE 05.23.2024	546.21	94047
213-351-940.20	EQUIPMENT LEASE - COPIER-4003142	TEAM FINANCIAL GROUP, INC.	CUSTOMER #40031429 CONTRACT #400314291	307.00	94021
213-351-963.00	COMPUTER SUPPORT	KARHU CYBER	MONTHLY SERVICE CHARGE & I.T. SERVICES	984.00	94070
			<b>Total For Dept 351 JAIL - CORRECTIONS</b>	<b>25,920.66</b>	
			<b>Total For Fund 213 JAIL OPERATIONS FUND</b>	<b>31,484.86</b>	
<b>Fund 216 SEASONAL ROAD PATROL FUND</b>					
Dept 335 SEASONAL ROAD PATROL					
216-335-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISS	FUEL MAY 2024	53.23	94040
			<b>Total For Dept 335 SEASONAL ROAD PATROL</b>	<b>53.23</b>	
			<b>Total For Fund 216 SEASONAL ROAD PATROL FUND</b>	<b>53.23</b>	
<b>Fund 218 MARINE PATROL FUND</b>					
Dept 000					
218-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISS	APRIL FUEL - SHERIFF/JAIL	35.06	93987
218-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISS	FUEL MAY 2024	43.40	94040
218-000-751.00	UNIFORMS	AMAZON CAPITAL SERVICES, 1	MARINE UNIFORMS	89.98	93984
			<b>Total For Dept 000</b>	<b>168.44</b>	
			<b>Total For Fund 218 MARINE PATROL FUND</b>	<b>168.44</b>	
<b>Fund 228 SOLID WASTE/RECYCLING FUND</b>					
Dept 000					
228-000-702.00	WAGES	MIKE MACKIN	SITE ATTENDANT	560.00	94010
228-000-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923 SUB#1001	EYE INSURANCE F	4.64	94054
228-000-800.00	CONTRACTED SERVICES-RECYCLING	20 GFL ENVIRONMENTAL	RECYCLING SERVICES APRIL 2024	15,905.52	94000
228-000-930.00	EQUIPMENT REPAIR	BALLARD, JOHN	FIXED BAD WIRE ON STARTER MOTOR FOR REC	112.84	93986
228-000-963.00	COMPUTER SUPPORT	KARHU CYBER	MONTHLY SERVICE CHARGE & I.T. SERVICES	82.00	94070
			<b>Total For Dept 000</b>	<b>16,665.00</b>	
<b>Dept 222 INSURANCE AND BONDS</b>					

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Fund 228 SOLID WASTE/RECYCLING FUND					
Dept 222 INSURANCE AND BONDS					
228-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK M <sup>2</sup> BLDG & LIABILITY-RETENTION FUND- 3RD IN		113.08	94083
228-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK M <sup>2</sup> BLDG & LIABILITY-GENERAL FUND LIABILITY		1,187.59	94083
		Total For Dept 222 INSURANCE AND BONDS		1,300.67	
		Total For Fund 228 SOLID WASTE/RECYCLING FUND		17,965.67	
Fund 230 BETSIE VALLEY TRAIL MANAGEMENT FUND					
Dept 000					
230-000-957.30	LANDSCAPE/TRAIL MAINTENANCE	GREGORY, CHARLIE	REIMBURSEMENT FROM CHARGES FOR BVTMC CC	368.85	94061
		Total For Dept 000		368.85	
		Total For Fund 230 BETSIE VALLEY TRAIL MANAGEMENT FUND		368.85	
Fund 236 SCHOOL RESOURCE OFFICER					
Dept 000					
236-000-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923 SUB#1001 EYE INSURANCE F		24.68	94054
236-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISSION APRIL FUEL - SHERIFF/JAIL		622.72	93987
236-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISSION FUEL MAY 2024		562.44	94040
236-000-957.00	MISCELLANEOUS	AT & T MOBILITY	CELL PHONE 4-25 TO 5-24-2024	80.02	94034
		Total For Dept 000		1,289.86	
Dept 222 INSURANCE AND BONDS					
236-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK M <sup>2</sup> BLDG & LIABILITY-RETENTION FUND- 3RD IN		180.41	94083
236-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK M <sup>2</sup> BLDG & LIABILITY-GENERAL FUND LIABILITY		1,894.70	94083
		Total For Dept 222 INSURANCE AND BONDS		2,075.11	
		Total For Fund 236 SCHOOL RESOURCE OFFICER		3,364.97	
Fund 249 BUILDING DEPARTMENT FUND					
Dept 222 INSURANCE AND BONDS					
249-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK M <sup>2</sup> BLDG & LIABILITY-RETENTION FUND- 3RD IN		101.75	94083
249-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK M <sup>2</sup> BLDG & LIABILITY-GENERAL FUND LIABILITY		1,068.56	94083
		Total For Dept 222 INSURANCE AND BONDS		1,170.31	
Dept 371 BUILDING INSPECTOR					
249-371-963.00	COMPUTER SUPPORT	KARHU CYBER	MONTHLY SERVICE CHARGE & I.T. SERVICES	410.00	94070
		Total For Dept 371 BUILDING INSPECTOR		410.00	
		Total For Fund 249 BUILDING DEPARTMENT FUND		1,580.31	
Fund 251 ANIMAL CONTROL FUND					
Dept 222 INSURANCE AND BONDS					
251-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK M <sup>2</sup> BLDG & LIABILITY-RETENTION FUND- 3RD IN		126.60	94083
251-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK M <sup>2</sup> BLDG & LIABILITY-GENERAL FUND LIABILITY		1,329.60	94083
		Total For Dept 222 INSURANCE AND BONDS		1,456.20	
Dept 265 BUILDING & GROUNDS					
251-265-853.00	CELLULAR PHONES	AT & T MOBILITY	OEM, EMS, DISPATCH, & ACO PHONES	81.15	93985
251-265-935.00	BUILDING REPAIRS	GLEN LAKE ELECTRIC INC	GENERATOR MAINTENANCE	225.00	94058
		Total For Dept 265 BUILDING & GROUNDS		306.15	
Dept 430 ANIMAL CONTROL					
251-430-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923 SUB#1001 EYE INSURANCE F		20.04	94054
251-430-748.00	GAS, OIL & GREASE-ANIMAL CONTROL	BENZIE COUNTY ROAD COMMISSION FUEL FOR MAY 2024-ACO		303.69	94040

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Fund 251 ANIMAL CONTROL FUND					
Dept 430 ANIMAL CONTROL					
251-430-835.20	ANIMAL EXPENSES	PLATTE LAKE VETERINARY CL1MIBCA-559	TOOTH EXTRACTIONS	291.90	94091
251-430-835.20	ANIMAL EXPENSES	PLATTE LAKE VETERINARY CL1MIBCA-555	RABIES AN VACC	8.68	94091
251-430-835.20	ANIMAL EXPENSES	PLATTE LAKE VETERINARY CL1MIBCA-547		262.60	94091
251-430-835.20	ANIMAL EXPENSES	PLATTE LAKE VETERINARY CL1MIBCA-553	SPAY AND VACC/MIBCA-554 SPAY	360.66	94091
251-430-835.20	ANIMAL EXPENSES	PLATTE LAKE VETERINARY CL1RABIES AND VACC		8.68	94091
251-430-835.50	DISPOSALS & BURIALS	TRUSTED JOURNEY PET MEMORI CREMATIONS		30.00	94113
251-430-963.00	COMPUTER SUPPORT	KARHU CYBER	MONTHLY SERVICE CHARGE & I.T. SERVICES	328.00	94070
251-430-963.00	COMPUTER SUPPORT	TKS SECURITY	ACO QUARTERLY INVOICE FOR DOORS	75.00	94111
			Total For Dept 430 ANIMAL CONTROL	1,689.25	
			Total For Fund 251 ANIMAL CONTROL FUND	3,451.60	
Fund 256 REG OF DEEDS AUTOMATION FUND					
Dept 000					
256-000-800.00	RECORD CONVERSIONS	FIDLAR TECHNOLOGIES INC	DATA CONVERSION-HANDS FREE MICROFILM	419.35	94055
			Total For Dept 000	419.35	
			Total For Fund 256 REG OF DEEDS AUTOMATION FUND	419.35	
Fund 260 INDIGENT DEFENSE COUNSEL					
Dept 000					
260-000-720.00	COUNTY SHARE TO MANISTEE	MANISTEE COUNTY	MIDC QUARTERLY PAYMENT	23,164.00	94076
			Total For Dept 000	23,164.00	
			Total For Fund 260 INDIGENT DEFENSE COUNSEL	23,164.00	
Fund 261 911 EMERGENCY SERVICE FUND					
Dept 222 INSURANCE AND BONDS					
261-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK M& BLDG & LIABILITY-RETENTION FUND- 3RD IN		89.10	94083
261-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK M& BLDG & LIABILITY-GENERAL FUND LIABILITY		935.78	94083
			Total For Dept 222 INSURANCE AND BONDS	1,024.88	
Dept 325 DISPATCH/COMMUNICATION					
261-325-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923 SUB#1001 EYE INSURANCE F		77.20	94054
261-325-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES, 1 OFFICE AND PUB ED SUPPLIES		46.75	94032
261-325-830.00	911 MAINTENANCE CONTRACT	U.S. BANK EQUIPMENT FINANC 500-0720619-000 & 500-0720619-000 CONTF		144.22	94114
261-325-830.00	911 MAINTENANCE CONTRACT	WESTTEL INTERNATIONAL, LLC JULY 911 MONTHLY SERVICE AND MAINTENANC		938.00	94117
261-325-853.00	CELLULAR PHONES	AT & T MOBILITY OEM, EMS, DISPATCH, & ACO PHONES		1,432.30	93985
261-325-930.00	EQUIPMENT REPAIR	AMAZON CAPITAL SERVICES, 1 PC RAM FOR EMD-AQUA MACHINE		29.70	93984
261-325-930.00	EQUIPMENT REPAIR	GRAND TRAVERSE MOBILE COMM GPS TIME CLOCK OUTDOOR ANTENNA		555.50	94001
261-325-963.00	COMPUTER SUPPORT	KARHU CYBER	MONTHLY SERVICE CHARGE & I.T. SERVICES	984.00	94070
			Total For Dept 325 DISPATCH/COMMUNICATION	4,207.67	
			Total For Fund 261 911 EMERGENCY SERVICE FUND	5,232.55	
Fund 263 CPL CLERK TECHNOLOGY FUND					
Dept 000					
263-000-970.00	EQUIPMENT	IDENTISYS INC.	EQUIPMENT SERVICE CONTRACT	879.00	94065
			Total For Dept 000	879.00	
			Total For Fund 263 CPL CLERK TECHNOLOGY FUND	879.00	
Fund 265 TNT OFFICER MILLAGE FUND					
Dept 000					

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Fund 265 TNT OFFICER MILLAGE FUND					
Dept 000					
265-000-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923	SUB#1001 EYE INSURANCE F	4.64	94054
265-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISS	APRIL FUEL - SHERIFF/JAIL	224.64	93987
265-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISS	FUEL MAY 2024	248.76	94040
265-000-840.00	INTELL/INVESTIGATIONS	AMAZON CAPITAL SERVICES, I	FOLDERS - TNT	31.40	93984
265-000-840.00	INTELL/INVESTIGATIONS	TRANSUNION RISK & ALTERNAT	TLO MAY 2024	75.00	94112
265-000-853.00	CELLULAR PHONES-TNT	AT & T MOBILITY	CELL PHONE 4-25 TO 5-24-2024	34.98	94034
			Total For Dept 000	619.42	
Dept 222 INSURANCE AND BONDS					
265-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK M	BLDG & LIABILITY-RETENTION FUND- 3RD IN	180.41	94083
265-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK M	BLDG & LIABILITY-GENERAL FUND LIABILITY	1,894.70	94083
			Total For Dept 222 INSURANCE AND BONDS	2,075.11	
			Total For Fund 265 TNT OFFICER MILLAGE FUND	2,694.53	
Fund 269 LAW LIBRARY FUND					
Dept 000					
269-000-901.00	RESOURCE MATERIALS	THOMSON REUTERS - WEST	JUNE 2024 WEST'S COMPLETE LIBRARY	1,546.02	94110
269-000-901.00	RESOURCE MATERIALS	THOMSON REUTERS - WEST	WESTLAW MAY 2024	253.94	94110
			Total For Dept 000	1,799.96	
			Total For Fund 269 LAW LIBRARY FUND	1,799.96	
Fund 276 COMMISSION ON AGING MILLAGE FUND					
Dept 000					
276-000-800.00	CONTRACTED SERVICES	BENZIE SENIOR RESOURCES	MONTHLY PAYMENT FOR CONTRACTED SERVICES	111,108.00	93988
			Total For Dept 000	111,108.00	
			Total For Fund 276 COMMISSION ON AGING MILLAGE FUND	111,108.00	
Fund 283 LAND BANK AUTHORITY					
Dept 000					
283-000-800.00	CONTRACTED SERVICES	MLT SERVICES LLC	EXECUTIVE DIRECTOR SERVICES FOR APRIL 2	750.00	94085
283-000-967.00	PROJECT EXPENSES	FISHBECK	FOR PROFESSIONAL SERVICES BC LAND BANK	4,211.44	94056
283-000-967.00	PROJECT EXPENSES	MICHIGAN ASSN OF LAND BANK	2024 MI ASSN OF LAND BANKS MEMBERSHIP I	250.00	94081
			Total For Dept 000	5,211.44	
			Total For Fund 283 LAND BANK AUTHORITY	5,211.44	
Fund 285 POINT BETSIE LIGHTHOUSE FUND					
Dept 808 5.1 M STATE GRANT					
285-808-800.00	CONTRACTED SERVICES - ENGINEERIN	BARR ENGINEERING CO.	POINT BETSIE SHORELINE PROTECTION SYSTE	16,715.00	94036
			Total For Dept 808 5.1 M STATE GRANT	16,715.00	
			Total For Fund 285 POINT BETSIE LIGHTHOUSE FUND	16,715.00	
Fund 292 CHILD CARE FUND					
Dept 000					
292-000-826.00	INCENTIVES	CARLY BAILEY	FAMILY DIVISION TRAVEL EXPENSE STATEMEN	61.56	94045
292-000-826.00	INCENTIVES	PORTAGE LAKE BIBLE CAMP	CAMP COSTS & GIFT SHOP/CANTEEN CARD	645.00	94092
292-000-840.95	IN HOME CARE MISC.	CARLY BAILEY	FAMILY DIVISION TRAVEL EXPENSE STATEMEN	275.00	94045
292-000-860.00	TRAVEL/GAS CARDS	BENZIE TRANSPORTATION AUT	GOPASS FOR FAMILY COURT	770.00	93989
292-000-860.00	TRAVEL/GAS CARDS	BENZIE TRANSPORTATION AUT	GOPASSES FOR FAMILY COURT	700.00	93989
292-000-860.00	TRAVEL/GAS CARDS	BENZIE TRANSPORTATION AUT	GOPASS FOR FAMILY COURT	15.00	93989

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Fund 292 CHILD CARE FUND					
Dept 000					
292-000-860.00	TRAVEL/GAS CARDS	BENZIE TRANSPORTATION AUTO GOPASS FOR FAMILY COURT		17.50	93989
292-000-860.00	TRAVEL/GAS CARDS	BENZIE TRANSPORTATION AUTO GOPASS FOR FAMILY COURT		105.00	93989
292-000-860.00	TRAVEL/GAS CARDS	BENZIE TRANSPORTATION AUTO GO PAS FOR MAY		140.00	94042
		Total For Dept 000		2,729.06	
		Total For Fund 292 CHILD CARE FUND		2,729.06	
Fund 293 VETERAN'S RELIEF FUND					
Dept 000					
293-000-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923 SUB#1001 EYE INSURANCE F		4.64	94054
293-000-727.00	OFFICE SUPPLIES	DA DESIGNS KAREN KOROLENKO'S CARDS		32.00	94048
293-000-900.00	PRINTING & PUBLISHING	MIDWESTERN BROADCASTING WTCM BROADCASTING FOR VETERANS AFFAIRS		1,260.00	94084
293-000-900.00	PRINTING & PUBLISHING	MIDWESTERN BROADCASTING WKLT-FM BROADCASTING FOR VETERANS AFFAI		1,260.00	94084
293-000-963.00	COMPUTER SUPPORT	KARHU CYBER MONTHLY SERVICE CHARGE & I.T. SERVICES		82.00	94070
		Total For Dept 000		2,638.64	
		Total For Fund 293 VETERAN'S RELIEF FUND		2,638.64	
Fund 296 JUVENILE JUSTICE FUND					
Dept 000					
296-000-800.00	CONTRACTUAL SERVICES	LORI R. WADE SOCIAL WORK SERVICES TO BENZIE COUNTY I		3,750.00	94074
		Total For Dept 000		3,750.00	
		Total For Fund 296 JUVENILE JUSTICE FUND		3,750.00	
Fund 401 CAPITAL IMPROVEMENT FUND					
Dept 901 911/EOC/PAROLE EXPANSION PROJECT					
401-901-967.00	PROJECT EXPENSES (911/EOC/PAROLE GRAND TRAVERSE CONSTRUCTIC	MAY 29-MAY 31 13TH CERTIFICATE FOR DISP		23,236.15	94060
		Total For Dept 901 911/EOC/PAROLE EXPANSION PROJECT		23,236.15	
		Total For Fund 401 CAPITAL IMPROVEMENT FUND		23,236.15	
Fund 701 GENERAL AGENCY FUND					
Dept 215 COUNTY CLERK					
701-215-228.05	DUE STATE - NOTARY FEES	MICHIGAN DEPARTMENT OF STATE NOTARY EDUCATION AND TRAINING FUND		12.00	94082
701-215-228.37	DUE STATE - CRIME VICTIM RIGHTS	STATE OF MICHIGAN CIRCUIT COURT FEE TRANSMITTAL FOR MAY 2		1,300.50	94106
701-215-228.42	DUE STATE - STATE COURT - MOTION	STATE OF MICHIGAN CIRCUIT COURT FEE TRANSMITTAL FOR MAY 2		140.00	94106
701-215-228.47	DUE STATE - OWI REIMBURSEMENT	MS STATE OF MICHIGAN CIRCUIT COURT FEE TRANSMITTAL FOR MAY 2		447.00	94106
701-215-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN CIRCUIT COURT FEE TRANSMITTAL FOR MAY 2		325.00	94106
701-215-228.57	DUE STATE - STATE JURY FEES	STATE OF MICHIGAN CIRCUIT COURT FEE TRANSMITTAL FOR MAY 2		25.00	94106
701-215-228.58	DUE STATE - CIVIL FILING FEES	STATE OF MICHIGAN CIRCUIT COURT FEE TRANSMITTAL FOR MAY 2		1,547.00	94106
701-215-228.59	DUE STATE - JUSTICE SYSTEM FUND	STATE OF MICHIGAN CIRCUIT COURT FEE TRANSMITTAL FOR MAY 2		712.70	94106
701-215-265.00	CASH BONDS PAYABLE	BENZIE COUNTY CLERK DAVID WILSON 23-2980-FH; 23-2981-FH; 23		1,274.00	94038
701-215-265.00	CASH BONDS PAYABLE	DAVID PARICK WILSON #76214 BOND RETURNED 23-2980-FH;23-2981-FH; 23		3,726.00	94049
701-215-271.00	RESTITUTIONS PAYABLE	DAWN O'CONNELL RESTITUTION-CIRCUIT 11-2233-FH LUCAS BF		20.00	93993
701-215-271.00	RESTITUTIONS PAYABLE	DAWN O'CONNELL RESTITUTION CIRCUIT-11-2233-FH LUCAS BF		20.00	94050
701-215-271.10	FAMILY DIVISION RESTITUTIONS	HORNADAY, NEAL RESTITUTION PAYABLE 22-3208-DL CASPIAN		0.22	94003
701-215-271.10	FAMILY DIVISION RESTITUTIONS	VILLAGE OF BEULAH RESTITUTION PAYABLE 22-3208-DL CASPIAN		39.78	94023
		Total For Dept 215 COUNTY CLERK		9,589.20	
Dept 253 COUNTY TREASURER					
701-253-226.07	DUE HOMESTEAD TOWNSHIP	HOMESTEAD TOWNSHIP CHARGE BACKS THRU 05.31.2024		10.02	94063
701-253-226.08	DUE INLAND TOWNSHIP	INLAND TOWNSHIP TREASURER CHARGE BACKS THRU 05.31.2024		79.44	94066
701-253-227.21	DUE VILLAGE OF BENZONIA	VILLAGE OF BENZONIA CHARGE BACKS THRU 05.31.2024		522.23	94115

INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY  
EXP CHECK RUN DATES 05/24/2024 - 06/06/2024  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 701 GENERAL AGENCY FUND					
Dept 253 COUNTY TREASURER					
701-253-234.00	DUE NORTHWEST EDUCATION SRVS	NORTHWEST EDUCATION SERVIC	CHARGE BACK THRU 05.31.2024	166.15	94088
701-253-237.00	DUE TO PUBLIC TRANSPORTATION	BENZIE TRANSPORTATION AUTH	CHARGE BACKS THRU 05.31.2024	27.39	94042
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	ROBERT & TERESA JEFFS	OVERPAID ON DOG LICENSE	15.00	94018
			Total For Dept 253 COUNTY TREASURER	820.23	
Dept 286 DISTRICT COURT					
701-286-228.20	DUE STATE - DNR JUDGEMENT FEES	STATE OF MICHIGAN	FEE TRANSMITTALS FOR DISTRICT COURT MAY	610.00	94104
701-286-228.37	DUE STATE - CRIME VICTIM RIGHTS	STATE OF MICHIGAN	FEE TRANSMITTALS FOR DISTRICT COURT MAY	1,753.29	94104
701-286-228.42	DUE STATE - STATE COURT - MOTION	STATE OF MICHIGAN	FEE TRANSMITTALS FOR DISTRICT COURT MAY	180.00	94104
701-286-228.47	DUE STATE - OWI REIMBURSEMENT	STATE OF MICHIGAN	FEE TRANSMITTALS FOR DISTRICT COURT MAY	21.00	94104
701-286-228.56	DUE STATE - EFILING FEE DIST CO	STATE OF MICHIGAN	FEE TRANSMITTALS FOR DISTRICT COURT MAY	430.00	94104
701-286-228.58	DUE STATE - CIVIL FILING FEES	STATE OF MICHIGAN	FEE TRANSMITTALS FOR DISTRICT COURT MAY	1,869.00	94104
701-286-228.59	DUE STATE - JUSTICE SYSTEM FUND	STATE OF MICHIGAN	FEE TRANSMITTALS FOR DISTRICT COURT MAY	5,647.75	94104
701-286-265.00	CASH BONDS PAYABLE	19TH CIRCUIT COURT - BENZI	BOND FOR CASEY OTTINGER	2,500.00	94028
701-286-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND'S	2,475.00	94029
701-286-265.00	CASH BONDS PAYABLE	AMY NANETTE COOK	BOND FOR A.COOK	425.00	94033
701-286-265.00	CASH BONDS PAYABLE	MAUREEN LEONARD	BOND FOR M.FREYE	450.00	94078
701-286-271.00	RESTITUTIONS PAYABLE	BRAD RYKSE	RESTITUTION PAYABLE	50.00	94043
701-286-271.00	RESTITUTIONS PAYABLE	EST OF ROBERT DELONG	RESTITUTION PAYABLE ROBERT JURY	20.00	94051
701-286-271.00	RESTITUTIONS PAYABLE	JOHN TRUAX	RESTITUTION PAYMENT	25.00	94068
701-286-271.00	RESTITUTIONS PAYABLE	KRISTY MANNING	RESTITUTION PAYMENT FROM JEREMY STEVENS	25.00	94071
701-286-271.00	RESTITUTIONS PAYABLE	LOTTIE ZAVALA	RESTITUTION PAYABLE	5.00	94075
701-286-271.00	RESTITUTIONS PAYABLE	SLAUGHTER, SUZANNE	RESTITUTION PMT FROM ALCIIA LOVELY	15.00	94097
701-286-271.00	RESTITUTIONS PAYABLE	STATE FARM MUTAL AUTO INS	RESTITUTION PAYABLE	20.00	94100
			Total For Dept 286 DISTRICT COURT	16,521.04	
Dept 289 FRIEND OF THE COURT					
701-289-222.04	DUE MANISTEE - STATUTORY FEES	MANISTEE COUNTY TREASURER	STAT FEES & PROCESSING FEES	740.05	94077
701-289-222.05	DUE MANISTEE - PROCESSING FEES	MANISTEE COUNTY TREASURER	STAT FEES & PROCESSING FEES	90.05	94077
			Total For Dept 289 FRIEND OF THE COURT	830.10	
Dept 294 PROBATE COURT					
701-294-228.06	DUE STATE - SHARED FEES	STATE OF MICHIGAN	FEE TRANSMITTALS FOR PROBATE COURT	337.56	94105
701-294-228.42	DUE STATE - GENERAL FEES	STATE OF MICHIGAN	FEE TRANSMITTALS FOR PROBATE COURT	73.67	94105
701-294-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	FEE TRANSMITTALS FOR PROBATE COURT	250.00	94105
701-294-228.58	DUE STATE - CIVIL FILING FEES	STATE OF MICHIGAN	FEE TRANSMITTALS FOR PROBATE COURT	1,500.00	94105
			Total For Dept 294 PROBATE COURT	2,161.23	
Dept 301 SHERIFF					
701-301-228.63	DUE STATE - SEX OFFENDER'S REG.	STATE OF MICHIGAN	(#38-60 MAY 2024 SOR BILLING	120.00	94107
			Total For Dept 301 SHERIFF	120.00	
			Total For Fund 701 GENERAL AGENCY FUND	30,041.80	

06/06/2024 01:50 PM

User: RLynn  
DB: Benzie CountyINVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY  
EXP CHECK RUN DATES 05/24/2024 - 06/06/2024  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 11/11

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
		Fund 101	GENERAL FUND	110,769.87	
		Fund 210	AMBULANCE FUND	16,706.92	
		Fund 213	JAIL OPERATIONS	31,484.86	
		Fund 216	SEASONAL ROAD I	53.23	
		Fund 218	MARINE PATROL I	168.44	
		Fund 228	SOLID WASTE/REC	17,965.67	
		Fund 230	BETSIE VALLEY I	368.85	
		Fund 236	SCHOOL RESOURCE	3,364.97	
		Fund 249	BUILDING DEPART	1,580.31	
		Fund 251	ANIMAL CONTROL	3,451.60	
		Fund 256	REG OF DEEDS AT	419.35	
		Fund 260	INDIGENT DEFENS	23,164.00	
		Fund 261	911 EMERGENCY S	5,232.55	
		Fund 263	CPL CLERK TECHN	879.00	
		Fund 265	TNT OFFICER MII	2,694.53	
		Fund 269	LAW LIBRARY FUN	1,799.96	
		Fund 276	COMMISSION ON I	111,108.00	
		Fund 283	LAND BANK AUTHC	5,211.44	
		Fund 285	POINT BETSIE LI	16,715.00	
		Fund 292	CHILD CARE FUNI	2,729.06	
		Fund 293	VETERAN'S RELIE	2,638.64	
		Fund 296	JUVENILE JUSTIC	3,750.00	
		Fund 401	CAPITAL IMPROVI	23,236.15	
		Fund 701	GENERAL AGENCY	30,041.80	
Total For All Funds:				415,534.20	



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# Memorandum

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To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: June 6, 2024

Subject: **Closed Session: Collective Bargaining Negotiations**

I recommend that the Board of Commissioners enter into closed session to discuss collective bargaining.

**Recommended Motion:**

That the Board of Commissioners enter into closed session to discuss the negotiation of a collective bargaining agreement as permitted by MCL 15.268(c), and that Administration be invited to such closed session.

# Old Business

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# Memorandum

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To: Board of Commissioners

From: Katie Zeits, County Administrator *Katelin Zeits*  
Jackie Palfey, Human Resource Manager *Jackie Palfey*

Date: June 11, 2024

Subject: **Infant in the Workplace Policy and Procedure**

This policy was initially launched as a PILOT program last summer. The purpose of this policy is to create an additional option for new parents as they transition back to the workplace after having a child. It also helps remove some of the stress from parents as they seek alternative childcare options.

Since the inception of the policy, we have had three (3) employees utilize this program. Some of their testimonies are listed below:

"Being able to work somewhere that understands the challenges of childcare is a Godsend. I feel more supported as an employee and a mother to know that my workplace understands and validates the unpredictability that being a working parent brings. So thankful for the infant in the Workplace Policy!"

"This policy provided a solution to come back to work without any childcare openings and gave me the opportunity to research each of the childcare facilities in the area to ultimately find the right fit for our family. Allowing my child to accompany me to work allowed me to heal and process my "experience" of becoming a mother. Our start to this journey wasn't the best but having him accompany me to work allowed me to bond and cherish the moments that many families that were in my situation do not get to experience."

When the policy was initially introduced, there was some skepticism by those who may never use this policy and there was hesitation to even try it. However, we believe there has been an overall shift in attitude towards the program and folks overall were very accepting of the program.

"Seeing the babies in the building brought an extra ray of sunshine to the office environment. This policy worked well, for the staff that have utilized it, and it feels good to offer this flexibility and support to our staff in such a time of change in their lifestyle."

"To be honest, did not even know the babies were here half the time. They were very quiet and well behaved. Kudos to mom or dad that keep them happy. Think this is a great policy for those having problems with finding daycare."

It is up to the Board to determine whether this policy continues for Benzie County. As the County Administrator and Human Resources Manager, we would recommend that it does.

### **Recommendation**

The Board of Commissioners adopts the Infant in the Workplace Policy and Procedures, which amends the current policy to reflect it being a permanent program until any changes or superseding action of the Board of Commissioners.



Updated: 6/18/2024

## Infant in the Workplace

### **Section I-Purpose**

It is the purpose of this policy is to set forth with clarity and in detail a program in Benzie County to allow County employees working in those departments that have been deemed to be child-safe work environments, the option of bringing their infant children into the workplace. This program provides an opportunity for employees who need or wish to return to work after the birth, adoption, or foster placement of infants, to do so. Research shows that allowing a parent and infant to remain together in the earliest stage of life supports critical bonding, healthy infant brain development, and parental well-being. Allowing eligible employees to bring infants into the workplace benefits both Benzie County and the employee parent/guardian in that it allows for more continuity of work, decreases time loss, supports a positive work-life balance, and increases employee engagement and job satisfaction.

### **Section II – Scope**

Full-time Benzie County employees who are in administrative positions, who are in good standing, and who are the biological parents or legal guardians of an infant child.

### **Section VI – Responsibility**

- A. County Administrator
- B. Human Resource Manager

### **Section V- Definitions/Acronyms**

#### **A. Infant**

An employee's dependent who is between six (6) weeks to six (6) months of age.

#### **B. High-Risk Areas**

Includes any area with hazardous substances or equipment. Examples of high-risk areas include but are not limited to

1. Police Departments
2. EMS
3. Other areas where activities are performed, or physical hazards are present such that is unsafe for a child to be present.

#### **C. Parent**

The biological father or mother of an infant or the legal guardian of an infant. For the purposes of this policy, the term "Parent" will be used to identify an infant's biological parent or legal guardian.

#### **D. Good Standing**

Employees currently involved in disciplinary action are not eligible to participate.

### **Section VI- Policy Statement**

This policy is to provide a positive work environment that recognizes parents' responsibilities to their jobs and to their infants by acknowledging that, when an infant can stay with a parent, this benefits the family, the employer, and the community. Benzie County's Infant-at-Work Program

encourages and/or offers the opportunity for new parents to bring their infant to work with them until the infant begins to crawl.

### **Section VII- Eligibility**

The Full-time Benzie County employees who are in an administrative type position, who are in good standing, and who are parents of an infant child are eligible to participate in the program; subject to the specific job responsibilities of the parent and subject to ensuring the physical safety of the infant. Each parent shall be limited to only one infant participating in the program at a time. Due to inherent safety hazards employees in the Police Department, Corrections Officers, and EMS department are not eligible to participate. Employees currently involved in disciplinary action are not eligible to participate.

1. **Infants** – Infants of full-time employees are eligible to participate in the program until the infant begins to crawl, subject to the provisions of these guidelines.
2. **Alternate Care Providers** – Participating parents must select at least two other Benzie County employees to provide alternate backup care for the infant (more than 2 are encouraged). A minimum of two alternates is required, with no exceptions; if the participating parent cannot find two Alternate Care Providers, they are not eligible to participate in the program. An Alternate Care Provider may not simultaneously participate in the program as a parent bringing his or her infant to work and as an Alternate Care Provider for another parent's infant, except in rare situations, and only upon specific written approval by the County Administrator.

### **Section VIII- Application Procedure**

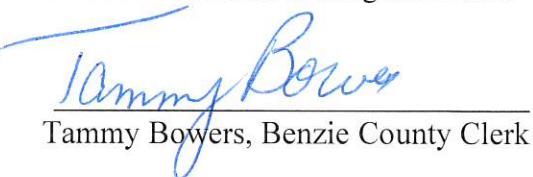
Employees wishing to participate in the Benzie County "Infant in the Workplace" program shall utilize the Infant in the Workplace Procedure.

### **Section IX- Other**

Benzie County expressly reserves the right to refuse participation or to terminate participation in the Program if the requesting parent's position is deemed unsafe or unsuitable for the presence of an infant.

Benzie County expressly reserves the right to change or revise this policy. Any changes will be conveyed to affected employees as soon as possible after any change or revision.

I, Tammy Bowers, duly elected Clerk for the County of Benzie, Michigan, do hereby certify that the above policy was adopted by the Benzie County Board of Commissioners at a regular Board meeting held on June 11, 2024.



Tammy Bowers  
Tammy Bowers, Benzie County Clerk

Note: This policy may differ for those employees who are members of recognized unions, organizations, or associations. Any questions related to the content of this policy, or its interpretation, should be directed to Human Resources.



Updated: 6/18/2024

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## Infant in the Workplace Procedure

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### **Section I- Procedure**

#### **A. Forms to Complete**

The following forms are required for participation in the program:

- Individual Plan form, which outlines the specifics of the infant's care plan (Attachment 1)
- Parent Agreement, Consent & Waiver forms (Attachment 2)
- Alternate Care Provider Agreement (Attachment 3)

The requesting parent will submit all completed and signed forms to the Human Resource Manager, who will schedule a Pre-Program Meeting.

#### **B. Pre-Program Meeting**

Before any infant is brought into the workplace, a meeting must take place between the employee (parent), the employee's Department Head and/or Elected Official, and the Human Resource Manager. All parties must review and discuss the request and sign the proposed individual plan if approved.

#### **C. Requirements for Care Providers**

A parent participating in this program may not leave the building (not even for a short time) without taking the infant with them.

The requesting parent will accept complete responsibility for the safety of the infant. If the parent's duties require that they leave their primary work site, the parent will take the infant with them. An employee may not take the infant anywhere in Benzie County-owned or leased vehicle.

The parent must provide all supplies and equipment needed to care for the infant at the work site and ensure that the area is kept in a clean and sanitary condition. Diapers must be changed only in a designated restroom and not in work areas. When an infant accompanies a parent to work, used cloth diapers must be stored in a closed container and taken home daily. Used disposable diapers must be wrapped appropriately and discarded in an appropriate container provided by the parent and placed in an area not used by staff for office or meeting space. All supplies utilized by the parent must be maintained in a manner that is not disruptive to the work of other employees.

Parents must have daycare or other arrangements in place by the time their baby begins to crawl.

There may be work circumstances that require a parent's full attention such that it may be necessary for parents to make other arrangements for childcare during the utilization of this policy. Parents are expected to work closely with their immediate supervisor and coworkers to ensure that all parties involved are aware of what duties can and cannot be reassigned, and parents are expected to make alternate childcare arrangements when required to do so.

In order for an infant-at-work program to be effective, all parties need to be sensitive to the needs

of others. The employee must maintain acceptable work performance and ensure that the presence of the infant does not create any work disturbances. If issues arise that cannot be resolved, the employee understands that the program may be terminated for that employee at the sole discretion of the County Administrator.

Benzie County has provided a lactation room for breastfeeding or expressing milk, and other private needs required of an infant's mother; it is located in the Governmental Center on the lower level across from the server room. The lactation room is "a place, other than a bathroom, that is shielded from view and free from intrusion from coworkers and the public," in compliance with Sec. 4207 of the Patient Protection and Affordable Care Act. Benzie County will also provide/identify private locations/restrooms for changing and disposing of diapers.

#### **D. Infant's Location During the Program**

Workstation – Each parent shall make her/his workstation suitable and safe for the infant, and the infant shall be located primarily at that workstation during the workday. Any and all alterations to the employee's workspace must be approved by his/her Department Head or Elected Official.

#### **E. Quiet Space**

If a baby is fussy for a prolonged period, causing a distraction in the workplace, or preventing the parent from accomplishing required work, the parent shall immediately take the infant to a private space until the infant calms down and is quieter. This space can be any available conference room, the lactation room, or your vehicle if you see fit. If the infant does not calm down within 30 minutes while in the quiet space, the parent must remove the infant from Benzie County premises for the remainder of that day. The parent will be charged for time away from work according to leave time provisions of Benzie County's applicable vacation, personal, and short-term leave policies.

#### **F. Other Employees (Non-Alternate Care Providers)**

The infant may be in another employee's workspace for brief intervals if requested by the other employee and approved by the parent. Consideration must be taken to ensure that the environment is always safe for the infant and that other employees are not disturbed. Parents may not ask employees who are not Alternate Care Providers to care for their infant at any time.

Parents shall not travel with the infant while driving or riding in a County-owned or leased vehicle or while conducting County business.

#### **G. Illness**

A sick infant should not be brought to work. If the infant becomes sick during the day, the infant must be taken out of the workplace for the remainder of the illness. The guidelines set forth in Attachment 4 of this policy are hereby adopted by Benzie County as a means for determining whether a baby is sick.

#### **H. Alternate Care Providers**

The parent shall choose two Alternate Care Providers who will care for the infant if the parent needs to attend a meeting, work with a customer, go to the restroom, or during a situation in which the parent is unable to effectively care for the infant for a short time. Each care provider must have previously signed an Alternate Care Provider Agreement form (Attachment 3).

If a parent is going to be unable to care for their infant at work for a period of fewer than 1.5 hours

within a four-hour period, the parent shall notify an Alternate Care Provider and place the infant in the Provider's care.

If the parent is going to be unable to care for their child at work for a period exceeding 1.5 hours within a four-hour period, the parent shall make arrangements for the infant's care outside the Benzie County premises. An Alternate Care Provider in the workplace shall not be permitted to care for an infant for a period exceeding 1.5 hours within any four-hour period.

#### **I. Other Personnel Caring for Infants**

Benzie County understands that other personnel may ask the parent for permission to care for the infant for brief periods of time. This is acceptable at the discretion of the parent as long as the productivity of other personnel is not substantially reduced. Only the Alternate Care Providers are permitted to watch the infant if the parent is unable to care for the infant for a prolonged period of time (not to exceed 1.5 hours within any four-hour period).

#### **J. Complaints**

All complaints related to this policy must be made directly to the parent's Department Head, Elected Official, or Human Resource Manager. If the reporting employee wish, complaints will be kept anonymous to the extent possible. The County Administrator, in consultation with the employee's Department Head or Elected Official, and the Human Resource Manager shall have final discretion to decide what should be done to resolve the complaint. (See Termination of Eligibility below.)

#### **K. Termination of Eligibility**

Participating parents have the right to terminate their individual agreement at any time. Benzie County has the right to terminate an individual agreement at any time if a parent's performance declines or if organizational needs are not being met (i.e., complaints and/or disruptions to coworkers cannot be resolved). The employee must maintain acceptable work performance and ensure that the presence of the infant does not create any office disturbances.

The Individual Agreement may also be terminated if the parent becomes involved in disciplinary action, if the parent does not comply with the terms and conditions of their Individual Plan, or when complaints have been made that cannot be resolved. Eligibility may also be terminated at the sole discretion of the County Administrator for Benzie County with written notice to the employee. When eligibility is terminated, the infant must be removed from the workplace. Benzie County will accommodate the reasonable time needed for the parent to take the baby to an external care arrangement.

#### **L. Other**

Benzie County's Infant-at-Work Program is a voluntary option for employees, subject to approval as outlined in these Guidelines, where it is compatible with job requirements.

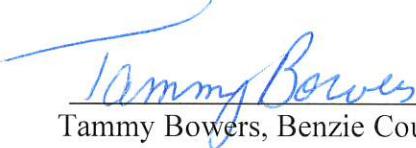
Other affected employees may request a "baby-free" work environment. Such requests should be made through the Human Resources Department. The County Administrator, in consultation with the employee's Department Head or Elected Official and the Human Resource Manager, shall have final discretion to decide what should be done to resolve the issue.

**M. Other**

Benzie County expressly reserves the right to refuse participation or to terminate participation in the Program if the requesting parent's position is deemed unsafe or unsuitable for the presence of an infant.

Benzie County expressly reserves the right to change or revise this policy. Any changes will be conveyed to affected employees as soon as possible after any change or revision.

Tammy Bowers, duly elected Clerk for the County of Benzie, Michigan, do hereby certify that the above policy was adopted by the Benzie County Board of Commissioners at a regular Board meeting held on June 11, 2024.

  
\_\_\_\_\_  
Tammy Bowers, Benzie County Clerk

Note: This policy may differ for those employees who are members of recognized unions, organizations, or associations. Any questions related to the content of this policy, or its interpretation, should be directed to Human Resources.

ATTACHMENT 1

BENZIE COUNTY INFANT-AT-WORK PROGRAM  
INDIVIDUAL PLAN

**GENERAL INFORMATION**

Name of Parent/Employee: \_\_\_\_\_

Phone: \_\_\_\_\_

Name of Infant: \_\_\_\_\_

Infant's Date of Birth: \_\_\_\_\_

Date Infant Enters Program: \_\_\_\_\_

Latest Date Infant Will Leave Program: \_\_\_\_\_

Days and Times Infant Will be Present in the Workplace: \_\_\_\_\_

**ALTERNATE CARE PROVIDERS**

The following employees have agreed to be alternate care providers, who will provide care for my infant when I am unavailable (not to exceed 1.5 hours within a four-hour period).

1. Name/Position: \_\_\_\_\_

2. Name/Position: \_\_\_\_\_

**Note:** your care providers must work the same general schedule that you do.

**SPECIFIC INFORMATION**

Include any other specific plan information or requirements in the space below (optional):

**IN CASE OF EMERGENCY, PLEASE CONTACT:**

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Phone: \_\_\_\_\_

Alternate Phone: \_\_\_\_\_

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Phone: \_\_\_\_\_

Alternate Phone: \_\_\_\_\_

I UNDERSTAND THAT THIS PLAN HAS NOT BEEN APPROVED UNTIL I HAVE MET WITH BOTH MY DEPARTMENT HEAD AND THE HUMAN RESOURCE DIRECTOR. I UNDERSTAND THAT, IF ANYTHING ABOUT MY PLAN CHANGES, I WILL NEED TO MEET ONCE AGAIN WITH MY DEPARTMENT HEAD AND THE HUMAN RESOURCE DIRECTOR TO DISCUSS THE CHANGES AND TO GET MY NEW PLAN APPROVED.

**Submitted By:**

\_\_\_\_\_  
Signature of Parent/Employee

\_\_\_\_\_  
Date

**Approved By:**

\_\_\_\_\_  
Department Head or Elected Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Human Resource Manager

\_\_\_\_\_  
Date

PLEASE ATTACH YOUR SIGNED ALTERNATE CARE PROVIDER AGREEMENTS TO THIS INDIVIDUAL PLAN.

ATTACHMENT 2

**INFANT-AT-WORK PROGRAM PARENT AGREEMENT, CONSENT, AND  
WAIVER AGREEMENT**

By signing this Agreement, I certify that I have read the Infant-at-Work Program Guidelines. I understand and agree to comply with the terms and conditions set forth in the Program Guidelines. I further understand and agree that, in the event, I fail to comply with such terms and conditions or otherwise fail to meet any Program criteria currently in the policy or that may be added to the policy and conveyed to me in writing, my Program eligibility may be terminated, requiring me to remove my baby from the workplace within a reasonable period of time.

I acknowledge that Benzie County reserves the right to cancel or retire the Program in part or in its entirety at any time, thus requiring me to remove my baby from the workplace within a reasonable period of time. In this event, I understand that Benzie County will accommodate a reasonable period of time for me to take my infant to a different care setting.

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Signature of Parent/Employee

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Date

In consideration of Benzie County permitting me to bring my child to work with me in compliance with the infant-at-work policy, I hereby release, on my own behalf and on behalf of my child, \_\_\_\_\_ : (i) Benzie County; (ii) any entity affiliated with Benzie County; and (iii) any of the current or former owners, officers, directors, agents, representatives, insurers, attorneys, successors, assigns, and current employees, including any alternate care providers, if any, of Benzie County and the foregoing entities from any and all claims, liabilities, causes of action and demands of any kind or character, including negligence, whether vicarious, derivative or direct, that I, \_\_\_\_\_

\_\_\_\_\_, or any of my child's family members, heirs, or assigns now have or may hereafter have or assert against Benzie County growing out of, resulting from, or connected with this policy and/or with me bringing my child to work or his/her presence at work with me. This waiver does not preclude legal remedies for injury due to malice or egregious negligence.

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Signature of Parent/Employee

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Date

ATTACHMENT 3

**INFANT-AT-WORK PROGRAM ALTERNATE CARE  
PROVIDER AGREEMENT**

As a care provider, I understand and agree to the following:

I understand that being a care provider does not relieve me of my responsibilities as an employee of Benzie County. By signing this Agreement, I certify that I have read the Infant-at-Work Policy Guidelines. I understand and agree to comply with the terms and conditions set forth in the Policy Guidelines.

When necessary, I will provide care for \_\_\_\_\_ (infant's name) when \_\_\_\_\_ (parent) is unavailable. My care will not exceed 1.5 hours within any four-hour period.

1. As a care provider, I know I must work the same hours as the infant's mother or father, so I must have the same general work schedule that they have.
2. I understand that I must obtain my Department Head or Elected Official's approval to participate in this program.
3. If the infant becomes disruptive to other employees, I will take the infant to a quiet area as described in this policy.
4. I understand that the parent may not leave the infant in my care if he/she is going to leave the building.
5. I understand that there is another designated care provider, \_\_\_\_\_  
[NAME]
6. whom I may contact for assistance.

I understand that no other persons besides the parent, myself, and the other designated provider are responsible for the baby once the baby has been placed in my care. If another employee asks to take care of or hold the baby, I will first get the parent's approval.

If I should decide that I no longer wish to be a care provider, I will give the parent at least two weeks' notice.

I ACKNOWLEDGE THAT I HAVE READ, UNDERSTAND, AND AGREE TO THE TERMS OF THIS ALTERNATE CARE PROVIDER AGREEMENT.

Signature of Alternate Care Provider

Date

Department Head or Elected Official

Date

Human Resource Manager

Date

ATTACHMENT 4

**GUIDELINE FOR EXCLUSION OF SICK CHILDREN**

**Guidelines for Exclusion of Children (or Staff Working with Children) Who Are Ill, As Recommended in Caring for Our Children: National Health and Safety Standards: Guidelines for Out-of-Home Child Care Programs (Third Edition)**

If the child has any of the following conditions and thus poses a risk of the spread of harmful diseases to others, they shall not be brought to work. If they develop these conditions during the workday, the parent shall remove the child from the premises as soon as reasonably possible:

1. An acute change in behavior including lethargy/lack of responsiveness, irritability, persistent crying, difficulty breathing, uncontrolled coughing, noticeable (spreading) rash, or other signs or symptoms of illness until medical evaluation indicates inclusion in the facility.
2. Fever (temperature above 101 degrees Fahrenheit orally, above 102 degrees Fahrenheit rectally, or 100 degrees or higher taken auxiliary (armpit)) and behavior change or other signs and symptoms (e.g., sore throat, rash, vomiting, diarrhea).
3. Uncontrolled diarrhea, that is, increased number of stools, increased stool water, and/or decreased form that is not contained by the diaper until diarrhea stops; blood or mucus in the stools not explained by dietary change, medication, or hard stools.
4. Vomiting illness (two or more episodes of vomiting in the previous 24 hours) until vomiting resolves or until a health care provider determines the illness to be non-communicable, and the child is not in danger of dehydration.
5. Abdominal pain that continues for more than two hours or intermittent pain associated with fever or other signs or symptoms of illness.
6. Mouth sores with drooling, unless a health care provider or health official determines the condition is non-infectious.
7. Rash with fever or behavior change, until a health care provider determines that these symptoms do not indicate a communicable disease.
8. Purulent conjunctivitis (defined as pink or red conjunctiva with white or yellow eye discharge), until 24 hours after treatment has been initiated.
9. Untreated scabies, head lice, or other infestation.
10. Untreated tuberculosis, until a health care provider or health official states that the child can attend childcare.
11. Known contagious diseases while still in the communicable stage (chicken pox, etc.)

New  
Business

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# Memorandum

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To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: June 6, 2024

Subject: **Extension of the Subrecipient Agreement with Venture North Funding and Development for Michigan CDBG Program**

At the May 28<sup>th</sup> meeting, Laura Galbraith gave an overview of the work Venture North performs on behalf of Benzie County and the impact it has on our community. She indicated that through the CDBG Program sponsored by Benzie in addition to other funding sources, they have been able to grow numerous businesses in Benzie and expand available jobs. The CDBG loan fund alone has had a \$795,000 impact.

The agreement that Benzie County has with Venture North is nearing completion, however there is still funding available through the CDBG loan fund to be disbursed. Venture North has handled this process and does an exceptional job at it. I would recommend approving a three-year extension of the existing agreement for Venture North to continue supporting Benzie County by managing the CDBG loan fund.

**Recommendation:**

That the Board of Commissioners approves the extension of the Subrecipient Agreement with Venture North Funding and Development for the Michigan CDBG Program and authorizes the Chair to sign.

**SUBRECIPIENT AGREEMENT BETWEEN  
BENZIE COUNTY  
AND  
VENTURE NORTH FUNDING & DEVELOPMENT  
FOR MICHIGAN CDBG PROGRAM**

**THIS SUBRECIPIENT AGREEMENT** ("Agreement"), entered on July 1, 2024, by and between the **Benzie County** (herein called the "Unit of General Local Government" or "UGLG") and **Venture North Funding & Development** (herein called the "Subrecipient").

**WHEREAS**, the UGLG has applied for and received funds from the Michigan Strategic Fund ("MSF") under Title I of the Housing and Community Development Act of 1974, as amended ("HCD Act"), Public Law 93-383;

**WHEREAS**, the UGLG has operated a revolving loan fund ("Local RLF") pursuant to the HCD Act for many years;

**WHEREAS**, the MSF approved the regionalization of existing revolving loan funds into nine (9) regional entities or Regional Revolving Loan Funds (hereinafter individually a "Regional Fund") pursuant to Resolution 2011-120;

**WHEREAS**, this regionalization was provided for in the Michigan Consolidated Plan for Housing and Community Development program Year 2012 (July 1, 2012 – June 30, 2013); One Year Action Plan as approved in Resolution 2012-028;

**WHEREAS**, by Resolution 2012-142 the MSF designated each Michigan CDBG Regional Fund Manager ("RFM" or "Fund Manager"), including the Subrecipient as the RFM for Region(s) 2 (hereinafter called "the Region");

**WHEREAS**, the UGLG and its Local RLF are within the Region; and

**WHEREAS**, the UGLG wishes to engage the Subrecipient to assist the UGLG in utilizing such Local RLF funds and additional Community Development Block Grant ("CDBG") funds which the UGLG may receive.

**NOW, THEREFORE**, it is agreed between the parties hereto that;

**I. PARTIES' RESPONSIBILITIES**

**A. Subrecipient's Responsibilities**

The Subrecipient will be responsible for administering a CDBG revolving loan program, also referred to as Regional Revolving Loan Fund ("Regional Fund"), for the UGLG identified above. The Subrecipient will administer all tasks in connection with the aforesaid program in compliance with all applicable Federal, state, and local laws, statutes, rules and regulations, and MSF program guidance (Grant Administration Manual or Guide, hereinafter "GAM") as may be amended from time to time, governing these funds, and in a manner satisfactory to the UGLG and the MSF.

Changes to the program focus and objectives, or services, contained in this Agreement, unless otherwise noted, may only be made through a written amendment to this Agreement, executed by both the Subrecipient and UGLG and acknowledged by the MSF Fund Manager or designee.

The focus of the Subrecipient's efforts under this Agreement will be the provision of loans to private, for-profit businesses located in the jurisdiction of the UGLG that will result in the creation of jobs primarily for low-and moderate-income individuals at those businesses or which will meet another permissible CDBG National Objective as provided in the GAM. The major tasks that the Subrecipient will perform in connection with the operation of a Regional Fund include, but are not limited to, the following:

- 1) **Outreach.** The Subrecipient will advertise and market the Regional Fund and conduct other forms of outreach. The Subrecipient's outreach efforts will be sufficient to generate enough demand to be able to close loans that produce jobs, the majority of which will be for low- and moderate-income persons.
- 2) **Completion of Loan Applications; Underwriting Assessment.** The Subrecipient will assist for-profit businesses and other eligible borrowers in completing loan applications, and will perform an assessment of each loan request to: (a) determine the CDBG eligibility of the loan, (b) evaluate the loan's job creation potential relative to meeting the National Objective and Public Benefit standards, and (c) ascertain that the loan will minimize, to the extent practicable, displacement of existing businesses and jobs in neighborhoods. The Subrecipient will perform a front-end assessment to determine whether each loan and the financing terms associated with it are appropriate, and as part of this assessment will consider the following:
  - a) the business' need for financial assistance;
  - b) the feasibility of the proposed venture or business activity;
  - c) the past business experience of the applicant;
  - d) the reasonableness of the proposed costs and return to the applicant;
  - e) the commitment of other sources of funds; and
  - f) the ratio of the loan amount to the full-time equivalent jobs expected to be created.

Additional underwriting standards and requirements may be found in the GAM.

- 3) **Obtain Loan Collateral.** The Subrecipient will identify and obtain loan collateral, or other appropriate forms of loan security, sufficient to reduce the financial risk associated with each CDBG-funded loan, consistent with the program intent of providing financing in situations where adequate conventional financing is not available and as may be provided in the GAM.
- 4) **Loan Approval Committee.** The Subrecipient shall establish and maintain a Loan Approval Committee for the Regional Fund which will have no fewer than five (5) seats and no more than seven (7) seats. The composition and experience

requirements for the Loan Approval Committee are re-iterated in the GAM. In no case, can a Loan Approval Committee convene to consider a loan request without a representative from the community where the project resides.

- 5) **Incurring Costs.** The Subrecipient shall be responsible for making sure that no CDBG or non CDBG project costs have been incurred prior to either execution of the formal loan agreement or completion of the environmental review procedures and written authorization from the CDBG Revolving Loan Fund Program Specialist to incur project related costs.
- 6) **Loan Closing.** With the authorization of the Regional Fund program's Loan Approval Committee, the Subrecipient will execute all necessary documents and disburse funds as necessary to cover the expenses of approved applicants for activities authorized by executed loan agreements. The loan documents executed with applicants will include explicit provisions describing (a) the records that Borrowers must maintain to demonstrate the eligibility of the CDBG expenditures and the satisfaction of the CDBG National Objective, and (b) the conditions and procedures under which late payment penalties, default and/or foreclosure will occur. Prior to any disbursement, each loan must be approved in writing by the MSF or its designee.
- 7) **Loan Servicing/Loan Portfolio Management.** The Subrecipient will establish and maintain a consistent method for recording monthly payments, with up-to-date ledgers and timely reconciliations which is consistent with the GAM and acceptable to the MSF or its designee. The Subrecipient will also establish a system to monitor the financial health of Borrowers, in order to anticipate repayment problems called a Troubled Asset Management Plan ("TAMP") which is discussed further in this document and within the GAM. The Subrecipient will apply its policies and procedures regarding late payments, defaults, loan re-negotiation, and foreclosure in a timely and consistent manner.
- 8) **Monitoring of Job Creation.** For those projects required to create low to moderate income ("LMI") jobs, the Subrecipient will monitor Borrowers on at least a semi-annual basis to assess their progress in creating jobs for low- and moderate-income persons, and will institute default and foreclosure of the loan (subject to any inter-creditor rights and with penalties if appropriate) in instances where the Borrower fails to take sufficient action to satisfy the CDBG National Objective requirement.
- 9) **Management of Program Income.** Any program income (as defined at 24 CFR 570.489(e)) generated in connection with the economic development loan program, including loan repayments, late payment penalties, recaptures, or proceeds from foreclosure, will be utilized consistent with applicable CDBG program requirements. The Subrecipient shall apply this program income toward additional loans under the Regional Fund program through the use of a revolving fund pursuant to 24 CFR 570.489(f).

- 10) **Maintenance of Records.** In addition to the financial records regarding loan repayment cited in Paragraph A.6 above, the Subrecipient will maintain sufficient records to fully document (a) the loan application and underwriting review, including the front end assessment of CDBG eligibility and appropriateness of the loan, (b) the final terms and conditions of the loan, including collateral or other forms of loan security involved, (c) satisfaction of the CDBG National Objective, and Public Benefit requirements consistent with the requirements of 24 CFR 570.483, and (d) proper utilization of program income received. All such records will be maintained according to the general requirements of 24 CFR 570.490 and those specified in the section of this Agreement on retention of records.
- 11) **Borrower Compliance.** Recipients of loan proceeds ("Borrower(s)") from the Regional Fund must comply with all federal and state laws, statutes, regulations, rules and policies, including, but not limited to, all reporting, monitoring and other requirements. Borrowers must acknowledge their compliance obligations at loan inception.
- 12) **General Regional Fund Program Management.** In addition to all of the responsibilities above, the Subrecipient shall be responsible for (a) maintaining separate accounting for the various types of capital, (b) reporting results of the Regional Fund program quarterly to the UGLG with a copy provided to the MSF or its designee, (c) obtaining written pre-funding consent from the MSF or its designee prior to any loan closing, (d) managing the administrative and oversight costs, including potential costs associated with third party contract service providers, and (e) obtaining written consent from the MSF or its designee prior to any disbursement.
- 13) **Adoption of Credit Policies.** The Subrecipient shall maintain at all times Lending Policies, Collection Policies, Compliance Policies, and Financial Accounting Policies consistent with the GAM which are customary to lending institutions and germane to their activities.
- 14) **CDBG Project Closure.** The Subrecipient shall complete the Project Closeout Report and submit all required attachments and documentation requested for review by MSF Staff. The process for closing out CDBG Revolving Loan Fund Projects is promulgated in the GAM and is regularly updated.

Repayments received on projects which are considered by the MSF as both Closed and Successed are no longer subject to Program Income restrictions and are instead subject to a certain Repaid Funds Agreement which shall be executed concurrently by the Subrecipient.

B. UGLG Responsibilities

- 1) The UGLG shall sub-grant to the Subrecipient its uncommitted Local RLF funds and certain new CDBG funds received from the MSF pursuant to the terms and conditions of this Agreement (the "Subgranted Funds"). The UGLG shall continue to retain responsibility related to its Local RLF and for its sub-granted CDBG funds,

program income and existing loans and grants, and shall be required to participate in the resolution of any problems that may develop in the course of a project's implementation. Specifically, as it pertains to all transactions subject to this Agreement, the UGLG shall:

- a) Collaborate with Subrecipient to complete or assist with UGLG specific compliance items and oversee Subrecipient compliance with additional statutory and program requirements, including but not limited to:
  - National Objectives
  - Citizen Participation
  - Property Management
  - Financial Management
  - Environmental Review
  - Fair Housing
  - Equal Opportunity
  - Labor Standards
  - Acquisition and Relocation
  - Procurement and Contract Management
- b) Oversee Local/Regional RLF budget and project amendments
- c) Oversee field review and audits of project activities and overall project progress
- d) Review final close-out reports prepared by Subrecipient prior to submission to the MSF
- e) Oversee and monitor third-party contracts related to projects that utilize its program income
- f) Review quarterly reporting prepared by the Subrecipient
- g) Attend on-site project monitoring with the MSF and Subrecipient
- h) Attend on-site monitoring of Subrecipient with MSF, as requested
- i) Complete annual Subrecipient performance report and submit to MSF

- 2) A copy of all files and records as required to be kept by an UGLG or as provided in the GAM must be kept at the UGLG office and must be available to the public during regular business hours, except documents deemed confidential and exempt from disclosure pursuant to MCL 15.243. Documents to be made available include copies of approved written policies related to the statutory and program requirements listed above. Required documentation and record keeping is discussed in greater detail in Section VIII.B, below.

## II. TIME OF PERFORMANCE

Services of the Subrecipient shall start on the Effective Date set forth in the first paragraph of this Agreement and end on **June 30, 2027**. The term of this Agreement and the provisions herein may be extended to cover any additional time period during which the Subrecipient remains in control of CDBG funds or other CDBG assets, including program income. Extensions must be approved by the UGLG and the MSF.

The MSF reserves the right and the UGLG and Subrecipient agree that the MSF for either cause or convenience may suspend and/or terminate any and all Regional Fund activities and direct the Subrecipient as to the further use and purpose of Regional Fund assets. If the suspension/termination is for convenience, the UGLG and Subrecipient shall be provided sixty (60) days' written notice of the termination and the specific rationale for the action.

### III. TRANSFER OF CURRENT AND FUTURE PROGRAM INCOME

The UGLG hereby agrees to provide, and the Subrecipient agrees to accept, and the MSF hereby consents commensurate with its Resolutions 2013-054 and 2013-078 to the subgrant of all currently outstanding program income and any future program income received by the UGLG to the Subrecipient. Upon the execution of this Agreement, program income will be subgranted within fifteen (15) business days to the account of the Subrecipient. Any additional program income received shall be subgranted no less frequently than quarterly on the first business day of the first month of the quarter by electronic transfer or other form acceptable to the parties.

### IV. REIMBURSEMENT OF ADMINISTRATIVE EXPENSES OF UGLG

#### A. Reimbursement of Administrative Expenses for Existing Business

Program Income received by a Local RLF which is then sub-granted to a Regional Fund under this Agreement may be reduced by a percentage, which is described in the GAM, which may be used for the reimbursement of reasonable and allowable administrative expenses associated with existing business of the Local RLF. Excess and unused funds may then be sub-granted in whole to the Regional Fund.

#### B. Reimbursement of Administrative Expenses for New Business

Upon the initial transfer of Program Income from the UGLG to the Regional Fund, a percentage described in the GAM of the transferred amount may be set aside and made available to the Regional Fund for the reimbursement of reasonable and allowable administrative expenses associated with new business undertaken by the Regional Fund.

Payments may be contingent upon certification of the Subrecipient's financial management system in accordance with the standards specified in 24 CFR 570.489(d).

### V. NOTICES

Notices required by this Agreement shall be in writing and delivered via mail (postage prepaid), commercial courier, or personal delivery or sent by facsimile or other electronic means. Any notice delivered or sent as aforesaid shall be effective on the date of delivery or sending. All notices and other written communications under this Agreement shall be addressed to the individuals in the capacities indicated below, unless otherwise modified by subsequent written notice.

Communication and details concerning this contract shall be directed to the following contract representatives:

UGLG	SUBRECIPIENT
<b>Benzie County</b>	<b>Venture North Funding &amp; Development</b>
<b>Katelyn Zeits, County Administrator</b>	<b>Laura Galbraith, President</b>
<b>448 Court Place</b>	<b>202 E. Grandview Parkway</b>
<b>Beulah, MI 49617</b>	<b>Traverse City, MI 49684</b>

With a copy to:

Michigan Strategic Fund  
Attn: Fund Manager  
300 N. Washington Square  
Lansing, MI 48913

## VI. SPECIAL CONDITIONS

### A. Eligible Use of Regional Fund Assets or Subgranted Funds

- 1) Subgranted Funds may be deployed for projects that meet the charter and bylaws of the Regional Fund organization and provide funding for eligible businesses and projects that provide employment opportunities to primarily low and moderate income individuals who live in the State of Michigan or may, as a result of the use of funds, receive new employment or remain employed within the State of Michigan as further set forth in the GAM. Projects shall comply with the GAM. Activities shall also adhere to all CDBG requirements including those imposed by HUD, the MSF, and any other state or federal legal requirements.
- 2) The Regional Fund may provide loans, loan guarantees, collateral enhancements, purchase loan participations, and deploy funds in any other manner not specifically prohibited herein, in the HCDA, or in federal and state statutes, regulations, rules and policies, but which meet the spirit of the mission of the Regional Fund, namely the support and capitalization of businesses which offer employment opportunities within the Regional Fund's region. It is contemplated Subgranted Funds will be used to mitigate or participate in credit risk.
- 3) The MSF reserves the right to approve, on behalf of the Regional Fund, any transaction that meets the requirements of the CDBG program, HUD and any and all state and federal laws, rules, regulations and policies, but which are not otherwise prohibited by this Agreement or the GAM.
- 4) The RFM shall operate the Regional Fund in a way that is consistent with the UGLG's community development plan.
- 5) The RFM shall operate the Regional Fund in a way that is consistent with the Statement of Assurances attached as **Exhibit B**.

**B. Prohibitions**

- 1) Regional Fund assets may not be used in speculation but must be tied to specific projects meeting national objectives.
- 2) Regional Funds may not provide assistance to professional sports teams.
- 3) Regional Funds may not provide assistance with assets to privately-owned recreational facilities that serve a predominately higher-income clientele, where the recreational benefit to users or members clearly outweighs the employment or other benefits to low-and moderate-income persons.
- 4) Regional Funds may not provide assistance to a borrower or project while that business or any other business owned by the same person(s) or entity(ies) is the subject of unresolved findings of non-compliance related to previous CDBG assistance.
- 5) Regional Fund assets may not be used for the acquisition, construction, or reconstruction of buildings for the general conduct of government as that term is defined in 42 U.S.C. §5302(a) (21).
- 6) Regional Fund assets may not be used for political activities of any kind.
- 7) Regional Fund assets may not be used to pay for obligations which are general fund obligations of a local unit of government.
- 8) Regional Fund assets may not be used to pay for the general promotion of the community as a whole.
- 9) Regional Fund assets may not be used for income payments.
- 10) Regional Fund assets may not be used to assist directly in the relocation of any industrial or commercial plant, facility, or operation from one area to another area, if the relocation is likely to result in a significant loss of employment in the labor market area from which the relocation occurs, as provided in 42 U.S.C. §5305(h).
- 11) Any other activity described in 24 CFR '570.207.

**C. Grant Administration Manual or Guide ("GAM")**

All funds and projects shall be administered in compliance with all applicable Federal, state, and local laws, statutes, rules and regulations, and the GAM, as may be amended and updated from time to time, governing these funds and the CDBG program, and in a manner satisfactory to the UGLG and the MSF. The GAM contains additional requirements and policies on such matters, including, but not limited to, passive real estate, interest rates, approval of exceptions, loan terms, guarantees and subordination.

**D. Recourse**

The MSF may, or be directed by HUD to, recapture either Program Income or Grant Funds should such funds have been used for a project which fails to meet or make sufficient progress toward a National Objective or which experiences a failure of compliance with federal or state laws, rules, policies, regulations, or guidance issued within the GAM. The Subrecipient agrees that such a recapture will trigger a default in the underlying agreements associated with the project. The Subrecipient agrees to cooperate in order to

facilitate the realization of remedies from the underlying project. The Subrecipient further agrees that such a recapture which documents a failure associated with activities managed by the Subrecipient under this Agreement shall become the financial obligation of the Subrecipient to the UGLG and the MSF.

**E. Troubled Asset Management Plan**

The Subrecipient shall adopt and follow a Troubled Asset Management Plan ("TAMP") which shall include the use of forbearance agreements and other legal and financial instruments which are normal and customary in the course of such activities for traditional commercial and non-profit lenders. The TAMP shall be satisfactory to the UGLG and the MSF and shall incorporate, at a minimum, such elements and obligations as described in the GAM, Revolving Loan Fund chapter under section titled "Troubled Asset Management" which may be updated from time to time.

**F. MSF Identified Fraud and Subrecipient Misconduct**

If at any time, and under any condition of discovery, the MSF identifies fraud, negligence, willful misconduct, theft, or any other deliberate act which violates or appears to violate any state or federal law, rule, regulation, policy or process to which the Subrecipient must adhere (collectively "Misconduct") the MSF shall act to protect the program, its assets, and the Borrowers and communities which it serves by taking any actions deemed necessary including, but not limited to, rescinding the designation as a Regional Fund or RFM, withdrawing and/or recovering capital and income, redirecting the repayment of loan assets, seizing books, records, documents and accounts of Borrowers and of the Subrecipient and any similar or related material it deems necessary in its sole determination. The MSF may do so with reasonable notice to the Subrecipient.

The MSF, in cooperation with HUD, may evaluate a Corrective Action Plan by a Subrecipient and/or UGLG intended to address a finding of Misconduct as described herein. In evaluating such a plan, the MSF, in cooperation with HUD, shall determine if such proposed Corrective Action Plan is sufficient to remedy the finding and to what extent the Subrecipient or former Subrecipient may be allowed to continue to participate in the program.

**VII. GENERAL CONDITIONS**

The Subrecipient agrees to comply with the requirements of Title 24 of the Code of Federal Regulations, Part 570 (the U.S. Housing and Urban Development regulations concerning Community Development Block Grants including Subpart I of these regulations, except that (1) the Subrecipient does not assume the recipient's environmental responsibilities described in 24 CFR 58.4; and (2) the Subrecipient does not assume the recipient's responsibility for initiating the review process under the provisions of 24 CFR Part 52. The Subrecipient also agrees to comply with all other applicable Federal, state and local statutes, rules, regulations, and the GAM governing the funds provided under this contract. The Subrecipient further agrees to utilize funds available under this Agreement to supplement rather than supplant funds otherwise available.

**A. Independent Contractor**

Nothing contained in this Agreement is intended to or shall be construed in any manner, as creating or establishing the relationship of employer/employee

between the parties. The Subrecipient shall at all times remain an independent contractor with respect to the services to be performed under this Agreement. The UGLG shall be exempt from payment of all Unemployment Compensation, FICA, retirement, life and/or medical insurance and Workers' Compensation Insurance, as the Subrecipient is an independent contractor.

B. Indemnification and Hold Harmless

To the full extent allowed by law, the Subrecipient shall indemnify, defend and hold harmless the UGLG and the MSF, including its board members, participants, committee members, officers, agents and employees (the "Indemnified Persons"), from any damages that either may sustain through the negligence or willful misconduct of the Subrecipient pertaining to its performance of the activities set forth in this Agreement. The Subrecipient shall maintain such insurance as necessary to comply with this provision. The Subrecipient shall maintain such insurance to protect the Indemnified Persons from claims that might arise out of, or as a result of, the Subrecipient's operations; however, the Subrecipient's indemnification obligation shall not be limited to the limits of liability imposed under the Subrecipient's insurance policies. The Subrecipient shall provide and maintain its own general liability and workers' compensation insurance. The insurance shall be written for not less than any limits of liability, if any, required by law for the Subrecipient's obligation to provide indemnification under this Agreement.

C. Workers' Compensation

The Subrecipient shall provide Workers' Compensation Insurance coverage for all of its employees involved in the performance of this Agreement.

D. Insurance & Bonding

The Subrecipient shall carry sufficient insurance coverage to protect contract assets from loss due to theft, fraud and/or undue physical damage and, as a minimum, shall purchase a blanket fidelity bond covering all employees in an amount equal to cash advances from the UGLG. The Subrecipient shall comply with the bonding and insurance requirements of 2 CFR 200.325, Bonding and Insurance.

E. UGLG Recognition

The Subrecipient shall insure recognition of the role of the UGLG in providing services through this Agreement. All activities, facilities and items utilized pursuant to this Agreement shall be prominently labeled as to funding source. In addition, the Subrecipient will include a reference to the support provided herein in all publications made possible with funds made available under this Agreement.

F. Amendments

With the written consent of the MSF, the UGLG or Subrecipient may amend this Agreement at any time, provided that such amendments make specific reference to this Agreement, and are executed in writing, signed by a duly authorized representative of each organization, and approved by the UGLG's governing body. Such amendments shall not invalidate this Agreement, nor relieve or release the UGLG or Subrecipient from its obligations under this Agreement.

The UGLG may, in its discretion, amend this Agreement to conform with Federal, state or local governmental guidelines, policies and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the scope of services, or schedule of the activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both UGLG and Subrecipient. Such amendments require the express written consent of the MSF.

The GAM may be revised and amended during the term of this Agreement. Updated versions of the GAM shall be posted and shall be applicable to this Agreement upon their posted effective date.

G. Suspension or Termination

In accordance with 2 CFR 200.338, 339, 341 and 342, the UGLG (with the concurrence of the MSF) may suspend or terminate this Agreement if the Subrecipient materially fails to comply with any terms of this Agreement, which include (but are not limited to) the following:

- 1) Failure to comply with any of the rules, regulations or provisions referred to herein, or such statutes, regulations, executive orders, and HUD guidelines, policies or directives as may become applicable at any time;
- 2) Failure, for any reason, of the Subrecipient to fulfill in a timely and proper manner its obligations under this Agreement;
- 3) Ineffective or improper use of funds provided under this Agreement; or
- 4) Submission by the Subrecipient to the UGLG reports that are incorrect or incomplete in any material respect.

In accordance with 2 CFR 200.339 and 340, this Agreement may also be terminated for convenience by either the UGLG or the Subrecipient, in whole or in part, by setting forth the reasons for such termination, the effective date, and, in the case of partial termination, the portion to be terminated. However, if in the case of a partial termination, the UGLG determines that the remaining portion of the award will not accomplish the purpose for which the award was made, the UGLG may terminate the award in its entirety. All Subrecipient awards shall contain language providing for their termination in the event the UGLG determines the award will no longer accomplish the purpose for which it was

approved and for the assignment of any loans to the UGLG in the event the UGLG suspends or terminates this Agreement as set forth above.

In either event, the Subrecipient shall be provided sixty (60) days' written notice of the suspension or termination and the specific rationale for the action.

H. Default, Suspension, and Repayment Provisions

- 1) **Events of Default.** Notwithstanding anything to the contrary, the Subrecipient's ability and authority to manage the Regional Fund shall automatically be suspended, and may be terminated as provided by this Agreement, upon the occurrence, and during the continuance, of an Event of Default or as otherwise specified in this Agreement. The occurrence of any one or more of the following events or conditions shall constitute an Event of Default under this Agreement, unless a written waiver of the Event of Default is signed by the MSF Fund Manager:
  - a) any representation made by the Subrecipient shall prove incorrect at the time that such representation was made in any material respect, including, but not limited to, any information provided to the MSF;
  - b) any material breach by the Subrecipient of an obligation of the Subrecipient under this Agreement, including failure to submit reports when due, or failure to maintain the required documents, which is not cured by the Fund Manager to the satisfaction of the MSF Fund Manager within the Cure Period;
  - c) the Subrecipient is in default, violation, breach, or non-compliance, of any kind or nature under any agreement or requirement, including submission of reports, with the MSF or MEDC, or for any department or agency within the State, including, without limitation, the Department of Licensing and Regulatory Affairs, the Department of Environmental Quality, the Department of Treasury, the MSF, the Michigan Economic Growth Authority (or any successors or assigns to any of the foregoing), which is not cured by the Subrecipient to the satisfaction of the MSF Fund Manager within the Cure Period;
  - d) any voluntary bankruptcy or insolvency proceedings are commenced by the Subrecipient;
  - e) any involuntary bankruptcy or insolvency proceedings are commenced against the Subrecipient, which proceedings are not set aside within 60 calendar days from the date of institution thereof;
  - f) the Subrecipient's failure to comply with any provision of this Agreement;
  - g) Misconduct, as defined herein;
  - h) failure of the Subrecipient to adequately advertise and market the Regional Fund and/or the failure of the Regional Fund to have sufficient loan or commercial credit activity to comply with the continuing activity definition adopted by the MSF for the CDBG revolving loan funds; and
  - i) any dissolution of the Subrecipient.

2) **Available Remedies.** Upon the occurrence of any one or more of the Events of Default (after the expiration of any applicable Cure Periods without the required cure), in addition to the automatic suspension of the Subrecipient's ability and authority to manage the Regional Fund, the MSF may terminate this Agreement, and the Subrecipient's ability and authority to manage the Regional Fund, all at the option of the MSF. The suspension or termination the Subrecipient's ability and authority to manage the Regional Fund or of this Agreement are not intended to be the sole and exclusive remedy available to the MSF, and each remedy shall be cumulative, and in addition to every other provision or remedy given herein or now or hereafter existing at law, in equity, by statute or otherwise. The Subrecipient shall also pay all costs and expenses, including, without limitation, reasonable attorney's fees and expenses incurred by the MSF in collecting any sums due the MSF under this Agreement, in enforcing any of its rights under this Agreement, or in exercising any remedies available to the MSF.

Cure Period shall mean within thirty (30) business days after written notice by the MSF Fund Manager, or within such longer period of time as determined in writing and at the sole discretion of the MSF Fund Manager.

This Paragraph shall survive the end of the Term of the Agreement for a period of three (3) years.

3) **Recourse.** Upon the occurrence of any one or more of the Events of Default (after the expiration of any applicable Cure Periods without the required cure), the MSF may recapture Regional Funds used for a project which does not comply with federal or state laws, rules, policies, regulations, or guidance issued within the GAM ("Recapture"). The Subrecipient agrees that such a recapture will trigger a default in the underlying agreements associated with the project. The Subrecipient agrees to cooperate in order to facilitate the realization of remedies from the underlying project, including, if necessary, the assignment to the MSF of all interest in any Regional Fund agreements and any Regional Funds. The Subrecipient further agrees that in the event of any Recapture under this Agreement, any deficiency in the Regional Funds shall become the financial obligation of the Subrecipient to the MSF.

## **VIII. ADMINISTRATIVE REQUIREMENTS**

### **A. Financial Management**

1) **Accounting Standards.** The Subrecipient agrees to comply with 24 CFR 570.489(d) and agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred.

2) **Cost Principles.** The Subrecipient shall administer its program in conformance with 2 CFR 200 Subpart E – Cost Principles. These principles shall be applied for all costs incurred whether charged on a direct or indirect basis.

B. Documentation and Record Keeping

1) **Records to be Maintained.** The Subrecipient shall maintain and provide to the UGLG all records required by the Federal regulations specified in 24 CFR 570.490 and GAM Chapter 8 that are pertinent to the activities to be funded under this Agreement. Such records shall include but not be limited to:

- a) Records providing a full description of each activity undertaken;
- b) Records demonstrating that each activity undertaken meets one of the National Objectives of the CDBG program;
- c) Records required to determine the eligibility of activities;
- d) Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance;
- e) Records documenting compliance with the fair housing and equal opportunity components of the CDBG program;
- f) Financial records as required by 24 CFR 570.490; and
- g) Other records necessary to document compliance with Subpart I of 24 CFR Part 570.

2) **Access to Records:** The Subrecipient shall furnish and cause each of its own subrecipients or subcontractors to furnish all information and reports required hereunder and will permit access to its books, records and accounts by the UGLG, MSF or its agent, or other authorized state and Federal officials for purposes of investigation to ascertain compliance with the rules, regulations and provisions stated herein.

3) **Retention.** Subrecipient shall retain all financial records, supporting documents, statistical records, and all other records pertinent to the Agreement for a period of four (4) years. The retention period begins on the date of the submission of the UGLG's annual performance and evaluation report to MSF in which the activities assisted under the Agreement are reported on for the final time. Notwithstanding the above, if there is litigation, claims, audits, negotiations or other actions that involve any of the records cited and that have started before the expiration of the four-year period, then such records must be retained until completion of the actions and resolution of all issues, or the expiration of the four-year period, whichever occurs later.

4) **Client Data.** The Subrecipient shall maintain client data demonstrating client eligibility for services provided. Such data shall include, but not be

limited to, client name, address, income level or other basis for determining eligibility, and description of service provided. Such information shall be made available to UGLG monitors, or their designees, for review upon request.

- 5) **Disclosure.** The Subrecipient understands that client information collected under this contract is private, and the use or disclosure of such information, when not directly connected with the administration of the UGLG's or Subrecipient's responsibilities with respect to services provided under this contract, may be prohibited by applicable Michigan or Federal law, unless written consent is obtained from such person receiving service and, in the case of a minor, that of a responsible parent/guardian.
- 6) **Closeouts.** The Subrecipient's obligation to the UGLG shall not end until all closeout requirements of the Agreement are completed. Activities during this closeout period shall include, but are not limited to: making final payments, disposing of program assets (including the return of all unused materials, equipment, unspent cash advances, program income balances, and accounts receivable to the UGLG), and determining the custodianship of records. Notwithstanding the foregoing, the terms of this Agreement shall remain in effect during any period that the Subrecipient has control over CDBG funds, including program income.
- 7) **Audits and Inspections.** All Subrecipient records with respect to any matters covered by this Agreement shall be made available to the UGLG, grantor agency, and the Comptroller General of the United States, or any of their authorized representatives, at any time during normal business hours, as often as deemed necessary, to audit, examine, and make excerpts or transcripts of all relevant data. Any deficiencies noted in audit reports must be fully cleared by the Subrecipient within 30 (thirty) days after receipt by the Subrecipient. Failure of the Subrecipient to comply with the above audit requirements will constitute a violation of this contract and may result in the withholding of future payments. The Subrecipient hereby agrees to have an annual agency audit conducted in accordance with current UGLG policy concerning Subrecipient audits and OMB Circular A-133.

C. Reporting and Payment Procedures

- 1) **Program Income.** The Subrecipient shall report quarterly all program income (as defined at 24 CFR 570.489(e)) generated by activities carried out with CDBG funds made available under this contract. The use of program income by the Subrecipient shall comply with the requirements set forth at 24 CFR 570.489(e). By way of further limitations, the Subrecipient may use such income during the contract period for activities permitted under this contract and shall reduce requests for additional funds by the amount of any such program income balance on

hand. Any interest earned on cash advances from the U.S. Treasury and from funds held in a revolving fund account is not program income and shall be remitted promptly to the UGLG or MSF.

- 2) **Progress Reports.** The Subrecipient shall submit regular Quarterly Progress Reports to the UGLG in the form, content, and frequency as required by the UGLG.

D. Procurement

- 1) **Compliance.** The Subrecipient shall comply with current UGLG policy concerning the purchase of equipment and shall maintain inventory records of all non-expendable personal property as defined by such policy as may be procured with funds provided herein. All program assets (unexpended program income, property, equipment, etc.) shall revert to the UGLG upon termination of this Agreement.
- 2) **OMB Standards.** Unless specified otherwise within this Agreement, the Subrecipient shall procure all materials, property, or services in accordance with the requirements of 2 CFR 200, Subpart F.

E. Use and Reversion of Assets

The use and disposition of real property and equipment under this Agreement shall be in compliance with the requirements of 24 CFR Part 84 and 24 CFR 570.489(j) and (k), as applicable, which include, but are not limited to, the following:

- 1) The Subrecipient shall transfer to the MSF or the UGLG, as directed by the MSF, any CDBG funds on hand and any accounts receivable attributable to the use of funds under this Agreement at the time of expiration, cancellation, or termination of this Agreement.
- 2) Real property under the Subrecipient's control that was acquired or improved, in whole or in part, with funds under this Agreement in excess of \$25,000 shall be used to meet one (1) of the CDBG National Objectives pursuant to 24 CFR 570.483 until five (5) years after expiration of this Agreement. If the Subrecipient fails to use CDBG-assisted real property in a manner that meets a CDBG National Objective for the prescribed period of time, the Subrecipient shall pay the UGLG an amount equal to the current fair market value of the property, less any portion of the value attributable to expenditures of non-CDBG funds for acquisition of, or improvement to, the property. Such payment shall constitute program income to the UGLG. The Subrecipient may retain real property acquired or improved under this Agreement after the expiration of the five-year period.

- 3) In all cases in which equipment acquired, in whole or in part, with funds under this Agreement is sold, the proceeds shall be program income (prorated to reflect the extent to that funds received under this Agreement were used to acquire the equipment). Equipment not needed by the Subrecipient for activities under this Agreement shall be (a) transferred to the UGLG for the CDBG program; or (b) retained after compensating the UGLG [an amount equal to the current fair market value of the equipment, less the percentage of non-CDBG funds used to acquire the equipment].

## **IX. RELOCATION, REAL PROPERTY ACQUISITION AND ONE-FOR-ONE HOUSING REPLACEMENT**

The Subrecipient agrees to comply with (a) the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended ("URA"), and implementing regulations at 49 CFR Part 24 and 24 CFR 570.606(b); (b) the requirements of 24 CFR 570.606(c) governing the Residential Anti-displacement and Relocation Assistance Plan under section 104(d) of the HCD Act; and (c) the requirements in 24 CFR 570.606(d) governing optional relocation policies. The Subrecipient shall provide relocation assistance to displaced persons as defined by 24 CFR 570.606(b)(2) that are displaced as a direct result of acquisition, rehabilitation, demolition or conversion for a CDBG-assisted project. The Subrecipient also agrees to comply with applicable UGLG ordinances, resolutions and policies concerning the displacement of persons from their residences.

## **X. PERSONNEL & PARTICIPANT CONDITIONS**

### **A. Civil Rights**

- 1) **Compliance.** The Subrecipient agrees to comply with the Michigan Persons with Disabilities Civil Rights Act, MCL 37.1101 et seq. and with Title VI of the Civil Rights Act of 1964 as amended, Title VIII of the Civil Rights Act of 1968 as amended, Section 104(b) and Section 109 of Title I of the Housing and Community Development Act of 1974 as amended, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, Executive Order 11063, and Executive Order 11246 as amended by Executive Orders 11375, 11478, 12107 and 12086.
- 2) **Nondiscrimination.** The Subrecipient agrees to comply with the non-discrimination in employment and contracting opportunities laws, regulations, and executive orders referenced in 24 CFR 570.607, as revised by Executive Order 13279. The applicable non-discrimination provisions in Section 109 of the HCDA are still applicable.
- 3) **Land Covenants.** This contract is subject to the requirements of Title VI of the Civil Rights Act of 1964 (P. L. 88-352) and 24 CFR 570.487 and 570.602. In regard to the sale, lease, or other transfer of land acquired,

cleared or improved with assistance provided under this contract, the Subrecipient shall cause or require a covenant running with the land to be inserted in the deed or lease for such transfer, prohibiting discrimination as herein defined, in the sale, lease or rental, or in the use or occupancy of such land, or in any improvements erected or to be erected thereon, providing that the UGLG and the MSF are beneficiaries of and entitled to enforce such covenants. The Subrecipient, in undertaking its obligation to carry out the program assisted hereunder, agrees to take such measures as are necessary to enforce such covenant, and will not itself so discriminate.

- 4) **Section 504.** The Subrecipient agrees to comply with all Federal regulations issued pursuant to compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), which prohibits discrimination against the individuals with disabilities or handicaps in any Federally assisted program. The UGLG shall provide the Subrecipient with any guidelines necessary for compliance with that portion of the regulations in force during the term of this Agreement.

B. Affirmative Action

- 1) **Approved Plan.** The Subrecipient agrees that it shall be committed to carry out pursuant to the UGLG's specifications an Affirmative Action Program in keeping with the principles as provided in President's Executive Order 11246 of September 24, 1966.
- 2) **Women- and Minority-Owned Businesses ("W/MBE").** The Subrecipient will use its best efforts to afford small businesses, minority business enterprises, and women's business enterprises the maximum practicable opportunity to participate in the performance of this contract. As used in this contract, the terms "small business" means a business that meets the criteria set forth in section 3(a) of the Small Business Act, as amended (15 U.S.C. 632), and "minority and women's business enterprise" means a business at least fifty-one (51) percent owned and controlled by minority group members or women. For the purpose of this definition, "minority group members" are Afro-Americans, Spanish-speaking, Spanish surnamed or Spanish-heritage Americans, Asian-Americans, and American Indians. The Subrecipient may rely on written representations by businesses regarding their status as minority and female business enterprises in lieu of an independent investigation.
- 3) **Notifications.** The Subrecipient will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or worker's representative of the Subrecipient's commitments hereunder, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

- 4) **Equal Employment Opportunity and Affirmative Action ("EEO/AA") Statement.** The Subrecipient will, in all solicitations or advertisements for employees placed by or on behalf of the Subrecipient; state that it is an Equal Opportunity or Affirmative Action employer.
- 5) **Subcontract Provisions.** The Subrecipient will include the provisions of Paragraphs X.A, Civil Rights, and B, Affirmative Action, in every subcontract or purchase order, specifically or by reference, so that such provisions will be binding upon each of its own subrecipients or subcontractors.

C. Employment Restrictions

- 1) **Prohibited Activity.** The Subrecipient is prohibited from using funds provided herein or personnel employed in the administration of the program for: political activities; inherently religious activities; lobbying; political patronage; and nepotism activities.
- 2) **Labor Standards.** The Subrecipient agrees to comply with the requirements of the Secretary of Labor in accordance with the Davis-Bacon Act as amended, the provisions of Contract Work Hours and Safety Standards Act (40 U.S.C. 327 *et seq.*) and all other applicable Federal, state and local laws and regulations pertaining to labor standards insofar as those acts apply to the performance of this Agreement. The Subrecipient agrees to comply with the Copeland Anti-Kick Back Act (18 U.S.C. 874 *et seq.*) and its implementing regulations of the U.S. Department of Labor at 29 CFR Part 5. The Subrecipient shall maintain documentation that demonstrates compliance with hour and wage requirements of this part. Such documentation shall be made available to the UGLG for review upon request.

The Subrecipient agrees that, except with respect to the rehabilitation or construction of residential property containing less than eight (8) units, all contractors engaged under contracts in excess of \$2,000.00 for construction, renovation or repair work financed in whole or in part with assistance provided under this contract, shall comply with Federal requirements adopted by the UGLG pertaining to such contracts and with the applicable requirements of the regulations of the Department of Labor, under 29 CFR Parts 1, 3, 5 and 7 governing the payment of wages and ratio of apprentices and trainees to journey workers; provided that, if wage rates higher than those required under the regulations are imposed by state or local law, nothing hereunder is intended to relieve the Subrecipient of its obligation, if any, to require payment of the higher wage. The Subrecipient shall cause or require to be inserted in full, in all such contracts subject to such regulations, provisions meeting the requirements of this paragraph.

3) **Section 3 Clause.**a) Compliance

Compliance with the provisions of Section 3 of the HUD Act of 1968, as amended, and as implemented by the regulations set forth in 24 CFR 135, and all applicable rules and orders issued hereunder prior to the execution of this contract, shall be a condition of the Federal financial assistance provided under this contract and binding upon the UGLG, the Subrecipient and any of the Subrecipient's subrecipients and subcontractors. Failure to fulfill these requirements shall subject the UGLG, the Subrecipient and any of the Subrecipient's subrecipients and subcontractors, their successors and assigns, to those sanctions specified by the Agreement through which Federal assistance is provided. The Subrecipient certifies and agrees that no contractual or other disability exists that would prevent compliance with these requirements.

The Subrecipient further agrees to comply with these Section 3 requirements and to include the following language in all subcontracts executed under this Agreement: "The work to be performed under this Agreement is a project assisted under a program providing direct Federal financial assistance from HUD and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701). Section 3 requires that to the greatest extent feasible opportunities for training and employment be given to low- and very low-income residents of the project area, and that contracts for work in connection with the project be awarded to business concerns that provide economic opportunities for low- and very low-income persons residing in the community area in which the project is located."

The Subrecipient further agrees to ensure that opportunities for training and employment arising in connection with a housing rehabilitation (including reduction and abatement of lead-based paint hazards), housing construction, or other public construction project are given to low- and very low-income persons residing within the community area in which the CDBG-funded project is located; where feasible, priority should be given to low- and very low-income persons within the service area of the project or the neighborhood in which the project is located, and to low- and very low-income participants in other HUD programs; and award contracts for work undertaken in connection with a housing rehabilitation (including reduction and abatement of lead-based paint hazards), housing construction,

or other public construction project to business concerns that provide economic opportunities for low- and very low-income persons residing within the community area in which the CDBG-funded project is located; where feasible, priority should be given to business concerns that provide economic opportunities to low- and very low-income residents within the service area or the neighborhood in which the project is located, and to low- and very low-income participants in other HUD programs.

The Subrecipient certifies and agrees that no contractual or other legal incapacity exists that would prevent compliance with these requirements.

b) Notifications

The Subrecipient agrees to send to each labor organization or bargaining agreement or other contract or understanding, if any, a notice advising said labor organization or worker's representative of its commitments under this Section 3 clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.

c) Subcontracts

The Subrecipient will include this Section 3 clause in every subcontract and will take appropriate action pursuant to the subcontract upon a finding that the subcontractor is in violation of regulations issued by the grantor agency. The Subrecipient will not subcontract with any entity where it has notice or knowledge that the latter has been found in violation of regulations under 24 CFR Part 135 and will not let any subcontract, unless the entity has first provided it with a preliminary statement of ability to comply with the requirements of these regulations.

D. Conduct

- 1) **Assignability.** The Subrecipient shall not assign or transfer any interest in this Agreement without the prior written consent of the UGLG and the MSF thereto; provided, however, that claims for money due or to become due to the Subrecipient from the UGLG under this contract may be assigned to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished promptly to the UGLG. All terms and conditions of this Agreement shall apply to any approved assignment related to the Agreement.

2) **Subcontracts**a) Approvals

The Subrecipient shall not enter into any subcontracts with any agency or individual in the performance of this contract without the written consent of the UGLG prior to the execution of such agreement.

b) Monitoring

The Subrecipient will monitor all subcontracted services on a regular basis to assure contract compliance. Results of monitoring efforts shall be summarized in written reports and supported with documented evidence of follow-up actions taken to correct areas of noncompliance.

c) Content

The Subrecipient shall cause all of the provisions of this contract in its entirety to be included in and made a part of any subcontract executed in the performance of this Agreement.

d) Selection Process

The Subrecipient shall undertake to insure that all subcontracts let in the performance of this Agreement shall be awarded on a fair and open competition basis in accordance with applicable procurement requirements. Executed copies of all subcontracts shall be forwarded to the UGLG along with documentation concerning the selection process.

3) **Hatch Act.** The Subrecipient agrees that no funds provided, nor personnel employed under this Agreement, shall be in any way, or to any extent, engaged in the conduct of political activities in violation of Chapter 15 of Title V of the U.S.C.

4) **Conflict of Interest.** The Subrecipient agrees to abide by the provisions of 24 CFR 570.489(h) which include (but are not limited to) the following:

a) The Subrecipient shall maintain a written code of standards of conduct that shall govern the performance of its officers, employees or agents engaged in the award and administration of contracts supported by Federal funds.

b) No employee, officer or agent of the Subrecipient shall participate in the selection, or in the award, or administration of,

a contract supported by Federal funds if a conflict of interest, real or apparent, would be involved.

- c) No covered persons who exercise or have exercised any functions or responsibilities with respect to CDBG-assisted activities, or who are in a position to participate in a decision-making process or gain inside information with regard to such activities, may obtain a financial interest in any contract, or have a financial interest in any contract, subcontract, or agreement with respect to the CDBG-assisted activity, or with respect to the proceeds from the CDBG-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for a period of one (1) year thereafter. For purposes of this paragraph, a covered person includes any person who is an employee, agent, consultant, officer, or elected or appointed official of the UGLG, the Subrecipient, or any designated public agency.

5) **Lobbying.** The Subrecipient hereby certifies that:

- a) No Federal appropriated funds have been paid, or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
- b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- c) It will require that the language of paragraph (d) of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all Subrecipients shall certify and disclose accordingly;
- d) **Lobbying Certification:** This certification is a material representation of fact upon which reliance was placed when this

transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S.C. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

- 6) **Copyright.** If this contract results in any copyrightable material or inventions, the UGLG and/or grantor agency reserves the right to royalty-free, non-exclusive and irrevocable license to reproduce, publish or otherwise use and to authorize others to use, the work or materials for governmental purposes.
- 7) **Religious Activities.** The Subrecipient agrees that funds provided under this Agreement will not be utilized for inherently religious activities prohibited by 24 CFR 570.200(j), such as worship, religious instruction, or proselytization.

## XI. ENVIRONMENTAL CONDITIONS

### A. Air and Water

The Subrecipient agrees to comply with the following requirements insofar as they apply to the performance of this Agreement:

- 1) Clean Air Act, 42 U.S.C. , 7401, *et seq.*;
- 2) Federal Water Pollution Control Act, as amended, 33 U.S.C., 1251, *et seq.*, as amended, 1318 relating to inspection, monitoring, entry, reports, and information, as well as other requirements specified in said Section 114 and Section 308, and all regulations and guidelines issued thereunder;
- 3) Environmental Protection Agency ("EPA") regulations pursuant to 40 CFR Part 50, as amended.

### B. Flood Disaster Protection

In accordance with the requirements of the Flood Disaster Protection Act of 1973 (42 U.S.C. 4001), the Subrecipient shall assure that for activities located in an area identified by the Federal Emergency Management Agency ("FEMA") as having special flood hazards, flood insurance under the National Flood Insurance Program is obtained and maintained as a condition of financial assistance for acquisition or construction purposes (including rehabilitation).

### C. Lead-Based Paint

The Subrecipient agrees that any construction or rehabilitation of residential structures with assistance provided under this Agreement shall be subject to HUD Lead-Based Paint Regulations at 24 CFR 570.487(c), and 24 CFR Part 35, Subpart B. Such regulations pertain

to all CDBG-assisted housing and require that all owners, prospective owners, and tenants of properties constructed prior to 1978 be properly notified that such properties may include lead-based paint. Such notification shall point out the hazards of lead-based paint and explain the symptoms, treatment and precautions that should be taken when dealing with lead-based paint poisoning and the advisability and availability of blood lead level screening for children under seven. The notice should also point out that if lead-based paint is found on the property, abatement measures may be undertaken. The regulations further require that, depending on the amount of Federal funds applied to a property, paint testing, risk assessment, treatment and/or abatement may be conducted.

D. Historic Preservation

The Subrecipient agrees to comply with the Historic Preservation requirements set forth in the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470) and the procedures set forth in 36 CFR Part 800, Advisory Council on Historic Preservation Procedures for Protection of Historic Properties, insofar as they apply to the performance of this Agreement. In general, this requires concurrence from the State Historic Preservation Officer for all rehabilitation and demolition of historic properties that are fifty years old or older or that are included on a Federal, state, or local historic property list.

XII. SEVERABILITY

If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall nevertheless be in full force and effect.

XIII. SECTION HEADINGS AND SUBHEADINGS

The section headings and subheadings contained in this Agreement are included for convenience only and shall not limit or otherwise affect the terms of this Agreement.

XIV. WAIVER

The UGLG's (or the MSF's) failure to act with respect to a breach by the Subrecipient does not waive its right to act with respect to subsequent or similar breaches. The failure of the UGLG (or the MSF) to exercise or enforce any right or provision shall not constitute a waiver of such right or provision.

**XV. ENTIRE AGREEMENT**

Except as expressly referenced and incorporated, this Agreement constitutes the entire agreement between the UGLG and the Subrecipient for the use of funds received under this Agreement, and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral, or written between the UGLG and the Subrecipient with respect to this Agreement.

**IN WITNESS WHEREOF**, the Parties have executed this contract as of the date first written above.

**Benzie County**

Date: June 11, 2024

By:   
Bob Roelofs

Board of Commissioners Chairman

**Venture North Funding & Development**

Date: \_\_\_\_\_

By: \_\_\_\_\_

Laura Galbraith  
President

**ACKNOWLEDGED AND APPROVED:**

**MICHIGAN STRATEGIC FUND**

Date: \_\_\_\_\_

By: \_\_\_\_\_

Matthew Casby  
MSF Fund Manager

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# Memorandum

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To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: June 6, 2024

Subject: **Materials Management Planning – Interlocal Agreement with Leelanau and Grand Traverse Counties**

At the May 28<sup>th</sup> meeting, the Board of Commissioners authorized the intent to regionalize the Material Management Planning process with Leelanau and Grand Traverse County. The next step in this process as laid out in the prior member (attached for reference) is to authorize an interlocal agreement with those County. This attached agreement has been prepared by Cohl Stokey and Toskey and reviewed by each entity multiple times. Administrations in all counties are comfortable with this agreement as presented.

After this agreement has been authorized, we will work to establish the planning committee to get plan drafting in process which will involve all three counties approving committee members as well as a consultant to write the plan.

Also on Tuesday, I would like to hear from the Board of Commissioners suggestions of who in Benzie County may be interested in serving on the planning committee. These folks should be a member of the County, a City/Village, or a Township. Their names will be considered for appointment.

**Recommendation:**

That the Board of Commissioners authorizes the Interlocal Agreement between the Counties of Grand Traverse, Benzine, and Leelanau to conduct the Materials Management Planning process, as prepared by legal counsel, and authorizes the Chair to sign.

\*\*Memo presented at May 28th Board Meeting\*\*

# Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: May 21, 2024

Subject: **Materials Management Planning – Notice of Intent to Regionalize**

As indicated various times in the past, there are many benefits to regionalization when redrafting the materials management plan (MMP) as required by the State. I have recommended to the Board that regionalizing with Grand Traverse and Leelanau County makes the most since because of our similarities and the fact that we share many resources related to materials management. There are several other benefits of creating and implementing a multicounty MMP, including additional grant funding. Each eligible county will receive \$60,000 plus, for the first three years, \$0.50 per capita, not to exceed \$300,000. Counties collaborating in a multicounty plan will each receive an additional \$10,000 per year.

Funding for the first 3 years:

If Benzie County were to proceed with planning on its own, it would receive \$60,000/year for plan development and implementation in addition to a per capita amount of close to \$9,000. A regional plan with Grand Traverse and Leelanau Counties would result in a combined \$277,755/year for plan development and implementation.

In addition, collaborating counties can:

- Improve efficiencies, reduce costs, and allow for shared implementation costs.
- Streamline access to regional facilities and haulers.
- Identify solutions with counties facing similar challenges and opportunities.
- Use a standardized educational campaign for the planning area.
- Reduce contamination and increase marketability and value of materials.
- Reduce the need to have or create program expertise within each county.
- Increase service options for the region, making it easier to meet capacity and access requirements.
- Provide a larger pool of potential Materials Management Planning Committee (MMPC) representatives.

Further Considerations:

Leelanau, Benzie, and Grand Traverse Counties share the same legal counsel. This will ensure fair representation in the development of an interlocal agreement.

Because each County BOC still acts as their own County Approval Agency (CAA), there is no loss of authority when it comes to the planning and implementation of a regional plan. Grand Traverse County has volunteered to act as the Designated Planning Agent (DPA) for the planning area. While it is fully expected that the three counties will need to work together for this effort to be a success, Grand Traverse County will be doing much of the heavy lifting. The DPA does not make any decisions regarding planning or implementation, they are simply the coordinator of plan development, and responsible for the implementation once the plan has been created. The interlocal agreement can help better define these roles and responsibilities.

#### Timeline for Implementation

1. Leelanau County BOC approves concept of creating a regional MMP: May 21st
2. Benzie County approves concept of creating a regional MMP: May 28<sup>th</sup>
3. Draft Intergovernmental Agreement completed: May 31st
4. Benzie County BOC approves Intergovernmental Agreement: June 11<sup>th</sup>
5. Leelanau County BOC Executive Committee reviews Agreement: June 11th
6. Leelanau County BOC approves Agreement: June 18th
7. Grand Traverse County BOC approves Agreement: June 19th
8. All Counties submit notice of intent to develop a regional MMP to EGLE: July 6th
9. Planning process commences: mid-July/early August 2024
10. Planning process completed: No later than July 2027 (Counties have up to 3 years to complete the planning process.)

#### **Recommendation:**

That the Board of Commissioners authorizes the submission of a notice of intent to regionalize with Grand Traverse and Leelanau County for the redrafting of the Materials Management Plan and directs Administration to submit such notice through the Michigan Department of Environment, Great Lakes, and Energy, Materials Management Division, and further accepts the County Approval Agency responsibilities for the rewrite process.

**INTERLOCAL AGREEMENT**

**BETWEEN**

**County of Grand Traverse**

**County of Benzie**

**County of Leelanau**

**Dated: \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_**

## **INTERLOCAL AGREEMENT**

This Interlocal Agreement, dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ ("Agreement"), between the County of Grand Traverse, located at 400 Boardman Avenue, Traverse City, Michigan 49684 ("Grand Traverse"), the County of Benzie, located at 448 Court Place, Beulah, Michigan 49617 ("Benzie") and the County of Leelanau, located at 8527 E. Government Center Dr., Suttons Bay, Michigan 49682 ("Leelanau") and states the following:

### **ARTICLE I.** **RECITALS**

**WHEREAS**, The Michigan Constitution of 1963, Article 7, Section 28 permits a political subdivision to exercise jointly with any other political subdivision any power, privilege or authority which such political subdivisions share in common with each other and which each might exercise separately.

**WHEREAS**, the Urban Cooperation Act of 1967, Act 7 of 1967, being MCL 124.501 et seq. ("Act"), provides the process and the authorization for an Interlocal Agreement; and

**WHEREAS**, the Act defines "Interlocal Agreement" at MCL 124.502(a) and that definition is adopted by reference herein; and

**WHEREAS**, each County unit of government participating in this Agreement is a local unit of government as defined in the Act at MCL 124.502(b); and

**WHEREAS**, each County unit of government participating in this Agreement is a "Public Agency" as defined in the Act at MCL 124.502(e); and

**WHEREAS**, under the Act, a public agency may exercise jointly with another public agency, any power, privilege, or authority that the participating public agencies share in common, and that each participating public agency might exercise separately; and

**WHEREAS**, under the Act, a joint exercise of power under the Act shall be made by a contract in the form of an Interlocal Agreement that is otherwise consistent with the Act; and

**WHEREAS**, the participating County units of government herein now wish to adopt and become parties to this Agreement in the legal form of an Interlocal Agreement consistent with the rights set forth in the Act and the terms and provisions set forth in this Agreement; and

**WHEREAS**, under Part 115 of the Natural Resources and Environmental Protection Act, Subpart 11, being MCL 324.11571 through MCL 324.11587 ("Part 115"), the Department of Environmental, Great Lake, and Energy ("EGLE") shall ensure that each County in Michigan has an approved Materials Management Plan ("MMP"); and

**WHEREAS**, the Director of EGLE issued a notice to all Counties in Michigan requiring an MMP and initiating the MMP process effective January 8, 2024; and

**WHEREAS**, under Part 115 at MCL 324.11571(2), the planning area of a single MMP may include two (2) or more Counties if properly approved by the legislative bodies of those Counties with respect to the joint exercise of powers and performance of duties with respect to an MMP as required under Part 115; and

**WHEREAS**, under Part 115, a "Multi-County MMP" process shall be subject to the same procedures for submittal, review and approval as a Single- County MMP; and

**WHEREAS**, under Part 115, the MMP requirements are presented and apply equally to a Single-County MMP and a Multi-County MMP; and

**WHEREAS**, Grand Traverse, Benzie and Leelanau now wish to enter into this Agreement to provide for and effectuate the process of a Part 115 Multi-County MMP consistent with the terms and provisions set forth below and otherwise consistent with the Act and Part 115 for the purposes set forth herein.

## **ARTICLE II.** **DEFINITIONS**

- A. "Act" shall mean the Urban Cooperation Act of 1967, Act 7 of 1967, being MCL 124.501 et. seq.
- B. "Agreement" shall mean this Interlocal Agreement made pursuant to the Act.
- C. "Effective Date" shall mean the date this Interlocal Agreement is fully executed by the Parties and in compliance with Section 10 of the Act, if required.
- D. "EGLE" shall mean the State of Michigan Department of Environmental, Great Lakes and Energy.
- E. "FOIA" shall mean Michigan's Freedom of Information Act at MCL 15.231 et. seq., 1976 Public Act 442.
- F. "MMP" shall mean a Materials Management Plan as defined under the Natural Resources and Environmental Protection Act, Public Act 451 of 1994, Sub Part 11.
- G. "OMA" shall mean Michigan's Open Meetings Act at MCL 15.264 et. seq., 1976 Public Act 267.
- H. "Part 115" shall mean Part 115 of the Natural Resources and Environmental Protection Act, Public Act 451 of 1994, specifically MCL 324.11571 to MCL 324.11587.
- I. "Party or Parties" shall mean, singularly or in plural the County local units of government that are members of this Agreement and are otherwise authorized to be part of this Agreement under the Act.

### **ARTICLE III.** **TERMS AND PROVISIONS**

**A. Purposes.** The purpose of the Agreement is to jointly exercise the rights and obligations as set forth at Part 115 with respect to the establishment of an approved "Materials Management Plan" ("MMP") and to exercise all powers allowed in the formation of a Multi-County MMP, including funding and management, and the proper development and submittal of an all-required notices and documents to EGLE with respect to the MMP Process for a Multi- County MMP. The purpose shall also include complying with the Part 115 requirements for the development, submittal, approval and subsequent administration of a fully approved Multi-County MMP.

**B. Term.** This Agreement shall have an Effective Date of \_\_\_\_\_ and the Agreement shall continue in perpetuity until terminated by a unanimous vote of the Parties to the Agreement at the time of termination.

**C. Initial Funding.** If needed, the initial Parties to this Agreement shall contribute as follows to initially fund the purpose of this Agreement as set forth herein: Grand Traverse \$10,000.00, Leelanau \$2,500.00 and Benzie \$2,500.00. The initial funding shall be held and maintained by Grand Traverse County and all disbursements of the funds shall be approved by all Parties to the Agreement.

**D. Legal Entity.** The initial Parties to this Agreement may, but are not obligated to, create a separate legal entity as allowed under the Act and within that separate legal entity exercise any and all rights set forth in the Act with respect to a separate legal entity. This Agreement shall be reviewed and amended as necessary to comply with the creation of a separate legal entity under the ACT.

**E. Formation Process.** The initial Parties to this Agreement shall, as necessary and as required by the Act or by Part 115 and the MMP process, obtain the required approvals from the legislative body (Board of Commissioners) of each Party participating in this Agreement in carrying out the purposes of this Agreement as set forth herein.

**F. Representation.** The legislative body (Commissioners) of each initial participating Party to this agreement formally designates the following representatives responsible to implement this Agreement subject to any and all approval processes as designated by law:

1. Benzie County Recycling and Solid Waste Director, or designee
2. Grand Traverse County Resource Recovery Director, or designee
3. Leelanau County Planning Director, or designee.

**G. Meetings.** The initial Parties to the Agreement shall meet as necessary, but not less than once per calendar month, to develop a schedule and an initial budget to implement the process of a Multi-County Plan that is consistent with the substantive and procedural requirements under Part 115 with respect to the MMP process for development, approval and implantation of a Multi-County MMP that meets the conditions of Part 115, including, but not limited to the following:

- 1) Timely prepare and submit an appropriate Notice of Intent as required under Part 115 no later than July 6, 2024.;
- 2) Designate the "County Approval Agency" as required under Part 115;
- 3) Establish a Designated Planning Agency as required under Part 115;
- 4) Establish a Planning Committee, the size of which shall be no greater than 13 Committee Members, and operate the Planning Committee under Part 115 and, more specifically, under MCL 324.115 72;
- 5) Apply for and obtain an available MMP Grant as a Multi-County MMP;
- 6) Prepare and submit an MMP document that is consistent with the requirement under Part 115;
- 7) Track and monitor the public comment time period and the underlying public hearing process related to the MMP;
- 8) Obtain MMP approval at the County levels of government;
- 9) Coordinate MMP distribution to all municipalities within the Multi- County MMP jurisdiction; and
- 10) Obtain EGLE approval of the Multi-County MMP.

**H. MMP Goals.** The goals and objectives of the Multi-County MMP under this Agreement shall be consistent with Part 115, and as specifically set forth at MCL 324.11577. (See Attachment A, Statutory Goals)

**I. MMP Content and Requirements.** The content of the Multi-County MMP under this Agreement shall be consistent with Part 115, and as specifically set forth at MCL 324.11578.

**J. Goal Certification and Progress.** Certifying the goals and objectives of the Multi-County MMP under this Agreement shall be consistent with Part 115, and as specifically set forth at MCL 324.11582. (See Attachment B, Statutory Requirements for Goal Certification and Progress).

**K. Amendments.** This Agreement shall only be amended in substance or to add an additional County Member as a Party upon the affirmative vote of the legislative body of each then existing Party to this Agreement.

**L. Requests to Add a Party.** Any authorized local unit of government/public agency that seeks to become a Party to this agreement shall submit a written request supported by a resolution of its legislative body approved at a public meeting conducted consistent with the OMA as defined herein. Any Amendment that adds a new party to this Agreement must be approved by each legislative body of the then existing Parties to this Agreement.

**M. Withdrawal by Any Party.** Any Party may withdraw from this Agreement upon ninety (90) days written notice to all Parties. No withdraw by a Party shall relieve such Party of any then pending obligation, grant or other agreement entered into in such Party's capacity as a Party to this Agreement.

**N. Entire Agreement.** This Agreement sets forth the entire Agreement between the Parties and supersedes any and all prior agreements or understandings between the Parties in any way related to the subject matter of this Agreement. It is further understood and agreed that the terms and conditions of this Agreement are contractual and are not a mere recital and that there are no other agreements, understandings, contracts, or representations between the Parties in any way related to the subject matter of this Agreement, except as expressly stated in this Agreement.

**O. Interpretation of Agreement.** The Parties intend that this Agreement shall be construed liberally to effectuate the intent and purposes of this Agreement and the legislative intent and purposes of the Act. All powers granted to the Parties under this Agreement and the Act shall be broadly interpreted to effectuate the intent and purposes and not as a limitation of powers.

**P. Severability of Provisions.** If any provision of this Agreement, or its application to any Party, or circumstance, is invalid or unenforceable, the remainder of this Agreement and the application of that provision to the other Parties is not affected but will be enforced to the extent permitted by law.

**Q. Governing Law.** This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced, and governed under the law of the State of Michigan without regard to the doctrines of conflict of laws. The language of all parts of this Agreement shall in all cases be construed as a whole according to its plain and fair meaning, and not construed strictly for or against any Party.

**R. Captions and Headings.** The captions, headings, and titles in this Agreement are intended for the convenience of the reader and are not intended to have any substantive meaning or to be interpreted as a substantive part of this Agreement.

**S. Terminology.** All terms and words used in this Agreement, regardless of the number or gender in which they are used, are deemed to include any other number and any other gender as the context may require.

This Agreement is executed by the authorized representatives of the Parties indicated below:

COUNTY OF GRAND TRAVERSE

By: \_\_\_\_\_

Its: \_\_\_\_\_

Dated: \_\_\_\_\_

COUNTY OF BENZIE

By: Bob Roelofs

Its: Bob Roelofs, Board of Commissioners Chair

Dated: \_\_\_\_\_ June 11, 2024

COUNTY OF LEELANAU

By: \_\_\_\_\_

Its: \_\_\_\_\_

Dated: \_\_\_\_\_

## **ATTACHMENT A**

### **STATUTORY GOALS AND OBJECTIVES PURSUANT TO MCL 324.11577**

- (a) To prevent adverse effects on the environment, natural resources, or the public health, safety, or welfare resulting from improper collection, processing, recovery, or disposal of managed materials, including protection of surface water and groundwater, air, and land.
- (b) To ensure managed materials are sustainably managed to achieve benefits to the economy, communities, and the environment.
- (c) To ensure that all managed material generated in the planning area is collected and recovered, processed, or disposed at materials management facilities that comply with state statutes and rules or managed appropriately at out-of-state facilities.

## **ATTACHMENT B**

### **GOAL CERTIFICATION AND PROGRESS PURSUANT TO MCL 324.11582**

(1) The CAA shall certify to the department the CAA's progress toward meeting all components of its materials management goals. The first certification shall be submitted by the first June 30 that is more than 2 years after the department's approval of the initial MMP or MMP amendment. Subsequent certifications shall be submitted by June 30 every 2 years after the first certification.

(2) If a county does not make progress toward meeting its benchmark recycling standards and ultimately the municipal solid waste recycling rate goal under section 11507,1 the county is ineligible for assistance from the recycling access and voluntary participation program under section 11550(9)2 until both of the following requirements are met:

- (a) The county adopts an ordinance or other enforceable mechanism to ensure that any solid waste hauler providing curbside solid waste hauling service also offers curbside recycling service to dwellings of 4 or fewer units in the planning area.
- (b) Any remaining deficiencies in a county's progress toward meeting its materials management goals are addressed.

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# Memorandum

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To: Board of Commissioners

Copy: Elected Officials  
Katie Zeits, County Administrator

From: Jackie Palfey, Human Resource Manager *Jackie Palfey*

Date: June 11, 2024

Subject: **Nationwide- Income America**

Nationwide-Income America is a voluntary retirement benefit that Benzie County would like to offer as an additional retirement income option that employees can elect during open enrollment starting in August.

Income America is a supplemental 457(b) Deferred Compensation package allowing employees to contribute to create their income base at retirement. Per the Income America documents, when the employee retires their income base locks in, and they are entitled to 5% of their income base, for life, even if they outlive their balance or if there is a severe market turndown. Similar to a defined benefit plan, but the liability is not reflected onto the County.

This benefit option, if approved, will offer supplemental retirement income for employees outside of their current retirement; employees would not be required to elect this plan and Benzie County would not be required to match its funding.

## RECOMMENDATION:

The Board of Commissioners approves the amended agreement with Nationwide to add Income America as a voluntary employee benefit option.

# income<sup>®</sup> AMERICA

Retirement Income. Guaranteed.



Great Gray Trust Company, LLC – Trustee



Income you cannot outlive.  
**That's Income America  
5ForLife.**

# A more certain financial future, guaranteed.

You've spent your entire career working and saving for your future. As you watch the market fluctuate, you may be wondering:

“Will my savings last as long as my retirement does?”

“What can I do to protect my retirement income from market downturns?”

“How will I manage my expenses without regular paychecks?”

**We get it.** That's why we developed Income America™ 5ForLife, an investment option in your employer's retirement plan that provides guaranteed income—for life.

Income America 5ForLife is structured as a collective investment trust, and guarantees are subject to the claims paying ability of the issuing companies.

# Enjoy the upsides.

With Income America 5ForLife, you'll benefit from:



**Guaranteed income for life:** With Income America 5ForLife, you don't have to worry about outliving your retirement income. Instead, you can plan for retirement with confidence, knowing that even if the market fluctuates, you'll receive income payments for life!<sup>1</sup>



**Growth potential:** You don't have to choose between growth potential and protected income. Not only do you have the opportunity to grow your savings and take advantage of the market's upside, your income payments in retirement won't be impacted by market downturns.



**Protection for you and your spouse:** With the joint life option<sup>2</sup>, your spouse will continue to receive payments if they outlive you. And, unlike some other guaranteed income products, any remaining balance will go to your beneficiaries.



**Control and flexibility:** We offer you full liquidity should you change your mind—without penalties or surrender charges. You can even roll over your balance to another retirement plan that offers 5ForLife, or to an IRA that offers an income guarantee.



**Simplicity:** You pick one and you're done. It's as easy as investing in a typical fund, but with the promise of income for life.

<sup>1</sup> The market value of this investment option is never guaranteed and fluctuates based on investment performance. To receive the guaranteed income, you must stay invested in Income America 5ForLife. If you withdraw more than the guaranteed income in any year, your income base and future guaranteed income amount will decrease.

<sup>2</sup> Depending on the age of the participant's spouse at the income election date, a joint life option may be available with a lower guaranteed income rate.



# Meet Sophia.

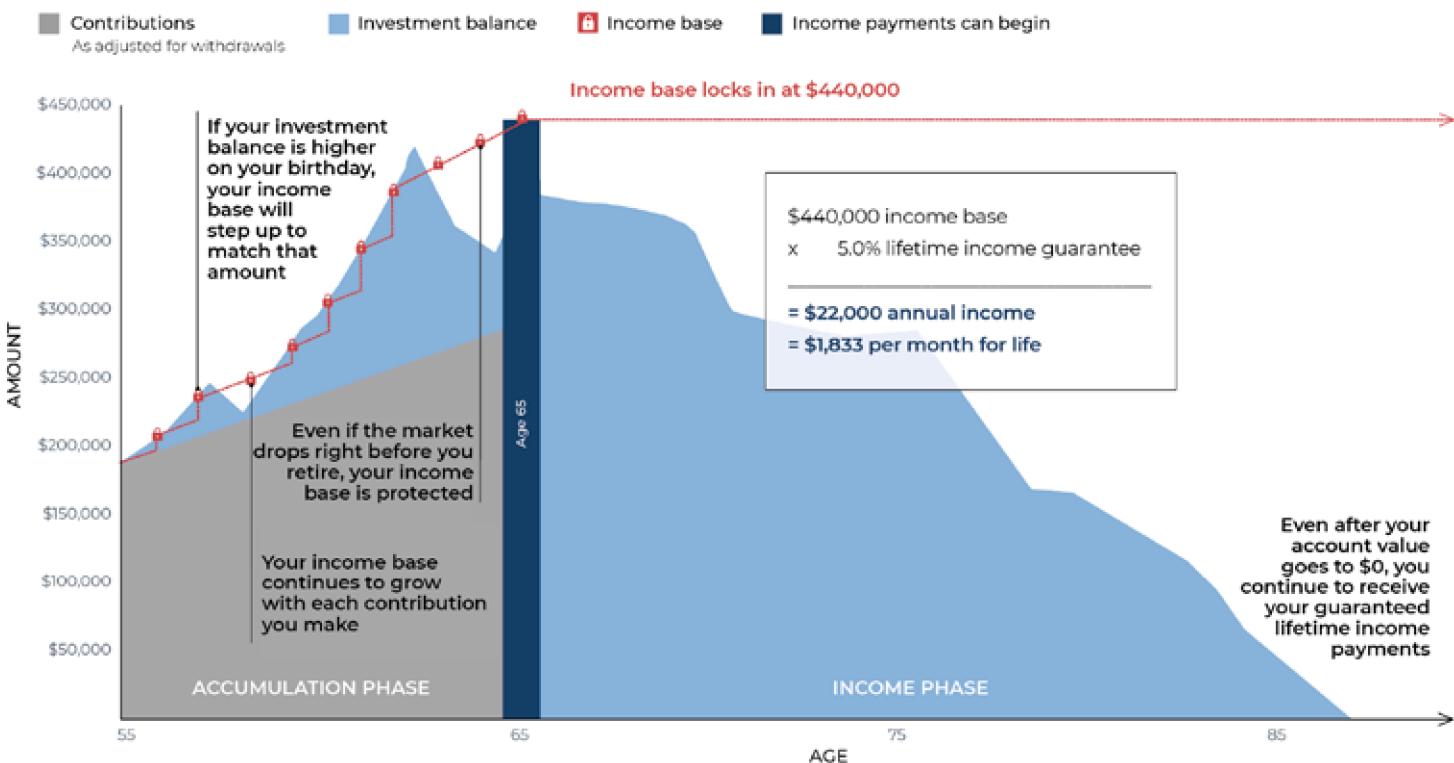
As Sophia nears retirement, she's concerned about how a market downturn could impact her hard-earned nest egg. To help protect her income and secure a predictable stream of income in retirement, she selects Income America 5ForLife from her plan's investment lineup.



# How it works.

When Sophia is 55, she moves **\$175,000** from other funds in her retirement account into 5ForLife. This establishes her income base,<sup>3</sup> which is used to calculate her guaranteed income when she retires. Her future contributions will add to the income base. Even if there's a market downturn, Sophia's income base is protected. And she still benefits from the market's upside, because every year on her birthday her income base can re-set, stepping up to lock in any gains.

At age 65, her contributions total \$282,000, but thanks to market gains and annual step-up opportunities, **her income base locks in at \$440,000. This translates into lifetime income payments of \$22,000/year**, or 5% of her income base, for life, even if she outlives her balance or there is a severe market downturn.



This chart is for illustration purposes only and shows the general principles of Income America 5ForLife, assumes a series of hypothetical annualized portfolio returns that illustrate both potential growth and the potential volatility of the market, no additional contributions after retirement and no post-retirement withdrawals that exceed the 5% guaranteed lifetime income payments. In this example, after age 65, no additional contributions or withdrawals were made, and no additional annual step-ups were applied since there was a declining investment balance.

<sup>3</sup> Your income base is never available for withdrawal and is only used for calculating your income. It may be adjusted based on contributions to and/or withdrawals from the investment. While you can withdraw the market value of your investment option without any fees or penalties, doing so may cause you to lose some or all of the income guarantee. If plan provisions permit, you may elect to receive income at any time after age 65. If you withdraw more than the guaranteed income in any year, your income base and future guaranteed income will decrease. However, if your required minimum distribution exceeds your guaranteed income amount, your income base will not be affected and your payments will not be lowered.



# ANSWERS TO frequently asked questions.



## 1 **What happens to my 5ForLife investment if I leave my employer?**

If you change employers, you may be able to:

- Leave your investment balance in your retirement plan. Then, when you're ready to begin taking lifetime income payments, you can set up ongoing payments.
- Roll over your balance to another retirement plan that offers 5ForLife.
- Roll over your balance to an IRA product that offers an income guarantee. Any rollover solution, whether or not it offers a guaranteed income option, may have different investments, fees and features.<sup>4</sup>

## 2 **Can I get my money out of 5ForLife at any time?**

Yes, you may withdraw money from your 5ForLife account at any time without penalty, but any withdrawals may impact your income base and the amount of your guaranteed income payments.

## 3 **Is there an option that allows for a benefit for my spouse?**

You can elect the joint life option so your spouse will continue to receive payments if they outlive you. With this option your payout will be lower than 5% depending on your spouse's age at the time of income election. You can also plan for your beneficiaries, as any remaining investment balance will be inherited in the event you both pass away.

## 4 **If I invest in 5ForLife, am I guaranteed a 5% return?**

You are guaranteed a 5% withdrawal rate (assuming single life) of your income base amount which is different from a market return of 5%. Your account is invested in the market and earns varying returns based on the investment's performance, which may be more or less than the 5% guaranteed income amount. The market value of your account is never guaranteed.

## 5 **Do I have to take income at age 65?**

Guaranteed income payments will not begin until you initiate them. If you don't retire at 65, you may continue making contributions, which offers the potential to increase your income base, and accordingly, your annual income payments, once you retire. And if your investment balance grows in retirement, you still have the opportunity for annual step-ups.

There is a fee associated with this investment and the guarantee, please login to your plan's website to learn more.

<sup>4</sup> Rollover options are subject to the provisions of your plan.

# You can choose one and you're done.

Ready to get started?

You can simply login to your plan's website and choose the Income America 5ForLife investment option that works for you. It's that easy.



**income**<sup>®</sup>  
**AMERICA**

Retirement Income. Guaranteed.

## A collaborative offering from:

 American Century Investments®

 **Lincoln**  
Financial Group®

 **Nationwide**<sup>®</sup>  
is on your side

**ss&c**

  
**GREAT GRAY**

**Wilshire**

The Income America Funds are Great Gray Trust Company, LLC Collective Investment Funds ("Great Gray Funds"), which are bank collective investment funds; they are not mutual funds. Great Gray Trust Company, LLC ("Trustee") serves as the Trustee of the Great Gray Funds and maintains ultimate fiduciary authority over the management of, and investments made in, the Great Gray Funds. Great Gray Funds and their units are exempt from registration under the Investment Company Act of 1940 and the Securities Act of 1933, respectively.

Investments in the Great Gray Funds are not bank deposits or obligations of and are not insured or guaranteed by Great Gray Trust Company, LLC, any bank, the FDIC, the Federal Reserve, or any other governmental agency. The Great Gray Funds are commingled investment vehicles, and as such, the values of the underlying investments will rise and fall according to market activity; it is possible to lose money by investing in the Great Gray Funds.

Participation in Collective Investment Trust Funds is limited primarily to qualified retirement plans and certain state or local government plans and is not available to IRAs, health and welfare plans and, in certain cases, Keogh (H.R. 10) plans. Collective Investment Trust Funds may be suitable investments for plan fiduciaries seeking to construct a well-diversified retirement savings program. Investors should consider the investment objectives, risks, charges and expenses of any pooled investment fund carefully before investing. The Additional Fund Information and Principal Risk Definitions (PRD) contains this and other information about a Collective Investment Trust Fund and is available at [www.greatgray.com/principalriskdefinitions](http://www.greatgray.com/principalriskdefinitions) or ask for a free of charge copy by contacting Great Gray Trust Company, LLC at (866) 427-6885.

Great Gray and Great Gray Trust Company are service marks used in connection with various fiduciary and non-fiduciary services offered by Great Gray Trust Company, LLC.

The Trustee has appointed American Century Investment Management, Inc. as Glidepath Manager to the Income America Funds to assist it in connection with providing strategic asset allocations for each of the vintages of the Income America Funds. American Century Investments® provides underlying sub-asset class management and target date glide path management (when applicable) as well as marketing support for Income America.

The Trustee has appointed Wilshire Advisors LLC ("Wilshire") as Sub-Advisor to the Income America Funds to assist it in connection with the investment of assets in the Income America Funds. Wilshire serves as the Investment advisor fiduciary under ERISA 3(21) and is responsible for recommending glide path manager, guaranteed lifetime withdrawal benefit providers, underlying fund products and stable value offerings to the trustee from an investment universe selected by the product consultant for each category.

SS&C provides the Retirement Income Clearing and Calculation Platform (RICC), a middleware application designed to facilitate the efficient distribution and servicing of in-plan guaranteed income products across various recordkeepers and participating insurers. The SS&C RICC platform also calculates and maintains the participant guaranteed lifetime withdrawal benefit values for Income America 5ForLife.

This material is not a recommendation to buy, sell, hold or roll over any asset; adopt an investment strategy; retain a specific investment manager; or use a particular account type. It does not take into account the specific investment objectives, tax and financial condition, or particular needs of any specific person. Investors should discuss their specific situation with their financial professional. Diversification does not assure a profit, nor does it protect against loss of principal.

The Income America 5ForLife funds include a group annuity contract, which provides a plan participant with guaranteed annual retirement income that is supported by a contract between the trustee and the following issuing insurance companies:

- The Lincoln National Life Insurance Company, Fort Wayne, IN. The Lincoln National Life Insurance Company does not solicit business in the state of New York, nor is it authorized to do so. Lincoln Financial Group is the marketing name for Lincoln National Corporation and its affiliates.
- Nationwide Life Insurance Company, Columbus, OH.

Each fund in the series may invest in a fixed annuity contract issued by Nationwide Life Insurance Company and The Lincoln National Life Insurance Company. This fixed annuity contract is separate from the group annuity contracts issued by the same entities which support the guaranteed annual retirement income.

All contractual guarantees, including those for guaranteed income, are funded from the issuing insurance companies' general accounts and are subject to the claims-paying ability of the issuing insurance company. Neither issuing insurance company is a trustee for any assets held in any of the collective investment funds.

The issuing insurance companies and their affiliates, distributors, respective employees, representatives and/or insurance agents do not provide tax, accounting or legal advice. Please consult your own tax or legal advisor for answers to your specific questions.

For more information, please contact your employer or your retirement plan.

All entities listed within this document are separate and nonaffiliated companies.

These investment options may not be available in all states.

The third-party marks and logos listed are the intellectual property of each respective entity and its affiliates.

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IA-3149975



Retirement Income. Guaranteed.

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# Memorandum

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To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: June 6, 2024

Subject: **Budget Amendment – MDNR Trust Fund Grant for Crystal Lake Outlet**

As the Board is aware, Benzie County was successful in obtaining a \$300,000 MDNR Trust Fund Grant for the Crystal Lake Outlet project. This project also includes a \$300,000 match from the Grand Traverse Land Conservancy and an \$80,000 allocation from County ARPA dollars.

Before the end of this fiscal year, we anticipate some expenditures related to this project and therefore we will need to amend the budget. The remainder of this project is planned to be completed in FY 24/25 and will be budgeted.

After speaking with Ed Hoogterp, we agree that \$30,000 is a realistic amount of funding to be expended this fiscal year.

**Recommendation:**

That the Board of Commissioners authorizes a budget amendment in the total amount of \$30,000 to recognize revenues and expenditures related to the Crystal Lake Outlet Project.

## BUDGET AMENDMENT REQUEST

This form is used when the below changes **WILL** increase or decrease the bottom line total of your budget.

This requires approval from the Board of Commissioners. Please fill out this form and present it to the County Administrator, with appropriate documentation supporting the amendment request.

DATE: 6/1/2024

Request to Amend the 2023/24 Budget for the following:

### Account to be Increased:

Line Number	Account Name	Amount
101-751-674	Contribution & Donations	\$ 30,000.00
Total		<u>\$ 30,000.00</u>

### Account to be Increased:

Line Number	Account Name	Amount
101-751-957	Project Expenses - Grant	\$ 30,000.00
		<u>30,000.00</u>

SIGNED: Bob Rueloffs

# Committee Appointments

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# Commissioner Reports

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**Art Jeannot**  
**Commissioner Report**  
**June 11, 2024**

- **5/30 – AP Review**
- **6/6 - Platte Township**
  - Discussed various ballot initiatives.
  - Connected the Township Supervisor with Katie Zeits regarding a potential issue for township clean up day. This is a result of the resignation from Solid Waste.
- **6/6 – Lake Township**
  - Discussion on fire mileage and the potential to ask voters for an increase. This action will be delayed until the November 2024 election.
  - Rebecca Hubers was acknowledged for the discussion scheduled to review “managing crisis”.
  - Approximately 15% of votes cast in May election were walk in. That amounted to 12 voters out of 80 votes.
- **6/7 – MAC Legislative and General Governance Committee**
  - Several issues were covered. Highlights include the finalizing of the State budget by end of June. Increase of funding for economic development efforts at the county level. The initiative is referred to as “MI 360 Program”. \$750M is being proposed as a state wide budget. Qualifying activities include housing, transit and training. Transportation Authorities may have additional funding through an initiative referred to as “MI Mobility Trust Fund”
- **6/10 – Almira Township**
  - I will report on any relevant information from that meeting.
- **Other –**
  - Several contacts regarding NMC annexation.



**11 June 2024 BoC**

**Commissioner Cunningham, District 3**

[\*\*kcunningham@benzieco.net\*\*](mailto:kcunningham@benzieco.net)

**231.822.4067**

**Attended/Presented**

6 Jun AP Review

6 Jun ~~LkTwp, I will update pertinent information.~~

**Community**

3 Jun Vet to Vet group

8 Jun Frankfort recycling event at Frankfort High School

3-7 Jun Met with a variety of candidates and residents.

9 Jun Frankfort and Benzie HS graduation celebrations.

17 Jun FYI, Thompsonville Summerfest, 1800-2000.

17 Jun FYI, Elberta Jammin- free music, ampitheatre, 1900-2115.

FYI, In process, as directed from Gov. Whitmer, lead pipe replacement for city water in Frankfort at no cost to the residents, this is as a result from the Flint water crisis. Contact jmills@cofrankfort.net

Rhonda Nye  
Commissioner Report  
District IV  
June 2024

06/03 - Village of Benzonia

- Japanese Knotweed continues to be an issue in the village.
- Walker Street, Crush & Shape Improvements Resolution 2024-007 approved.
- Treasurer reported there are four new houses being build in the village.
- Two village street will not be vacated or decertified; village will simply agree not to be compensated for those street portions by Act 51 monies.
- Policy approved requiring a Land Use permit and compliance with zoning regulations for water hook-up.

06/04 – Centra Wellness Executive Committee

- Full Board meeting agenda reviewed.
- Conflict Free Access and Planning discussion; Chip Johnston has sent letters highlighting reasons this approach is problematic.

06/04 – Betsie Natural River Zoning Review Board

- Property owner requesting a dimensional variance from the following standard to construct an addition to an existing deck:
  - A 54-foot reduction in the building setback of 150', considering the maximum allowance for bank height reduction, to construct a 14' x 15' deck on the side of the existing deck and a 10' x 34' deck on the front (riverside) of the existing deck. At its closest point the existing deck is 106 feet from the river. The proposed deck would be 96' from the river.
- 4 yes to 2 no vote approved an overall deck addition of 7' x 34'.

06/05 – Land Bank

- Acknowledged inventory is getting low.
- Accepted offer of 6k for 7700 First Street, Thompsonville, with a reverter condition of an occupancy permit within two years and approval based on home specs submitted.
- Thompson Ave lots (2) expedited quiet title action scheduled for July 16<sup>th</sup>.
- For various reason the Fishbeck invoice for blight elimination grant work came in 6k over expected amount; 2k reduction, remainder approved.
- Homestretch will vote June 19<sup>th</sup> to accept 15k offer for land under 7440 River Street, Benzonia.

06/08 – Watersmart Land Use Committee

- Round table check in/updates.
- Group discussion and voting on actions/objectives.
- Identified system change group leverage points;
  - Increased collaboration for water quality
  - Increased clarity of the regulatory landscape
  - Increase visibility of impact
  - Consistent resource management information
- One proposed long-term action: work with all partners in the county to make sure there are appropriate environmental protections in our ordinances to make sure that everyone (contractors, developers, zoning administrators, etc.) understands the rules and follows best management practices for protecting our waters. Examples: website resource toolbox, educational programs, certification programs, watchdog protocols for permits.

06/06 – BWAC Informational Session

- BWAC Board will make decision on option to purchase Crystal Lake Elementary site on June 12<sup>th</sup>.
- Plans have been pared down to 53k sq. ft./ one story to be cost effective.
- BWAC intends to raise the one-time construction costs by launching a capital campaign from private support and foundation/public grants without seeking support from a millage or bond proposal. An endowment fund will be created during the campaign to provide for the long-term maintenance of the facility.

06/08 – Participated in the recycling effort at Frankfort High School.

## **Tammy Bowers**

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**From:** Gary Sauer  
**Sent:** Monday, June 10, 2024 9:12 PM  
**To:** Tammy Bowers  
**Subject:** Commissioner Report District 7

### 6-4 BVTMC

We are working on a prime professional to engineer the Betsie Valley Trail, to pave the section from Beulah to Case Road. We should have a recommendation from the committee soon. There was some erosion concerns near Case Road but should be a village of Benzonia issue. Also approved 2 trail event uses.

### 6-4 Betsie River Zoning Board

Approved expanding and replacement of a deck. This request came from a Springdale Township resident. The board did an excellent job weighing all concerns and approved a condensed version of the request, job well done for all concerned.

### 6-5 Joyfield Township

Normal business

### 6-6 Blaine Township

Their board would like a bill from Road Commission to spend their ARPA funds. The projects would be done this summer and next year gravel repairs and resurfacing of a paved road.

### 6-10 Village of Thompsonville

The new well house has been built needs doors. 2 mains have been installed one more to do. Meters are being hooked up going to be a long process 23 so far. Jim Franke the village treasurer will handle all water billing issues starting July 1, training thru June by Mary Wixsom then he takes over. This frees Mary to only focus on clerk duties she will continue as clerk.

### Commissioner Report District 7

Gary Sauer

Get[Outlook for iOS](#)

County  
Administrator  
Report

# Correspondence

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# LITTLE PLATTE LAKE ELEVATION

LEGAL LEVEL 586.7

B.M. L IRON NE ABUTMENT ELEV. 589.44

RECEIVED  
IN 03 2024

JUN 03 2024  
POWER

JUN 15  
TAMMY BOWERS  
BENZIE COUNTY CLERK  
BEULAH, MI 49617

## CRYSTAL LAKE ELEVATION

LEGAL LEVELS	JAN. 1 - APR. 30 & NOV. 1 - DEC. 31	599.75
	MAY 1 - OCT. 31	600.25
B. M. N. SIDE BOAT RAMP	ELEV. 601.87	

**RECEIVED**

JUN 03 2024

TANIS BOVENS  
THE COUNTY CLERK  
BETHEL, MI 49017

**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT**

**Personnel & Finance Committee Meeting**

**Wednesday, June 12, 2024 – 3:00 p.m.**

**Benzie Community Resource Center - Ingemar Johansson Conference Room**

**6051 Frankfort Highway**

**Benzonia, MI 49616**

**or**

**Electronically, via conference call**

To participate, dial: (213) 282-9788 and enter Conference ID: 521 095 578#

**This is a Special Meeting of the Personnel and Finance Committee of the Benzie-Leelanau District Health Department Board of Health. Public Comment is encouraged at the beginning and end of the meeting. An individual's comment time may be limited based on the discretion of the Chair.**

Call to Order/Roll Call

Pledge of Allegiance

Approval of the Agenda

Public Comment Period

1. Job Posting of the Health Officer Position

Public Comment Period

Board Comments

Adjourn